

Clay County, Florida

Audit Report

For the Year Ended September 30, 2020



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September 30, 2020

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INDEPENDENT AUDITORS' REPORT

The Honorable County Commissioners
Clay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Clay County, Florida (the "County"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the County's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Housing Finance Authority of Clay County, which is the County's discretely presented component unit. Those statements were audited by another auditor whose report has been furnished to us, and our opinions, insofar as they relate to the amounts included for the Housing Finance Authority of Clay County, are based solely on the report of the other auditor. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditor, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the County as of September 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The combining financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards and state financial assistance, which is required by the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and *Chapter 10.550, Rules of the Auditor General*, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The combining financial statements and the schedule of expenditures of federal awards and state financial assistance are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us and the other auditor. In our opinion, based on our audit, the procedures performed as described above, and the report of the other auditor, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 25, 2021, on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Caru, Riggs & Ingram, L.L.C.

Jacksonville, Florida

June 25, 2021

Management's Discussion and Analysis

This discussion and analysis of Clay County's (the County) financial statements is designed to introduce the basic financial statements and provide an analytical overview of the County's financial activities for the fiscal year ended September 30, 2020. The basic financial statements are comprised of the government-wide financial statements, fund financial statements, and footnotes. We hope this will assist readers in identifying significant financial issues and changes in the County's financial position.

Financial Highlights

- The assets of the County exceeded its liabilities at the close of fiscal year 2020 by \$414,827,450. \$375,572,185 is from Governmental activities while \$39,255,265 is from Business-type activities.
- The County issued Sales Surtax Revenue Bonds Series 2020 with a par value of \$103,420,000 and an original issue premium of \$26,291,032. These were issued to primarily finance the acquisition and construction of certain roadway projects. The outstanding liability of these bonds were \$129,711,032 as of September 30, 2020.
- The County reported a liability of \$159,309,529 for its proportionate share of the Florida Retirement System net pension liability.
- The County's revenues exceeded its expenses by \$15,319,975 for the fiscal year.
- Outstanding long-term obligations as of September 30, 2020 were \$341,565,634 including the outstanding debt on the bonds. Of this amount \$9,849,200 is considered due within one year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements

The government-wide financial statements, which consist of the following two statements, are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the County's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected earned revenues such as sales taxes and earned but unused vacation leave).

Management's Discussion and Analysis

Both of these financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the County include general government, physical environment, public safety, court related, transportation, economic environment, human services, and culture/recreation. The business-type activities include solid waste disposal and solid waste collection (universal collection).

The government-wide financial statements include not only the County itself (known as the primary government), but also the Housing Finance Authority of Clay County. Financial information for this component unit is reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 1-2 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for the governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The County maintains numerous individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General, Sheriff MSTU, 2020 Bond Construction, CARES Act, and Capital Improvement Projects funds, which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregate presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

Management's Discussion and Analysis

The County adopts an annual appropriated budget for its general, budgeted special revenue, debt service and capital projects funds. A budget comparison statement has been provided for these funds, where applicable, to demonstrate budgetary compliance.

The basic governmental fund financial statements can be found on pages 3-6 of this report.

The County maintains two types of proprietary funds, enterprise funds and an internal services fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The County uses enterprise funds to account for the fiscal activities relating to solid waste disposal and universal solid waste collection. An internal service fund is utilized to report activities of the County's self insured employee/retiree health fund.

Proprietary funds provide the same type of information as the government-wide financial statements only in more detail. The proprietary fund financial statements provide separate information for the solid waste disposal and solid waste collection operations.

The basic proprietary fund financial statements can be found on pages 7-9 of this report.

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the County's own programs. The accounting used for fiduciary funds is similar to proprietary funds.

The basic fiduciary fund financial statement can be found on page 10 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 11-38 of this report.

Other Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the County's comparison of budget and actual revenues and expenditures for its general and major special revenue funds; and certain information concerning the County's other postemployment benefit and pension obligations. Required supplementary information can be found on pages 39-55 of this report.

The combining statements referred to earlier in connection with non-major governmental funds can be found on pages 56-76 of this report.

The County received federal and state financial assistance, generally in the form of grants. Expenditures of these grants are reported on pages 77-79.

Requirements of the Auditor General and Uniform Guidance are also presented on pages 80-90.

Management’s Discussion and Analysis

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government’s financial position. In the case of the County, assets exceeded liabilities by \$414,827,450 at the close of the fiscal year ended September 30, 2020.

**County of Clay, Florida
Net Position**

	Governmental Activities		Business Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 322,966,580	\$ 149,837,122	\$ 39,594,045	\$ 36,650,453	\$ 362,560,625	\$ 186,487,575
Capital assets	362,218,816	367,274,493	4,655,955	4,339,565	366,874,771	371,614,058
Total assets	685,185,396	517,111,615	44,250,000	40,990,018	729,435,396	558,101,633
Deferred outflow of resources	52,083,869	43,352,579	474,028	421,692	52,557,897	43,774,271
Noncurrent liabilities outstanding	338,104,104	171,039,879	3,461,530	3,289,549	341,565,634	174,329,428
Other liabilities	18,437,354	14,261,143	1,976,890	1,719,775	20,414,244	15,980,918
Total liabilities	356,541,458	185,301,022	5,438,420	5,009,324	361,979,878	190,310,346
Deferred inflows of resources	5,155,622	11,968,656	30,343	89,427	5,185,965	12,058,083
Net position:						
Invested capital assets						
net of related debt	362,218,816	367,274,493	4,655,955	4,339,565	366,874,771	371,614,058
Restricted	236,483,063	82,943,591	174,537	-	236,657,600	82,943,591
Unrestricted (deficit)	(223,129,694)	(87,023,568)	34,424,773	31,973,394	(188,704,921)	(55,050,174)
Total net position	\$ 375,572,185	\$ 363,194,516	\$ 39,255,265	\$ 36,312,959	\$ 414,827,450	\$ 399,507,475

The largest portion of the County’s net position (88%) reflects its investment in capital assets such as land, buildings, infrastructure, improvements and equipment, less any outstanding debt used to acquire those capital assets. The County uses these capital assets to provide services to the citizens; consequently, these assets are not available for future spending. Although the County’s investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. An additional portion of the County’s net position, \$236,657,600, represents resources that are subject to external restrictions on how they may be used. The remaining balance represents a deficit in net position of \$188,704,921.

Governmental Activities

Governmental activities increased the County’s net position by \$12,377,669.

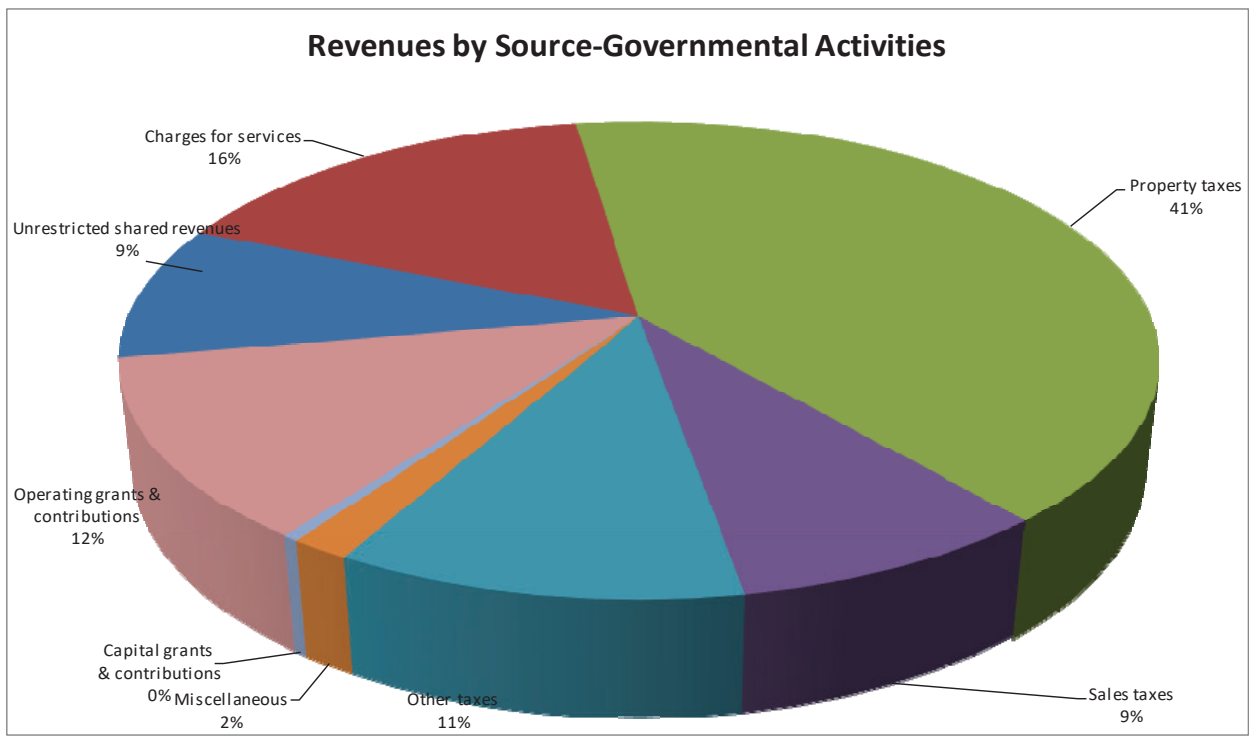
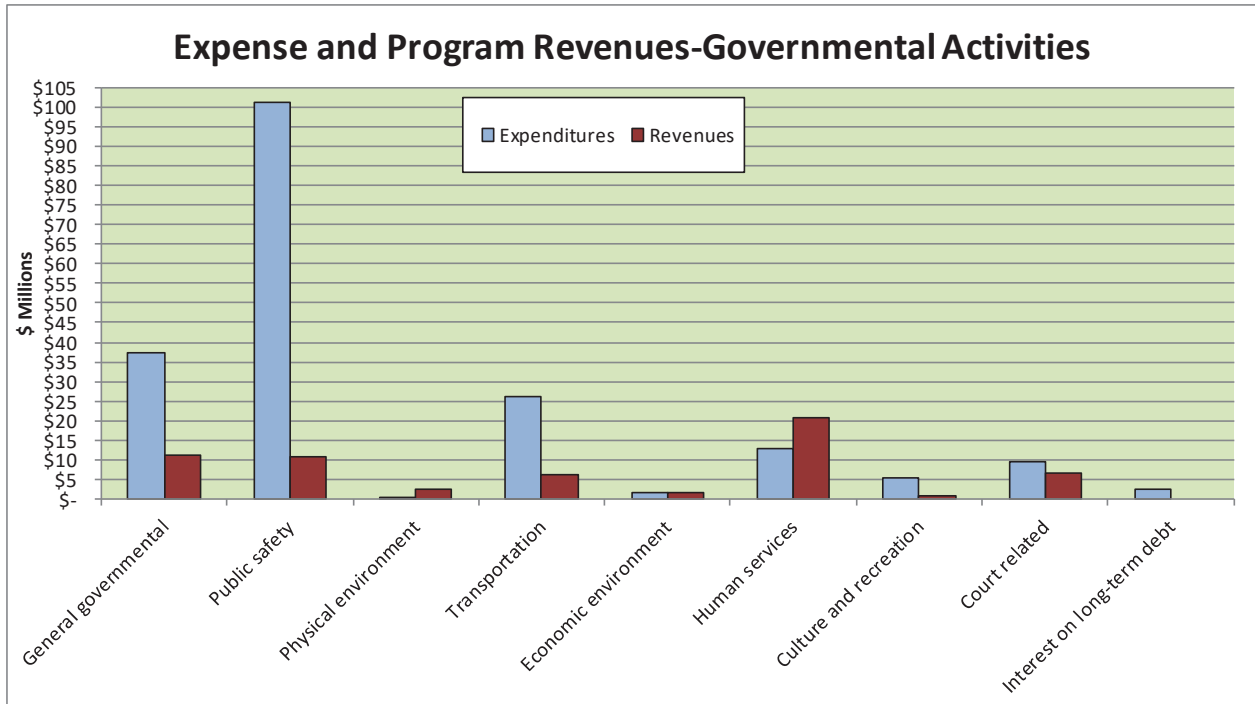
Clay County, Florida

Management's Discussion and Analysis

County of Clay, Florida Changes in Net Position

	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Revenues:						
Program revenues:						
Charges for services	\$ 34,233,612	\$ 30,316,146	\$ 22,181,678	\$ 20,840,917	\$ 56,415,290	\$ 51,157,063
Operating grants and contributions	25,648,673	11,578,858	-	-	25,648,673	11,578,858
Capital grants and contributions	882,808	3,590,669	-	-	882,808	3,590,669
General revenues:						
Property taxes	86,265,815	80,468,701	-	-	86,265,815	80,468,701
Other taxes	40,348,716	38,433,363	-	-	40,348,716	38,433,363
Other revenues	22,385,201	24,454,252	417,730	962,750	22,802,931	25,417,002
Total revenues	209,764,825	188,841,989	22,599,408	21,803,667	232,364,233	210,645,656
Expenses:						
General government	37,175,237	34,795,771	-	-	37,175,237	34,795,771
Court related	9,405,592	8,590,325	-	-	9,405,592	8,590,325
Public safety	101,149,171	96,660,797	-	-	101,149,171	96,660,797
Physical environment	583,878	675,650	-	-	583,878	675,650
Transportation	26,191,304	25,860,879	-	-	26,191,304	25,860,879
Economic environment	1,859,346	1,794,299	-	-	1,859,346	1,794,299
Human services	12,960,769	6,729,249	-	-	12,960,769	6,729,249
Culture and recreation	5,346,670	6,423,743	-	-	5,346,670	6,423,743
Interest on long-term debt	2,575,868	13,246	-	-	2,575,868	13,246
Solid waste disposal	-	-	10,131,917	9,901,483	10,131,917	9,901,483
Solid waste collection	-	-	9,664,506	9,602,333	9,664,506	9,602,333
Total expenses	197,247,835	181,543,959	19,796,423	19,503,816	217,044,258	201,047,775
Change in net position before transfers	12,516,990	7,298,030	2,802,985	2,299,851	15,319,975	9,597,881
Transfers	(139,321)	(128,226)	139,321	128,226	-	-
Change in net positions	12,377,669	7,169,804	2,942,306	2,428,077	15,319,975	9,597,881
Net position – beginning of year	363,194,516	356,024,712	36,312,959	33,884,882	399,507,475	389,909,594
Net position – end of year	\$ 375,572,185	\$ 363,194,516	\$ 39,255,265	\$ 36,312,959	\$ 414,827,450	\$ 399,507,475

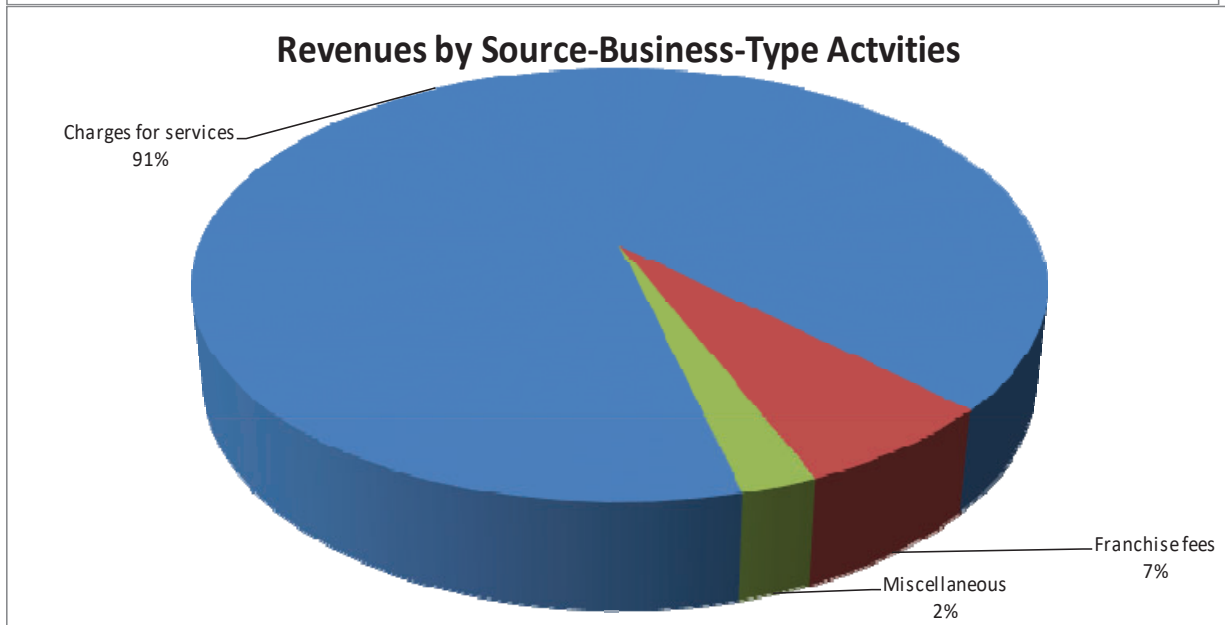
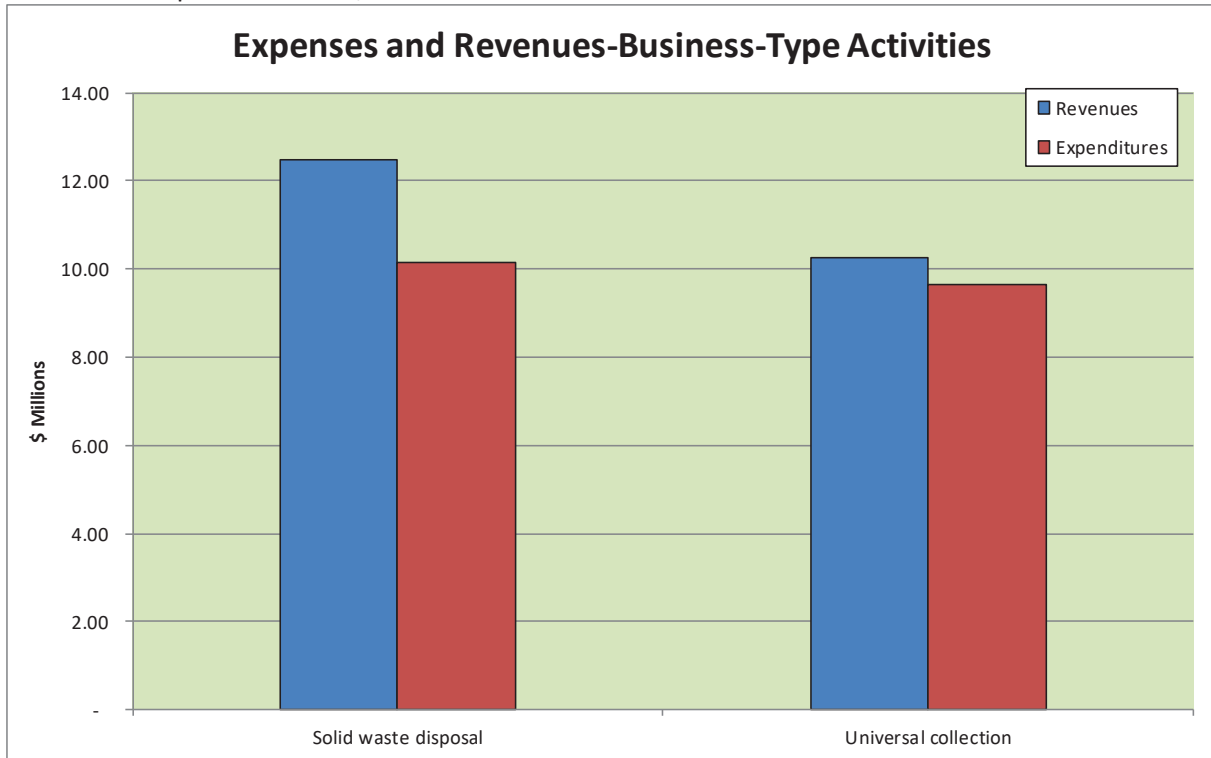
Management’s Discussion and Analysis



Management’s Discussion and Analysis

Business-type activities

Business-type activities increased the County’s net position by \$2,942,306. The key elements of the increase are attributable to the Solid Waste Disposal fund which reported revenues in excess of expenses of \$2,360,705. The other enterprise fund, the Solid Waste Collection fund, reported revenues in excess of expenses of \$581,601.



Management’s Discussion and Analysis

Financial Analysis of the County’s Funds

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The focus of the County’s governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County’s financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government’s net resources available for spending at the end of the fiscal year.

As of the end of the fiscal year 2020, the County’s General fund reported an ending fund balance of \$53,756,128. This is an increase of \$13,513,310 from the prior year. Unassigned fund balance is \$20,904,035 and is generally available for spending at the County’s discretion. The remainder of fund balance is either, restricted for specific purposes, \$55,987; assigned with the intent to be used for a specific purpose, \$32,245,718; or considered non-spendable for inventory and prepaid items, \$550,388.

The fund balance of the County’s General fund increased during the fiscal year, as stated above. There were significant increases in several revenue areas in fiscal year 2020 compared to fiscal year 2019. These include an Ad Valorem Tax increase of \$2,461,190 as the County has experienced growth and various Federal and State Grant Funding increases of \$15,658,248 driven by the CARES Act funding.

The General fund is the chief operating fund of the County. As a measure of the General fund’s liquidity, it may be useful to compare unassigned fund balance to total fund expenditures. Unassigned fund balance represents 17.8% of the total General fund expenditures.

The Sheriff MSTU fund, 2020 Construction Bond fund, CARES Act, and Capital Improvements Projects funds are reported as major funds along with the General Fund. For the fiscal year, the Sheriff MSTU operated with a surplus of \$2,793,107 and an ending balance of \$8,510,639, and the 2020 Construction Bond fund operated with a surplus of \$129,249,191 and an ending balance of the same amount. The CARES Act fund operated with a surplus of \$135,522, and an ending balance of the same amount. The Capital Projects fund operated with a surplus of \$6,312,694 and an ending fund balance of \$49,959,166.

The CARES Act fund received funds from the economic stimulus bill passed by the 116th US Congress and signed into law on March 27, 2020. The Coronavirus Aid, Relief and Economic Security Act (CARES Act) allocated \$339.8 billion to state and local governments to fund the communities for COVID related expenditures, allow payments to individuals, business and not for profits that were negatively affected by COVID and to pay for public safety costs that supports COVID relief. The County’s portion of the funding was \$19,975,820 for fiscal year 2020. The County incurred expenditures of \$19,840,298 with the breakdown as follows:

- Aid to Individuals affected by COVID \$ 1,920,706
- Aid to Businesses affected by COVID \$ 756,454
- Aid to Not for Profits affected by COVID \$ 721,405
- Public Safety expense COVID Support \$14,636,761
- Maintenance, Equipment, and Supplies \$ 1,214,168

Management’s Discussion and Analysis

- Administrative support to fund program \$ 412,339
 - Other \$ 178,465
- Total \$19,840,298

The County’s proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. The Solid Waste Disposal enterprise fund is reported as a major fund. Additionally, the County operates a self-insured program for its employee/retiree health benefit coverage. This activity is reported as an Internal Service fund.

Unrestricted net position of the proprietary funds at the end of the current and prior fiscal years amounted to:

	Unrestricted Net Position	
	2020	2019
Solid Waste Disposal	\$ 32,629,486	\$ 30,934,245
Universal Collection	1,620,750	1,039,149
Internal	12,110,089	10,617,796
Total	\$ 46,360,325	\$ 42,591,190

Other factors concerning the finances of these funds have been addressed in the discussion of the County’s business-type activities.

General Fund Budgetary Highlights

Over the course of the year the County revised the General fund budget several times. These budget amendments fall into two categories. The first category includes supplemental appropriations. These additional appropriations consist primarily of unanticipated revenues received by the County during the year. The second category of budgetary amendments is regular budgetary adjustments from one division to another. Differences between the General fund’s original budget and final amended budget are briefly summarized as follows:

- Increase in General Government Services of \$752,227.
- Increase in Public Safety of \$2,089,873.
- Increase in Physical Environment of \$3,470.
- Increase in Transportation of \$8,500.
- Increase in Economic Development of \$304.
- Increase in Human Services of \$75,936
- Increase in Culture and Recreation of \$155,969.
- Increase in Court Costs of \$222,575.
- Increase in Capital Outlay of \$4,416,638

Significant differences between the final amended General fund budget for the fiscal year 2020 and the actual expenditures are briefly summarized as follows:

Management’s Discussion and Analysis

- Salaries and related benefits were reimbursed for public safety from CARES Act funding generating the majority of the positive variance of \$4,391,276.
- Anticipated repairs and maintenance expenditures in emergency management did not occur resulting in a positive variance of \$647,435.
- Anticipated repairs and maintenance expenditures in buildings and grounds did not occur resulting in a positive variance of \$416,189 as well as operating with open positions generating a positive variance of \$627,663.
- Anticipated repairs and maintenance expenditures in parks and recreation did not occur resulting in a positive variance of \$691,222.
- Anticipated fuel expenditures in the FLEET department did not occur resulting in a positive variance of \$308,877.
- Capital expenditures for a major infrastructure project did not occur resulting in a positive variance of \$2,413,995.

Capital Assets

The County’s investment in capital assets for its governmental and business-type activities as of September 30, 2020 amounted to \$366,874,771 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, equipment, infrastructure, and construction in progress. The total decrease in the County’s investment in capital assets (net of depreciation and disposals) for the year was 1.3% (a net decrease of \$5,055,677 for governmental activities and a \$316,390 net increase for business-type activities).

Major capital asset events during the fiscal year include the following:

- Construction and improvements to County roadways of \$5,004,536.
- Public safety equipment of \$3,096,321 consisting of one firetruck and six ambulances.
- Sheriff’s Office vehicles of \$1,924,930.

Capital Assets
(Net of Accumulated Depreciation)

	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$ 97,557,234	\$ 97,629,443	\$ 877,750	\$ 877,750	\$ 98,434,984	\$ 98,507,193
Building and improvements	60,987,284	63,046,171	3,194,695	3,167,667	64,181,979	66,213,838
Machinery and equipment	17,987,520	14,640,117	345,985	294,148	18,333,505	14,934,265
Infrastructure	181,968,510	188,744,861	237,525	-	182,206,035	188,744,861
Construction in progress	3,718,268	3,213,901	-	-	3,718,268	3,213,901
Total	\$ 362,218,816	\$ 367,274,493	\$ 4,655,955	\$ 4,339,565	\$ 366,874,771	\$ 371,614,058

Additional information on the County’s capital assets can be found in Note 7 on pages 23-24 of this report.

Management’s Discussion and Analysis

Long-term Debt

During the 2020 fiscal year the County issued \$129,711,032 of revenue bonds. The Series 2020 bonds were secured by a lien upon and pledge of the discretionary sales surtax. Proceeds of the bonds were being utilized for several large road improvements in the County. As of September 30, 2020, \$114,212 of these bond proceeds were spent on the road improvement projects.

**Outstanding Debt
Governmental Activities**

	2020	2019
Sales tax revenue bonds	\$ 129,711,032	\$ -

Additional information on the County’s debt can be found in Note 8 on page 25-26 of this report.

Economic Factors and Next Year’s Budget and Rates

- The unemployment rate for the County was 4.2% for September 2020. This represents an increase of 40% from the prior year (3.0%) driven by the impact of COVID.
- The gross taxable property values increased to \$12.2 billion in fiscal year 2020, an increase of 7.2%.
- The number of building inspections performed increased from 36,466 in fiscal year 2019 to 53,881 in fiscal year 2020. There were 7,120 building permits issued during 2020 compared to 6,719 building permits for the fiscal year 2019.
- The County’s population increased 3.4% to 222,596 over the 2019 number of 215,246.

Of the County’s September 30, 2020 General fund balance of \$53,756,128, \$24,658,402 has been appropriated to the 2020 fiscal year to help fund 2021 activity. This amount has been included in the assigned fund balance on the 2020 financial statements along with \$7,587,316 in the Fine & Forfeiture fund which is assigned for law enforcement purposes.

The 2020 ad valorem tax rate for the County remained constant at 8.101 mills.

The disposal assessment rates (\$72.00 per unit) for the Solid Waste fund as well as the franchise fees were not changed for the 2020 fiscal year. The universal collection assessment fee was changed to \$154.44 per household, the same as the prior year.

Request for Information

This financial report is designed to present users with a general overview of the County’s finances and to demonstrate the County’s accountability. If you have any questions concerning any of the information provided in this report or need additional financial information, contact the County’s Finance Officer at 825 N. Orange Ave, Green Cove Springs, Florida. Additional information concerning the County can be found on our web site <http://www.claycountygov.com>.

Clay County, Florida

Statement of Net Position September 30, 2020

	Primary Government			Component Unit
	Governmental Activities	Business Type Activities	Total	Housing Finance Authority
Assets:				
Cash and equivalents	\$ 65,603,747	\$ 5,292,433	\$ 70,896,180	\$ 3,259,381
Investments	40,653,823	33,791,802	74,445,625	925,293
Due from other governments	16,161,431	10,920	16,172,351	67,500
Receivables, net	4,473,044	175,110	4,648,154	4,282,675
Prepays	31,837	-	31,837	-
Inventory	531,773	-	531,773	-
Internal balances	209,264	149,243	358,507	-
Restricted investments	195,301,661	174,537	195,476,198	-
Capital assets:				
Non-depreciable	101,275,502	877,750	102,153,252	-
Depreciable, net	260,943,314	3,778,205	264,721,519	-
Total assets	685,185,396	44,250,000	729,435,396	8,534,849
Deferred outflows of resources - OPEB	2,968,429	-	2,968,429	-
Deferred outflows of resources - pension	49,115,440	474,028	49,589,468	-
Liabilities:				
Accounts payable and accrued liabilities	14,058,322	1,505,817	15,564,139	4,726
Due to other governments	760,670	-	760,670	-
Unearned revenue	22,773	-	22,773	-
Deposits	973	471,073	472,046	-
Estimated liability for self-insurance losses	3,594,616	-	3,594,616	-
Noncurrent liabilities:				
Due within one year	9,349,700	499,500	9,849,200	-
Due in more than one year	328,754,404	2,962,030	331,716,434	-
Total liabilities	356,541,458	5,438,420	361,979,878	4,726
Deferred inflows of resources - OPEB	1,978,709	-	1,978,709	-
Deferred inflows of resources - pension	3,176,913	30,343	3,207,256	-
Net position:				
Net investment in capital assets	362,218,816	4,655,955	366,874,771	-
Restricted:				
Public safety	23,358,560	-	23,358,560	-
Transportation	3,929,228	-	3,929,228	-
Economic environment	5,742,893	-	5,742,893	504,600
Human services	148,192	-	148,192	-
Culture and recreation	1,521,869	-	1,521,869	-
Court related	9,484,665	-	9,484,665	-
Capital projects	190,596,384	-	190,596,384	-
Municipal services	1,645,285	-	1,645,285	-
Election grants	55,987	-	55,987	-
Landfill escrow	-	174,537	174,537	-
Unrestricted	(223,129,694)	34,424,773	(188,704,921)	8,025,523
Total net position	\$ 375,572,185	\$ 39,255,265	\$ 414,827,450	\$ 8,530,123

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Statement of Activities
Year ended September 30, 2020

Functions/programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position			Component Unit Housing Finance Authority
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government			
					Governmental Activities	Business Type Activities	Total	
Primary government:								
Governmental activities:								
General government	\$ 37,175,237	\$ 10,829,688	\$ 232,667	\$ -	\$ (26,112,882)	\$ -	\$ (26,112,882)	\$ -
Public safety	101,149,171	9,321,348	1,692,917	-	(90,134,906)	-	(90,134,906)	-
Physical environment	583,878	2,339,218	54,186	-	1,809,526	-	1,809,526	-
Transportation	26,191,304	4,977,685	262,702	882,808	(20,068,109)	-	(20,068,109)	-
Economic environment	1,859,346	1,082,559	462,396	-	(314,391)	-	(314,391)	-
Human services	12,960,769	104,215	20,779,509	-	7,922,955	-	7,922,955	-
Culture and recreation	5,346,670	118,361	754,184	-	(4,474,125)	-	(4,474,125)	-
Court related	9,405,592	5,460,538	1,410,112	-	(2,534,942)	-	(2,534,942)	-
Unallocated interest on long-term debt	2,575,868	-	-	-	(2,575,868)	-	(2,575,868)	-
Total governmental activities	197,247,835	34,233,612	25,648,673	882,808	(136,482,742)	-	(136,482,742)	-
Business-type activities:								
Solid waste disposal	10,131,917	12,024,589	-	-	-	1,892,672	1,892,672	-
Universal collections	9,664,506	10,157,089	-	-	-	492,583	492,583	-
Total business-type activities	19,796,423	22,181,678	-	-	-	2,385,255	2,385,255	-
Total primary government	\$ 217,044,258	\$ 56,415,290	\$ 25,648,673	\$ 882,808	(136,482,742)	2,385,255	(134,097,487)	-
Component unit:								
Housing Finance Authority	\$ 287,492	\$ 505,485	\$ -	\$ -	-	-	-	217,993
General revenues:								
Property taxes					86,265,815	-	86,265,815	-
Utility service tax					4,280,931	-	4,280,931	-
Discretionary sales taxes					22,494,479	-	22,494,479	-
Gas taxes					8,350,105	-	8,350,105	-
Communications service tax					5,201,706	-	5,201,706	-
Other taxes					21,495	-	21,495	-
Unrestricted shared revenues					19,088,468	-	19,088,468	-
Miscellaneous					3,296,733	417,730	3,714,463	80,215
Transfers					(139,321)	139,321	-	-
Total general revenues and transfers					148,860,411	557,051	149,417,462	80,215
Change in net position					12,377,669	2,942,306	15,319,975	298,208
Net position – beginning of year					363,194,516	36,312,959	399,507,475	8,231,915
Net position – end of year					\$ 375,572,185	\$ 39,255,265	\$ 414,827,450	\$ 8,530,123

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Balance Sheet – Governmental Funds September 30, 2020

	General Fund	Capital Improvement Projects	2020 Bond Construction	Sheriff MSTU	CARES Act	Other Govern- mental Funds	Total Govern- mental Funds
Assets:							
Cash and equivalents	\$ 19,543,398	\$ 17,970,984	\$ 97,277	\$ 1,640,555	\$ 5,819,692	\$ 17,061,458	\$ 62,133,364
Investments	29,512,832	31,602,506	129,248,305	4,826,296	-	29,740,639	224,930,578
Due from other funds	12,661,822	2,886,519	-	2,053,063	-	3,740,755	21,342,159
Due from other governments	1,326,713	547,971	-	14,945	10,410,721	3,861,081	16,161,431
Receivables, net	4,298,845	-	-	10,125	-	161,748	4,470,718
Prepaid costs	18,615	-	-	-	-	13,222	31,837
Inventory	531,773	-	-	-	-	-	531,773
Total assets	\$ 67,893,998	\$ 53,007,980	\$ 129,345,582	\$ 8,544,984	\$ 16,230,413	\$ 54,578,903	\$ 329,601,860
Liabilities:							
Accounts payable and accrued liabilities	\$ 7,940,472	\$ 2,737,087	\$ 96,391	\$ 12,173	\$ 1,450,145	1,814,582	\$ 14,050,850
Due to other funds	2,712,199	-	-	22,172	14,644,746	3,799,512	21,178,629
Due to other governments	388,631	-	-	-	-	372,039	760,670
Unearned revenue	22,773	-	-	-	-	5,701	28,474
Total liabilities	11,064,075	2,737,087	96,391	34,345	16,094,891	5,991,834	36,018,623
Deferred inflows:							
Unavailable revenue	3,073,795	311,727	-	-	-	1,289	3,386,811
Fund balances:							
Nonspendable:							
Prepays	18,615	-	-	-	-	13,222	31,837
Inventory	531,773	-	-	-	-	-	531,773
Restricted	55,987	49,959,166	129,249,191	8,510,639	135,522	48,572,558	236,483,063
Assigned	32,245,718	-	-	-	-	-	32,245,718
Unassigned	20,904,035	-	-	-	-	-	20,904,035
Total fund balances	53,756,128	49,959,166	129,249,191	8,510,639	135,522	48,585,780	290,196,426
Total liabilities, deferred inflows and fund balances	\$ 67,893,998	\$ 53,007,980	\$ 129,345,582	\$ 8,544,984	\$ 16,230,413	\$ 54,578,903	\$ 329,601,860

The accompanying notes form an integral part of this financial statement.

**Reconciliation of the Balance Sheet to the Statement of Net Position
September 30, 2020**

Fund balances – total governmental funds	\$ 290,196,426
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not reported in the governmental funds.	
Capital assets – net	362,218,816
Long-term liabilities are not reported in the governmental funds.	
Bonds payable	(103,420,000)
Original issue premium	(26,291,032)
Compensated absences	(15,592,492)
Net pension liability	(157,819,431)
Net OPEB liability	(34,981,149)
The estimated liability for self-insured workers' compensation is not accrued in the governmental funds.	(1,164,100)
Revenue is recognized when earned. However, revenue is deferred until the current financial resources are available in the governmental fund statements.	3,386,811
Deferred outflows related to pensions are not reported in governmental funds	49,115,440
Deferred outflows related to OPEB are not reported in governmental funds	2,968,429
Deferred inflows related to pensions are not reported in governmental funds	(3,176,913)
Deferred inflows related to OPEB are not reported in governmental funds	(1,978,709)
Net position of the Internal Service Fund is reported in governmental activities but not in the governmental funds.	12,110,089
Net position of governmental activities	\$ 375,572,185

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Statement of Revenues, Expenditures and Changes in Fund Balances
 Governmental Funds
 Year ended September 30, 2020

	General Fund	Capital Improvement Projects	2020 Bond Construction	Sheriff MSTU	CARES Act	Other Governmental Funds	Total Governmental Funds
Revenues:							
Taxes	\$ 67,081,069	\$ 10,778,658	\$ -	\$ 22,330,321	\$ -	\$ 26,549,977	\$ 126,740,025
Licenses and permits	11,178	-	-	-	-	7,610,284	7,621,462
Intergovernmental	21,923,245	280,028	-	22,172	19,975,167	7,299,806	49,500,418
Charges for services	11,556,706	-	-	-	-	6,247,192	17,803,898
Fines and forfeitures	58,098	-	-	-	-	1,265,341	1,323,439
Miscellaneous	2,259,892	582,359	355,020	148,488	653	816,096	4,162,508
Total revenues	102,890,188	11,641,045	355,020	22,500,981	19,975,820	49,788,696	207,151,750
Expenditures:							
Current:							
General government	27,545,904	1,290,092	-	-	-	1,549,034	30,385,030
Public safety	71,931,919	-	-	2,595,884	-	8,982,510	83,510,313
Physical environment	536,351	-	-	-	-	-	536,351
Transportation	2,162,854	2,458,322	-	-	-	8,824,115	13,445,291
Economic environment	207,975	-	-	-	-	1,623,190	1,831,165
Human services	5,929,938	-	-	-	4,061,374	787,089	10,778,401
Culture and recreation	4,698,827	-	-	-	-	194,936	4,893,763
Court related	2,284,654	-	-	-	-	5,780,732	8,065,386
Capital outlay	2,234,740	7,876,999	114,210	1,100	1,015,588	2,407,379	13,650,016
Debt service:							
Interest and fiscal charges	-	-	-	-	-	2,575,868	2,575,868
Total expenditures	117,533,162	11,625,413	114,210	2,596,984	5,076,962	32,724,853	169,671,584
Excess of revenues over (under) expenditures	(14,642,974)	15,632	240,810	19,903,997	14,898,858	17,063,843	37,480,166
Other financing sources (uses):							
Bond proceeds	-	-	-	-	-	129,711,032	129,711,032
Transfers in	32,273,848	12,082,956	129,008,381	2,042,690	500,000	13,810,728	189,718,603
Transfers out	(4,232,922)	(5,785,894)	-	(19,153,580)	(15,263,336)	(145,422,192)	(189,857,924)
Total other financing sources (uses)	28,040,926	6,297,062	129,008,381	(17,110,890)	(14,763,336)	(1,900,432)	129,571,711
Net change in fund balances	13,397,952	6,312,694	129,249,191	2,793,107	135,522	15,163,411	167,051,877
Fund balances – beginning of year	40,242,818	43,646,472	-	5,717,532	-	33,427,046	123,033,868
Change in prepaids	523	-	-	-	-	(4,441)	(3,918)
Change in inventory	114,835	-	-	-	-	(236)	114,599
Fund balances – end of year	\$ 53,756,128	\$ 49,959,166	\$ 129,249,191	\$ 8,510,639	\$ 135,522	\$ 48,585,780	\$ 290,196,426

The accompanying notes form an integral part of this financial statement.

**Reconciliation of the Statement of Revenues, Expenditures and Changes in
Fund Balances to the Statement of Activities
Year ended September 30, 2020**

Net change in fund balances – total governmental funds \$ 167,051,877

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is depreciated over their estimated useful lives.

Acquisitions of capital assets	13,650,016
Current year depreciation expense	(18,603,964)
Loss on disposition of capital assets	(101,729)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of long-term debt consumes current financial resources, but neither transaction has any effect on net assets. Also, governmental funds report the effect of discounts, premiums, and other similar items when debt is first issued, whereas these amounts are deferred and amortized over the term of the debt in the statement of activities.

Long-term debt issued	(103,420,000)
Amortization of bond premium	(26,291,032)

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Compensated absences	(838,316)
Net OPEB expense resulting from changes in net OPEB liability and deferred outflows and inflows	(1,093,669)
Net pension expense resulting from changes in net pension liability, deferred outflows and inflows	(19,876,884)
Self-insured workers' compensation	334,000

Revenue earned but not available for use in current operations is not reported as revenue recognized and is deferred in the fund financial statements.	(35,604)
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Change in net position of the Internal Service Fund is reported in the statement of activities, but not in the governmental funds.	1,492,293
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Acquisitions of inventory and prepaid items under the purchases method in the governmental funds are treated as expenditures when purchased:

Change in inventory and prepaids	110,681
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Change in net position of governmental activities **\$ 12,377,669**

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Statement of Net Position - Proprietary Funds
September 30, 2020

	Business Type Activities - Enterprise Funds			Governmental
	Solid Waste Disposal	Universal Collection Fund	Total	Internal Service Fund
Assets:				
Current assets:				
Cash and equivalents	\$ 4,778,839	\$ 513,594	\$ 5,292,433	\$ 3,470,383
Investments	31,841,016	1,950,786	33,791,802	11,024,906
Receivables, net	175,110	-	175,110	2,326
Due from other governments	10,920	-	10,920	-
Due from other funds	92,568	56,675	149,243	45,734
Total current assets	36,898,453	2,521,055	39,419,508	14,543,349
Noncurrent assets:				
Restricted investments	174,537	-	174,537	-
Capital assets, net	4,655,955	-	4,655,955	-
Total noncurrent assets	4,830,492	-	4,830,492	-
Total assets	41,728,945	2,521,055	44,250,000	14,543,349
Deferred outflows of resources - pension	426,420	47,608	474,028	-
Liabilities:				
Current liabilities:				
Accounts payable and accrued liabilities	711,387	794,430	1,505,817	2,744
Due to other funds	-	-	-	-
Deposits	471,073	-	471,073	-
Estimated liability for self-insured losses	-	-	-	2,430,516
Current portion of long-term liabilities	466,422	33,078	499,500	-
Total current liabilities	1,648,882	827,508	2,476,390	2,433,260
Noncurrent liabilities:				
Long-term liabilities	2,843,923	118,107	2,962,030	-
Total liabilities	4,492,805	945,615	5,438,420	2,433,260
Deferred inflows of resources - pension	28,045	2,298	30,343	-
Net position:				
Net investment in capital assets	4,655,955	-	4,655,955	-
Restricted	174,537	-	174,537	-
Unrestricted	32,804,023	1,620,750	34,424,773	12,110,089
Total net position	\$ 37,634,515	\$ 1,620,750	\$ 39,255,265	\$ 12,110,089

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Statement of Revenues, Expenses and Changes in Net Position
 Proprietary Funds
 Year ended September 30, 2020

	Business Type Activities - Enterprise Funds			Governmental Activities
	Solid Waste Disposal	Universal Collection Fund	Total	Internal Service Fund
Operating revenues				
Charges for services	\$ 10,368,452	\$ 10,157,089	\$ 20,525,541	\$ 18,800,246
Sales	143,071	-	143,071	-
Total operating revenues	10,511,523	10,157,089	20,668,612	18,800,246
Operating expenses				
Personnel services	1,510,170	195,965	1,706,135	58,051
Contracted services	-	9,272,851	9,272,851	-
Other operating expenses	8,468,674	195,690	8,664,364	1,229,657
Depreciation	153,073	-	153,073	-
Claims expense	-	-	-	16,151,599
Total operating expenses	10,131,917	9,664,506	19,796,423	17,439,307
Operating income	379,606	492,583	872,189	1,360,939
Nonoperating revenues				
Investment revenue	367,491	32,343	399,834	131,354
Franchise fees	1,513,066	-	1,513,066	-
Other	7,974	9,922	17,896	-
Total nonoperating revenues	1,888,531	42,265	1,930,796	131,354
Income before transfers	2,268,137	534,848	2,802,985	1,492,293
Transfers in	92,568	46,753	139,321	-
Transfers out	-	-	-	-
Change in net position	2,360,705	581,601	2,942,306	1,492,293
Total net position, beginning of year	35,273,810	1,039,149	36,312,959	10,617,796
Total net position, end of year	\$ 37,634,515	\$ 1,620,750	\$ 39,255,265	\$ 12,110,089

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Statement of Cash Flows Proprietary Funds Year ended September 30, 2020

	Business Type Activities - Enterprise Funds			Governmental Activities
	Solid Waste Disposal	Universal Collection Fund	Total	Internal Service Fund
Cash flows from operating activities				
Receipts from customers	\$ 10,780,386	\$ 10,157,089	\$ 20,937,475	\$ 18,756,885
Payments to suppliers	(8,440,504)	(9,430,590)	(17,871,094)	(17,516,010)
Payments to employees	(1,510,170)	(195,965)	(1,706,135)	(58,051)
Net cash provided (used) by operating activities	829,712	530,534	1,360,246	1,182,824
Cash flows from noncapital financing activities				
Transfers in	253,200	205,403	458,603	-
Nonoperating income	7,974	9,922	17,896	-
Franchise fees received	1,513,066	-	1,513,066	-
Net cash provided by noncapital financing activities	1,774,240	215,325	1,989,565	-
Cash flows from capital and related financing activities				
Purchase of capital assets	(469,463)	-	(469,463)	-
Cash flows from investing activities				
Net purchases of investments	(1,349,798)	(575,952)	(1,925,750)	(125,433)
Net proceeds from sale of investments	-	-	-	-
Interest received	367,491	32,343	399,834	131,354
Net cash provided (used) by investing activities	(982,307)	(543,609)	(1,525,916)	5,921
Net increase (decrease) in cash and cash equivalents	1,152,182	202,250	1,354,432	1,188,745
Cash and cash equivalents, beginning of year	3,626,657	311,344	3,938,001	2,281,638
Cash and cash equivalents, end of year	\$ 4,778,839	\$ 513,594	\$ 5,292,433	\$ 3,470,383
Reconciliation of operating income(loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$ 379,606	\$ 492,583	\$ 872,189	\$ 1,360,939
Depreciation	153,073	-	153,073	-
Changes in assets and liabilities:				
Accounts receivable	15,439	-	15,439	2,373
Due from other governments	1,872	-	1,872	-
Deferred outflows	(46,521)	(5,815)	(52,336)	-
Interfund activity - Internal service	-	-	-	(45,734)
Accounts payable and accrued liabilities	(12,330)	17,890	5,560	1,109
Deposits	251,552	-	251,552	-
Compensated absences	23,265	-	23,265	-
Net pension liability	259,523	32,441	291,964	-
Landfill postclosure costs	(143,248)	-	(143,248)	-
Estimated liability for self-insured losses	-	-	-	(135,863)
Deferred inflows	(52,519)	(6,565)	(59,084)	-
Net cash provided (used) by operating activities	\$ 829,712	\$ 530,534	\$ 1,360,246	\$ 1,182,824

The accompanying notes form an integral part of this financial statement.

Clay County, Florida

Statement of Fiduciary Net Position
September 30, 2020

	Agency Funds
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Assets:	
Cash and equivalents	\$ 7,132,460
Receivables	86,801
Due from other funds	64,466
<hr/>	
Total assets	7,283,727
<hr/>	
Liabilities:	
Assets held for others	6,924,535
Due to other funds	6,817
Due to other governments	685
Due to other county agencies	351,690
<hr/>	
Total liabilities	7,283,727
<hr/>	
Net position	\$ -
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The accompanying notes form an integral part of this financial statement.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Clay County, Florida (the “County”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

Reporting Entity

The County is a general purpose local government whose charter was established under the legal authority of the Constitution of the State of Florida. It is composed of an elected Board of County Commissioners and elected constitutional officers -- Clerk of the Circuit Court, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections -- that operate as separate county agencies.

The accompanying financial statements present the County as the primary government, and also present its component units, which are entities for which the County is considered to be financially accountable.

Blended Component Units

Although legally separate entities, blended component units are in substance part of the primary government's operations and, accordingly, data from these units, if any, would be combined with the data of the primary government. There are no blended component units included in the accompanying financial statements.

Discretely Presented Component Units

Discretely presented component units, on the other hand, are reported in a separate column in the financial statements to emphasize that they are legally separate entities.

For the Housing Finance Authority of Clay County, Florida (“HFA”), there were positive responses to the criteria used for establishing financial accountability. Accordingly, the HFA has been included in the County’s financial statements as a discretely presented component unit.

The HFA is a dependent special district created by Ordinance 80-19, pursuant to Section 159.604, Florida Statutes. It is responsible for authorizing issuance of housing revenue bonds for the purpose of alleviating a shortage of affordable residential and rental housing facilities, and to provide for capital investment in such facilities for low and moderate income families and persons within the County. The members of the governing board of the HFA are appointed by the Board of County Commissioners who may alter or change the structure, organization, programs, or activities of HFA; terminate the HFA; remove members of the HFA; and review the budget of the HFA.

Complete financial statements for the component unit may be obtained at the entity’s administrative offices:

The Housing Finance Authority of Clay County
PO Box 562
Orange Park, FL 32067-0562

Joint Ventures

The County does not participate in any joint ventures.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Related Organization

The County appoints the voting majority of the Clay County Utility Authority (“Authority”). However, the County is not financially accountable for the Authority and, accordingly, the Authority is not included in the County’s financial reporting entity.

The County approves the budget of the Lake Asbury Municipal Service Benefit District (“District”). However, the County is not financially accountable for the District and, accordingly, the District is not included in the County’s financial reporting entity.

Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. For this purpose, the County considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Taxes and certain intergovernmental revenues constitute the most significant sources of revenue considered susceptible to accrual. In governmental funds, expenditures are generally recognized when the related liability is incurred. However, debt service expenditures, and expenditures for compensated absences and claims and judgments, are recorded only when payment is due.

Agency fund assets and liabilities are accounted for on the accrual basis.

Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of Net Position and the statement of Activities) report information on all of the nonfiduciary activities of the County and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees charged to external parties.

The statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual funds are reported as separate columns in the fund financial statements, but all nonmajor funds are aggregated and displayed in a single column. The governmental fund financial statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

The County reports the following major governmental funds:

The General Fund is the general operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

The Capital Improvement Projects Fund, a capital projects fund, accounts for resources to be used for the construction of various capital projects.

The Sheriff MSTU Fund, a special revenue fund, accounts for resources provided by taxes levied for municipal services.

The CARES Act Fund, a special revenue fund, accounts for resources provided by the Department of the Treasury that are restricted for COVID-19 pandemic expenditures.

2020 Bond Construction Fund, a capital projects fund, accounts for bond proceeds to be used for the construction of various capital projects.

The County reports the following major enterprise funds:

The Solid Waste Disposal Fund accounts for refuse services that are financed and operated in a manner similar to private business enterprises.

Additionally, the County reports the following fiduciary fund type:

Agency funds account for resources held in a purely custodial capacity.

Internal service funds are used to account for those operations which provide benefits to other funds, departments, or agencies of the primary government. The County's internal service fund accounts for County employees' health insurance benefits and claim payments. Although the County's internal service fund is reported as a proprietary fund in the fund financial statements, it is incorporated into governmental activities in the government-wide financial statements.

Assets, Deferred Outflows, Liabilities, Deferred Inflows, and Net Position or Equity

Cash Equivalents

For purposes of the Statement of Cash Flows, only highly liquid investments with original maturities of three months or less are considered to be cash equivalents.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Investments

Investments are reported at fair value, with the exception of investments in external investment pools that meet all of the necessary criteria to elect to be measured at amortized cost.

Restricted investments represent unspent bond proceeds accumulated in the capital improvements funds, funds restricted for post-closure costs in the solid waste fund, and investments restricted for the various uses of the special revenue funds.

Accounts Receivable

The accounts receivable of the County are recorded in the government-wide, governmental, and proprietary fund financial statements and are net of an allowance for uncollectable accounts, which is generally equivalent to the receivables that are over 60 days.

Unearned Revenue

Unearned revenue is reported when the County receives cash payments prior to satisfying all of the eligibility requirements necessary to recognize these payments as revenue. The revenue will be recognized in the fiscal year it is earned. Unearned revenue is reported as a liability in the fund financial statements.

Interfund Activities and Transactions

During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. These receivables and payables are classified as “due from other funds” or “due to other funds” within the fund financial statements. These amounts are eliminated in the governmental and business-type activities columns of the statement of net position, except for any residual balance outstanding between the governmental and business-type activities at the end of the fiscal year with agency funds, which are reported in the government-wide financial statements as “internal balances”.

Inventory and Prepaid Items

Inventory is valued at cost under the first-in, first-out method and is accounted for using the purchases method. Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. Nonspendable fund balance is reported in the governmental fund financial statements to indicate that inventories and prepaid items do not represent available spendable resources.

Restricted Assets

In the accompanying Statement of Net Position, Restricted Net Position is subject to restrictions beyond the County’s control. The restriction is either externally imposed (for instance, by creditors, grantors, contributors, or laws/regulations of other governments) or is imposed by law through constitutional provisions or enabling legislation. It is the practice of the County to utilize restricted assets before unrestricted assets.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are valued at historical cost or estimated historical cost. Donated capital assets are recorded at estimated fair value on the date donated. The thresholds for capitalizing assets are generally as follows:

Tangible personal property	\$ 1,000
Building and building improvements	25,000
Land and land improvements	10,000
Roads	250,000
Subdivisions	250,000
Bridges	100,000
Sidewalks	50,000
Street light systems	100,000
Drainage systems	100,000

Land and construction in progress are not depreciated. The other property, plant, equipment, and infrastructure of the primary government are depreciated using the straight line method over the following estimated useful lives:

	Years
Governmental activities:	
Buildings and infrastructure	50
Machinery and equipment	5
Computer equipment - greater than \$10,000	5
Computer equipment - less than \$10,000	3
Business-type activities:	
Buildings and improvements	20 - 50
Machinery and equipment	3 - 10

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Deferred Outflows of Resources and Deferred Inflows of Resources

Deferred outflows of resources represent a consumption of resources that applies to a future period and will not be recognized as an outflow of resources (expense or expenditure) until that time.

Deferred inflows of resources represent an acquisition of resources that applies to a future period and will not be recognized as an inflow (revenue) until that time.

Compensated Absences

Personnel policies of the various county agencies allow a limited accumulation and vesting of unused employee vacation and sick leave. A liability is accrued when incurred in the government-wide and proprietary fund financial statements. However, a liability is reported in governmental funds only when payment is due.

Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond discounts, premiums and deferred amounts on refunding are amortized over the life of the bonds using a method that approximates the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position, and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the Florida Retirement System Pension Plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Post-Employment Benefits (OPEB) Liability

In addition to pension benefits noted above, the County provides health care and life insurance benefits for retired employees (OPEB). For purposes of measuring the net OPEB liability, deferred outflows/inflows of resources related to OPEB, and OPEB expense, have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The County follows the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the County is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the County's highest level of decision-making authority, which is an ordinance. Committed amounts cannot be used for any other purpose unless the County removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the County's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the County Commission or (b) a body or official to which the County Commission has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund. When the components of fund balance can be used for the same purpose, it is the County's policy to expend resources in the following order: restricted, committed, assigned, and unassigned.

Revenues and Expenditures/Expenses

Proprietary funds operating and nonoperating revenues and expenses- The proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS

Deposits with Financial Institutions

All of the County's deposits and those of its discretely presented component unit, The Housing Finance Authority of Clay County's ("HFA"), are held in qualified public depositories pursuant to Chapter 280, Florida Statutes, and, accordingly, are entirely insured by federal depository insurance or collateralized pursuant to the Florida Security for Public Deposits Act.

Investments

The County invests excess public funds pursuant to the guidelines established in Section 218.415, Florida Statutes. Accordingly, the County is authorized to invest excess public funds in the following instruments: The Local Government Investment Pool ("State Pool") or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act; Securities and Exchange Commission registered money market funds with the highest credit quality rating; savings accounts and certificates of deposit in qualified public depositories; and direct obligations of the U.S. Treasury.

Housing Finance Authority of Clay County Investments

HFA's investment policy allows it to invest excess public funds pursuant to the guidelines established in Section 218.415, Florida Statutes and in mortgage backed securities which HFA may receive as a result of refunding one of its bond programs.

HFA's investments at September 30, 2020 consist of mortgage backed securities, reported at fair value of \$925,293. These investments have a credit quality rating of AAA and a weighted average maturity of 9 years.

County Investments

As of September 30, 2020, the County had the following investments and maturities:

	Fair Value	Maturities (in years)			S & P Rating
		Less than 1	1 - 5	More than 5	
Investment in State Pool (Florida PRIME)	\$ 107,188,486	\$ 107,188,486	\$ -	\$ -	AAAm
Florida Surplus Asset Trust Fund (Florida SAFE)- NAV	33,268,948	33,268,948	-	-	AAAm
Florida Local Government Investment Trust (FLGIT)	116,084	116,084	-	-	AAAm
Florida Public Assets for Liquidity Management (FL PALM)- NAV	129,348,305	129,348,305	-	-	AAAm
TOTAL INVESTMENTS	\$ 269,921,823	\$ 269,921,823	\$ -	\$ -	-

Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

Investments and Fair Value Measurements

For the County's and HFA's investments that are measured at fair value, HFA's mortgage backed securities and the County's investment in FLGIT, the values are determined using guidelines established by Generally Accepted Accounting Principles. These guidelines recognize a three-tiered hierarchy as follows:

- Level 1 – Investments reflect unadjusted quoted prices in active markets for identical assets that a government can access at measurement date.
- Level 2 – Investments reflect prices that are based on inputs, other than quoted prices included within Level 1, that are observable for an asset, either directly or indirectly.
- Level 3 – Investments that are based on unobservable inputs for an asset.

The County has the following recurring fair value measurements as of September 30, 2020:

- Investment pools organized pursuant to Florida Statutes 163.01 – Valued at the daily closing price as reported by the fund.
- Investments in external pools, though measured at fair value, are not categorized within the fair value hierarchy.

Investment Risks

The County and HFA are exposed to the following risks associated with its investment portfolios:

Interest Rate Risk – the risk that changes in interest rates will adversely affect the fair value of an investment. The County's policy is to minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates by limiting investment to those intended to maintain a constant share price or par value.

Credit Risk – the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The County's policy is to limit credit risk by diversifying the investment portfolio so that potential loss on individual securities will be minimized and by limiting investments to specified credit ratings.

Florida Surplus Asset Trust Fund (Florida SAFE)

Florida SAFE is organized pursuant to Florida Statute 163.01. Florida SAFE is overseen by a Board of Trustees comprised of Florida local government officials, who are themselves participants in Florida SAFE. Florida SAFE is an external investment pool that meets all of the necessary criteria to elect to measure all of the investments at amortized cost. Therefore, the County's investment in Florida SAFE is reported at amortized cost. Florida SAFE seeks, but does not guarantee to maintain a constant net asset value at \$1.00 per share.

Florida SAFE had a credit quality rating at September 30, 2020 of AAAM. The weighted average maturity (WAM) for Florida SAFE at September 30, 2020 was 52 days.

There were no redemption fees or maximum transaction amounts. The Fund's Indenture of Trust does provide for limited situations in which a participant's access to 100% of the account value is

Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

restricted. The Trustees have the authority to resume participant access to the Fund when the situation causing the restriction has been resolved.

Investment in State Pool (Florida PRIME)

The County invests surplus funds in the State Board of Administration's Local Government Surplus Funds Trust Fund. The Florida PRIME is administered by the Florida State Board of Administration ("SBA"), who provides regulatory oversight. The powers and duties of the SBA are defined in Florida Statute 218.409. In addition, Chapter 19-7 of the Florida Administrative Code identifies the rules and regulations governing the administration of the Florida PRIME. These rules provide guidance and establish the general operating procedures for the administration of the pool.

The Florida PRIME is an external investment pool that meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost. Therefore, the County's investment in the Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool shares. The Florida PRIME had a credit quality rating at September 30, 2020 of AAAM. The weighted average maturity (WAM) of the Florida PRIME at September 30, 2020 was 48 days.

Florida "PRIME" was not exposed to any foreign currency risk during the period October 1, 2019 through September 30, 2020.

As of September 30, 2020, there were no redemption fees or maximum transaction amounts. Florida Statutes do provide for situations in which a participant's access to 100 percent of the account value is limited.

Florida Local Government Investment Trust (FLGIT)

FLGIT is an external investment pool administered by the Florida Association of Court Clerks and Comptrollers, and is not registered with the SEC. The investment pool does not meet all necessary criteria to elect to measure all of the investments in FLGIT at amortized cost. Therefore, the County's investment in FLGIT is reported at the fair value. FLGIT had a credit quality rating of AAAM at September 30, 2020. The weighted average maturity (WAM) of the Florida FLGIT at September 30, 2020 was 27.33 days.

Florida Public Assets for Liquidity (FL PALM)

FL Palm is an external investment pool that meets all of the necessary criteria to elect to measure all of the investments at amortized cost. Therefore, the County's investment in FL PALM are reported at amortized cost. FL PALM seeks, but does not guarantee to maintain a constant net asset value at \$1.00 per share.

FL PALM had a credit quality rating of AAAM and a weight average maturity (WAM) at September 30, 2020 of 60 days.

Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

Custodial Credit Risk – the risk that in the event of the failure of a depository financial institution, the County may not be able to recover deposits. All County deposits are in qualified public depositories pursuant to Chapter 280, Florida Statutes. All deposits made in qualified public depositories are fully collateralized and backed by the Public Deposit Security Trust Fund.

As of September 30, 2020, the County’s investments were held with a third-party custodian as required by the County’s investment policy.

Concentration of Credit Risk – the risk of loss attributed to the magnitude of an investment in a single issuer. Unless market conditions otherwise require, the investment policy requires that no more than fifteen (80%) of the County’s investment portfolio may be in any one class of security other than those issued or guaranteed by the U.S. Government or its agencies.

NOTE 3 – PROPERTY TAXES

Property taxes become due and payable on November 1st of each year and are delinquent on April 1 of the following year. Discounts on property taxes are allowed for payments made prior to the April 1 delinquent date. Tax certificates for the full amount of any unpaid taxes must be sold no later than June 1st of each year.

Procedures for collecting delinquent taxes, including applicable tax certificate sales and tax deed sales, are provided by Florida Statutes. The enforceable lien date is approximately two years after taxes become delinquent and occurs only upon request of a holder of a delinquent tax certificate. There were no significant delinquent property taxes receivable at September 30, 2020.

Tax revenues are recognized when levied, to the extent that they result in current receivables in governmental funds. By year-end, substantially all property taxes have been collected. Accordingly, there is no ad-valorem property taxes receivable reported in the accompanying financial statements.

Details of the property tax calendar are presented below:

Lien Date	January 1
Levy Date	October 1
Discount Period	November – February
No Discount Period	March
Delinquent Date	April 1

Notes to Financial Statements

NOTE 4 – ALLOWANCE FOR DOUBTFUL ACCOUNTS

Account receivables are reported net of an allowance for uncollectible accounts of \$4,298,845 in the General Fund and \$175,110 in the Enterprise Fund (Solid Waste).

Receivables for the discretely presented component unit are reported net of an allowance for uncollectible accounts of approximately \$4,282,675.

NOTE 5 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

At September 30, 2020, interfund balances consisted of:

	Due to							
	General Fund	Capital Improvements	Sheriff MSTU	Nonmajor Governmental	Solid Waste Disposal	Universal Collection	Health Insurance	Total Due from
Due from								
General fund	\$ -	\$ -	\$ 2,042,690	\$ 474,532	\$ 92,568	\$ 56,675	\$ 45,734	\$ 2,712,199
Sheriff MSTU	22,172	-	-	-	-	-	-	22,172
CARES Act	11,784,902	-	-	2,859,844	-	-	-	14,644,746
Nonmajor governmental	772,455	2,886,519	-	140,538	-	-	-	3,799,512
Agency Funds	82,293	-	10,373	265,841	-	-	-	358,507
Total Due to	\$ 12,661,822	\$ 2,886,519	\$ 2,053,063	\$ 3,740,755	\$ 92,568	\$ 56,675	\$ 45,734	\$ 21,537,136

The interfund balances resulted from the normal course of operations and are expected to be paid within one year.

Interfund transfers are summarized below:

	Transfer Out					
	General Fund	Capital Improvement Projects	Sheriff MSTU	CARES ACT	Nonmajor Governmental	Total Transfer In
Transfer in						
General fund	\$ -	\$ -	\$ 19,153,580	\$ 12,371,294	\$ 748,974	\$ 32,273,848
Capital improvement projects	-	-	-	-	12,082,956	12,082,956
Sheriff MSTU	2,042,690	-	-	-	-	2,042,690
2020 bond construction	-	-	-	-	129,008,381	129,008,381
CARES Act	500,000	-	-	-	-	500,000
Nonmajor governmental	1,550,911	5,785,894	-	2,892,042	3,581,881	13,810,728
Solid waste disposal	92,568	-	-	-	-	92,568
Universal collection	46,753	-	-	-	-	46,753
Total transfer out	\$ 4,232,922	\$ 5,785,894	\$ 19,153,580	\$ 15,263,336	\$ 145,422,192	\$ 189,857,924

The transfer out of the Sheriff MSTU Fund resulted from the transfer of revenue, collected on behalf of the Sheriff, to the General Fund of the Sheriff. All other transfers were made in the normal course of operations and are consistent with the activities of the fund making the transfer.

Notes to Financial Statements

NOTE 6 – OPERATING LEASES

The County has various equipment operating leases and one facility operating lease. Maturities range from monthly to Fiscal year 2026. During the year ended September 30, 2020, the lease payments totaled \$355,405.

The future minimum lease payments under these leases are approximately as follows:

Year Ending September 30,	Amount
2021	\$ 250,707
2022	196,902
2023	195,171
2024	191,906
2025	140,574
Thereafter	44,987
Total	\$ 1,020,247

NOTE 7 – CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2020 was as follows:

Governmental activities:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not being depreciated:				
Land	\$ 97,629,443	\$ -	\$ 72,209	\$ 97,557,234
Construction in progress	3,213,901	3,375,969	2,871,602	3,718,268
Total capital assets not being depreciated	100,843,344	3,375,969	2,943,811	101,275,502
Capital assets being depreciated:				
Buildings and improvements	116,139,032	603,629	-	116,742,661
Machinery and equipment	64,341,397	8,778,966	3,850,031	69,270,332
Infrastructure	321,860,376	3,763,054	-	325,623,430
Total capital assets being depreciated	502,340,805	13,145,649	3,850,031	511,636,423
Less accumulated depreciation for:				
Buildings and improvements	53,092,861	2,662,516	-	55,755,377
Machinery and equipment	49,701,280	5,402,043	3,820,511	51,282,812
Infrastructure	133,115,515	10,539,405	-	143,654,920
Total accumulated depreciation	235,909,656	18,603,964	3,820,511	250,693,109
Total capital assets being depreciated, net	266,431,149	(5,458,315)	29,520	260,943,314
Total governmental activities, net	\$ 367,274,493	\$ (2,082,346)	\$ 2,973,331	\$ 362,218,816

Notes to Financial Statements

NOTE 7 – CAPITAL ASSETS (CONTINUED)

Business-type activities:

	Beginning Balance	Increases	Decreases	Ending Balance
Capital assets not being depreciated:				
Land	\$ 877,750	\$ -	\$ -	\$ 877,750
Capital assets being depreciated:				
Buildings and improvements	5,747,327	116,950	-	5,864,277
Machinery and equipment	1,529,711	114,194	107,022	1,536,883
Infrastructure	-	238,319	-	238,319
Total capital assets being depreciated	7,277,038	469,463	107,022	7,639,479
Less accumulated depreciation for:				
Buildings and improvements	2,579,660	89,922	-	2,669,582
Machinery and equipment	1,235,563	62,357	107,022	1,190,898
Infrastructure	-	794	-	794
Total accumulated depreciation	3,815,223	153,073	107,022	3,861,274
Total capital assets being depreciated, net	3,461,815	316,390	-	3,778,205
Total business-type activities, net	\$ 4,339,565	\$ 316,390	\$ -	\$ 4,655,955

Depreciation expense was charged to the functions of the primary government as follows:

Governmental activities:

General government	\$ 3,121,439
Public safety	3,740,434
Transportation	11,268,260
Human services	205,346
Culture and recreation	137,372
Court costs	118,896
Physical environment	12,217
Total depreciation expense	\$ 18,603,964

Business-type activities:

Solid waste	\$ 153,073
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Notes to Financial Statements

NOTE 8 – LONG-TERM DEBT AND LIABILITIES

Sales Surtax Revenue Bonds, Series 2020 with a par value of \$103,420,000 and an original issue premium of \$26,291,031.75 were issued March 2020. The bonds were issued to finance the acquisition and construction of certain roadway and other capital improvements for the County and pay the costs of issuance of the Series 2020 Bonds. Bonds will be payable on October 1, 2020, and semiannually thereafter on April 1 and October 1 of each year, total annual installments ranging from \$3,390,000 to \$8,080,000. The bonds mature in 2039 bearing interest rates ranging from 4.00% to 5.05%. The revenues of the discretionary sales surtax are pledged as collateral and the bond is payable from the 2020 Bond Debt Service Fund. No principal payments were required in the fiscal year. Interest payments made during the year amounted to \$2,575,868.

\$ 103,420,000

Changes in long-term liabilities for the fiscal year ended September 30, 2020, are summarized as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities:					
Bonds payable	\$ -	\$ 103,420,000	\$ -	\$ 103,420,000	\$ 3,390,000
Issuance premiums	-	26,291,032	-	26,291,032	-
Compensated absences	14,754,176	8,988,022	8,149,706	15,592,492	5,706,300
Net pension liability	125,673,872	32,145,559	-	157,819,431	253,400
Net OPEB liability	30,611,831	4,369,318	-	34,981,149	-
Governmental activity long-term liabilities	\$ 171,039,879	\$ 175,213,931	\$ 8,149,706	\$ 338,014,104	\$ 9,349,700
Business-type activities:					
Compensated absences	250,931	102,896	79,631	274,196	26,597
Net pension liability	1,198,134	291,964	-	1,490,098	298,366
Landfill postclosure care costs	1,840,484	-	143,248	1,697,236	174,537
Business-type activity long-term liabilities	\$ 3,289,549	\$ 394,860	\$ 222,879	\$ 3,461,530	\$ 499,500

Compensated absences, other postemployment benefits and the net pension liability will be liquidated in future periods primarily by the General Fund for governmental activities. Business-type activities compensated absences will be liquidated by the respective proprietary fund.

Notes to Financial Statements

NOTE 8 – LONG-TERM DEBT AND LIABILITIES (CONTINUED)

Debt service requirements to maturity on the County's long-term obligations at September 30, 2020, are as follows:

Year Ending September 30,	Governmental Activities Direct Borrowings		
	Principal	Interest	Total
2021	\$ 3,390,000	\$ 5,012,500	\$ 8,402,500
2022	3,560,000	4,843,000	8,403,000
2023	3,735,000	4,665,000	8,400,000
2024	3,925,000	4,478,250	8,403,250
2025	4,120,000	4,282,000	8,402,000
2026-2030	23,895,000	18,106,750	42,001,750
2031-2035	30,500,000	11,505,000	42,005,000
2036-2039	30,295,000	3,317,450	33,612,450
Total	\$ 103,420,000	\$ 56,209,950	\$ 159,629,950

Events of Default and Remedies

The County follows GASB Statement No. 88 Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements. The revenues of the discretionary sales surtax are pledged as collateral and the payments of the bonds are insured with a municipal bond issue insurance policy. The County also has no unused lines of credit.

In the event of default all pledged Funds shall be applied to the payment of expenses to the payment of the interest and principal due on the bonds.

Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the County to place a final cover on its landfill sites when it stops accepting waste and to perform certain maintenance and monitoring functions at the sites for thirty years after closures. Although postclosure care costs will be paid only near the end or after the date landfills stop accepting waste, the County reports a portion of these costs as an operating expense in each period based on landfill capacity used as of each financial statement date. As of September 30, 2020, each of the County landfill sites have reached full capacity. The \$1,697,236 reported as landfill postclosure care liability at September 30, 2020, represents the estimated remaining obligation for postclosure care costs for the landfill sites. Actual costs may differ due to inflation, deflation, technology, or changes in applicable laws or regulations. The estimate for post closure care costs is updated annually.

The County has restricted resources in the amount of \$174,537 to provide for this liability in accordance with the regulations of the Florida Department of Environmental Protection.

Notes to Financial Statements

NOTE 9 – STATE OF FLORIDA PENSION PLANS

Defined Benefit Plans

The County participates in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report is available from the Florida Department of Management Services' website (www.dms.myflorida.com).

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established and is administered in accordance with Chapter 121, Florida Statutes. Retirees receive a lifetime pension benefit with joint and survivor payment options.

FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state college, or district school board, unless restricted from FRS membership under Sections 121.053 or 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

The Retiree Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple-employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The benefit is a monthly payment to assist retirees and surviving beneficiaries of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive a HIS benefit, a retiree under a state administered retirement system must provide proof of eligible health insurance coverage, which can include Medicare.

Benefits Provided

Benefits under the FRS Pension Plan are computed on the basis of age and/or years of service, average final compensation, and service credit. Credit for each year of service is expressed as a percentage of the average final compensation. For members initially enrolled before July 1, 2011, the average final compensation is the average of the five highest fiscal years' earnings; for members initially enrolled on or after July 1, 2011, the average final compensation is the average of the eight highest fiscal years' earnings. The total percentage value of the benefit received is determined by calculating the total value of all service, which is based on the retirement plan and/or class to which the member belonged when the service credit was earned.

Notes to Financial Statements

NOTE 9 – STATE OF FLORIDA PENSION PLANS (CONTINUED)

Eligible retirees and beneficiaries receive a monthly HIS payment equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

Contributions

The contribution requirements of plan members and the employer are established and may be amended by the Florida Legislature. Employees are required to contribute 3.00% of their salary to the FRS Pension Plan. The employer’s contribution rates as of September 30, 2020, were as follows:

	FRS	HIS
Regular class	8.34%	1.66%
Special risk class	22.79%	1.66%
Senior management service class	25.63%	1.66%
Elected officials	47.52%	1.66%
DROP from FRS	15.32%	1.66%

The employer’s contributions for the year ended September 30, 2020, were \$9,122,037 to the FRS Pension Plan and \$1,149,279 to the HIS Program.

Pension Liabilities and Pension Expense

In its financial statements for the year ended September 30, 2020, the County reported a liability for its proportionate share of the net pension liability of the FRS Pension Plan and its proportionate share of the net pension liability of the HIS Program. The net pension liabilities were measured as of June 30, 2020. The County’s proportions of the net pension liabilities were based on its share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	FRS	HIS
Net pension liability	\$ 135,004,421	\$ 24,305,108
Proportion at:		
Current measurement date	0.3115%	0.1991%
Prior measurement date	0.3049%	0.1953%
Pension expense	\$ 29,438,733	\$ 2,157,407

Notes to Financial Statements

NOTE 9 – STATE OF FLORIDA PENSION PLANS (CONTINUED)

Deferred Outflows/Inflows of Resources Related to Pensions

At September 30, 2020, the County reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	FRS		HIS	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 5,166,894	\$ -	\$ 994,226	\$ (18,750)
Changes of assumptions	24,440,096	-	2,613,491	(1,413,247)
Net difference between projected and actual earnings on pension plan investments	8,038,293	-	19,405	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	4,340,029	(1,333,613)	1,153,030	(441,646)
Employer contributions subsequent to the measurement date	2,545,416	-	278,588	-
Total	\$ 44,530,728	\$ (1,333,613)	\$ 5,058,740	\$ (1,873,643)

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2021.

Other pension-related amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ending September 30,	FRS	HIS
2021	\$ 8,992,329	\$ 787,343
2022	12,741,920	615,489
2023	10,636,983	250,610
2024	6,465,997	404,440
2025	1,814,470	472,686
Thereafter	-	375,941
Total	\$ 40,651,699	\$ 2,906,509

Actuarial Assumptions

The total pension liability for each of the defined benefit plans was measured as of June 30, 2020. The total pension liability for both the FRS Pension Plan and HIS Program were determined by actuarial valuations dated July 1, 2020. The individual entry age actuarial cost method was used for each plan, along with the following significant actuarial assumptions:

Notes to Financial Statements

NOTE 9 – STATE OF FLORIDA PENSION PLANS (CONTINUED)

	FRS	HIS
Inflation	2.40%	2.40%
Salary increases	3.25%	3.25%
Investment rate of return	6.80%	N/A
Discount rate	6.80%	2.21%

Mortality assumptions for both plans were based on the PUB-2010 base tables projected generationally with Scale MP-2018.

For both plans, the actuarial assumptions were based on the results of an actuarial experience study for the period July 1, 2013, through June 30, 2018.

The following changes in key actuarial assumptions occurred in 2020:

FRS:

- The long-term expected rate of return and the discount rate used to determine the total pension liability decreased from 6.90% to 6.80%.
- The assumed rate of inflation was decreased from 2.60% to 2.40%.

HIS:

- The municipal bond index rate and the discount rate used to determine the total pension liability decreased from 3.50% to 2.21%.
- The assumed rate of inflation was decreased from 2.60% to 2.40%.
- Mortality assumptions for the HIS Program were changed from the Generational RP-2000 with Projection Scale BB to the PUB2010 base tables projected generationally with Scale MP-2018.

The long-term expected investment rate of return for the FRS Pension Plan was not based on historical returns, but instead was based on a forward-looking capital market economic model developed during 2020 by an outside investment consultant to the Florida State Board of Administration. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption of 2.40%.

For the FRS Pension Plan, the table below summarizes the consulting actuary’s assumptions based on the long-term target asset allocation.

Notes to Financial Statements

NOTE 9 – STATE OF FLORIDA PENSION PLANS (CONTINUED)

Asset Class	Target Allocation	Annual Arithmetic Return	Annual (Geometric) Return
Cash	1.0%	2.2%	2.2%
Fixed income	19.0%	3.0%	2.9%
Global equity	54.2%	8.0%	6.7%
Real estate	10.3%	6.4%	5.8%
Private equity	11.1%	10.8%	8.1%
Strategic investments	4.4%	5.5%	5.3%
	100%		

Discount Rate

The discount rate used to measure the total pension liability for the FRS Pension Plan was 6.80%. The 6.80% reported investment return assumption differs from the 7.00% investment return assumption chosen by the 2020 FRS Actuarial Assumption Conference for funding policy purposes, as allowable under governmental accounting and reporting standards. FRS’ fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program is essentially funded on a pay-as-you-go basis and the depletion date is considered to be immediate, a municipal bond rate of 2.21% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

Sensitivity Analysis

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the employer’s proportionate share of the net pension liability if the discount rate was 1.00% higher or 1.00% lower than the current discount rate.

	FRS			HIS		
	Current Discount			Current Discount		
	1% Decrease (5.80%)	Rate (6.80%)	1% Increase (7.80%)	1% Decrease (1.21%)	Rate (2.21%)	1% Increase (3.21%)
Employer's proportionate share of the net pension liability	\$ 215,579,372	\$ 135,004,421	\$ 67,707,871	\$ 28,095,620	\$ 24,305,108	\$ 21,202,585

Notes to Financial Statements

NOTE 9 – STATE OF FLORIDA PENSION PLANS (CONTINUED)

Pension Plans' Fiduciary Net Position

Detailed information about the pension plans' fiduciary net position is available in the State's separately issued financial reports.

Defined Contribution Plan

Pursuant to Chapter 121, Florida Statutes, the Florida Legislature created the Florida Retirement Investment Plan ("FRS Investment Plan"), a defined contribution pension plan qualified under Section 401(a) of the Internal Revenue Code. The FRS Investment Plan is an alternative available to members of the Florida Retirement System in lieu of the defined benefit plan. There is a uniform contribution rate covering both the defined benefit and defined contribution plans, depending on membership class. Required employer contributions made to the plan during the year ended September 30, 2020, totaled \$2,223,129.

NOTE 10 – OTHER POSTEMPLOYMENT BENEFIT PLAN

Plan Description

The County administers a single employer defined benefit plan for postemployment benefits other than pension benefits ("OPEB Plan"). The OPEB Plan provides post-employee life insurance benefits and a health insurance subsidy for retirees and eligible dependents.

The life insurance benefit is provided to retirees at a rate comparable to current employees. The employee contribution rate for life insurance was increased from \$.99 monthly per \$1,000 of coverage to \$1.45 monthly per \$1,000 of coverage effective January 1, 2017. Eligible retired employees who retired prior to October 1, 1998 receive a decreasing amount of coverage based upon age.

Retirees under the age of 65 receive the maximum \$10,000 of coverage decreasing to \$1,500 of coverage after age 79.

Eligible employees who retired between October 1, 1998 and October 1, 1999 receive a fixed coverage amount of \$10,000. Eligible employees who retired after October 1, 1999 receive a fixed coverage amount of \$20,000.

The County provides health care coverage through its self-insurance plan administered by Blue Cross Blue Shield of Florida for retired employees of the Board of Constitutional Officers. Substantially all employees may become eligible for those benefits if they reach normal retirement age while working for the County and have provided six or more years of service.

During 2010, the County amended its OPEB plan. The amendment stabilized the County's portion of retiree health insurance costs, thus making the retiree responsible for future cost increases.

Notes to Financial Statements

NOTE 10 – OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

Participants

As of September 30, 2020 the date of the latest actuarial valuation, plan participation consisted of 1,369 active employees and 528 retirees receiving benefits. A separate stand-alone financial statement is not prepared for the OPEB Plan.

Contributions

The contribution requirements of the plan members and the County are established and may be amended by the Clay County Board of County Commissioners. A trust has not been established. Contributions are being made based on pay-as-you-go financing requirements.

Total OPEB Liability

The County’s net OPEB liability of \$34,981,149 was measured as of September 30, 2020, and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs

The total OPEB liability in the September 30, 2020 actuarial valuation was determined using the entry age normal funding method, calculated on an individual basis with level percentage of pay, and the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation rate	2.5%
Rate of Growth in Real Income/GDP per capita	1.5%
Health Share of GDP Resistance Point	25.0%
Year for Limiting Cost Growth to GDP Growth	2075
Mortality	Rates were based on the Pub-2010 General Retirees Headcount Table using MP-2019 Scale. Rates for Disabled Retirement Participants were based on Pub-2010 General Disabled Retirees Headcount-Weighted Mortality using MP 2019 Scale.
Healthcare cost trend rates	4.7% is the initial rate. The rate in 2075+ is 4.0%

The discount rate used to measure the total OPEB liability was 2.75%, which is based on the Bond Buyer General Obligation 20-Bond Municipal Index as of September 30, 2019. An actuarial experience study has not yet been performed for the plan.

Notes to Financial Statements

NOTE 10 – OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at 9/30/19	\$ 30,611,831
Changes for the year:	
Service cost	1,299,843
Interest	1,146,800
Differences between expected and actual experience	1,764,652
Changes in assumptions or other inputs	1,533,602
Benefit payments	(1,375,579)
Net changes	4,369,318
Balance at 9/30/20	\$ 34,981,149

There were no changes of benefit terms.

Changes of assumptions and other inputs reflect a change in the discount rate from 3.83% to 2.75%.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following table presents the total OPEB liability of the County, as well as what the County's total OPEB liability would be if it were calculated using a discount rate that is 1.00% higher or 1.00% lower than the current discount rate:

	1% Decrease	Current Discount Rate	1% Increase
	(1.75%)	(2.75%)	(3.75%)
Total OPEB liability	\$ 39,209,465	\$ 34,981,149	\$ 31,404,662

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates

The following table presents the total OPEB liability of the County, as well as what the County's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1.00% higher or 1.00% lower than the current healthcare cost trend rate:

	1% Decrease	Current Healthcare Cost Trend Rate	1% Increase
	(3.00%)	(4.00%)	(5.00%)
Total OPEB liability	\$ 34,049,042	\$ 34,981,149	\$ 36,072,198

Notes to Financial Statements

NOTE 10 – OTHER POSTEMPLOYMENT BENEFIT PLAN (CONTINUED)

OPEB Expense and Deferred Outflows and Deferred Inflows of Resources Related to OPEB

For the year ended September 30, 2020, the County recognized an OPEB expense of \$2,469,248. At September 30, 2020, the County reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,588,187	\$ -
Changes of assumptions	1,380,242	1,978,709
Net difference between projected and actual earnings on OPEB plan investments	-	-
Employer contribution subsequent to the measurement date	-	-
Total	\$ 2,968,429	\$ 1,978,709

Amount reported as deferred outflows of resources related to OPEB resulting from employer contributions subsequent to the measurement date, if any, will be recognized as a reduction of the net OPEB liability in the year ended September 30, 2020. Other amounts reported as deferred outflows and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ending September 30,	
2021	\$ 22,605
2022	22,605
2023	22,605
2024	22,605
2025	22,605
Thereafter	876,695
Total	\$ 989,720

Notes to Financial Statements

NOTE 11 – RISK MANAGEMENT

Commercial Insurance

The County carries commercial insurance for certain risks, including health insurance. There were no significant reductions in insurance coverage during 2020. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

Self-Insurance – Workers’ Compensation

The County has a self-insurance program for its workers’ compensation insurance. The activities of the self-insurance program are administered by a third party and are accounted for in the County’s General Fund. The County retains losses up to \$550,000 at which point commercial stop loss insurance begins covering claims.

In the government-wide financial statements, the County has reported an estimated liability for self-insured losses of \$1,164,100. The estimated liability for self-insured losses is based on reported claims, historical loss data, industry statistics for incurred but not reported claims, and a valuation performed by an independent actuary.

The change in the estimated liability for self-insured losses is as follows:

Year Ended	Beginning of Year Liability	Claims Incurred	Claims Paid	End of Year Liability
2018	1,889,900	1,826,300	1,376,900	2,339,300
2019	2,339,300	538,800	1,380,000	1,498,100
2020	1,498,100	1,246,000	1,580,000	1,164,100

Self-Insurance – Health and Disability

The County is exposed to various risks of loss related to employee health, and short-term disability claims for which it is self-insured. An excess coverage insurance policy covers claims in excess of \$250,000.

Liabilities are reported if information prior to the issuance of the financial statements indicate that it is probable that a loss has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated, including an estimate for those claims incurred but not reported (IBNRs).

This estimate is based on historical experience and current trends, and is reported at current dollar value in the County’s health insurance internal service fund.

Notes to Financial Statements

NOTE 11 – RISK MANAGEMENT (CONTINUED)

Changes in the fund's claims liability were as follows:

Year Ended	Beginning of Year Liability	Claims Incurred	Claims Paid	End of Year Liability
2018	2,048,038	15,202,991	15,008,622	2,242,407
2019	2,242,407	16,782,831	16,458,859	2,566,379
2020	2,566,379	16,151,599	16,287,462	2,430,516

NOTE 12 – CONTINGENT LIABILITIES

The County is sometimes involved in litigation in the normal course of operations. It is the opinion of management and the County's attorney that any unrecorded, uninsured claims resulting from such litigation would not be material in relation to the County's financial condition.

Impact fees were established by the BOCC to fund the construction or improvement of the County's transportation system, including both vehicular and multimodal improvements. These fees are intended to compensate governments for a portion of the additional costs of providing infrastructure for new real estate developments in the County, rather than assessing existing taxpayers. Sometimes developers agree to donate the additional infrastructure and right of way needed by the County in exchange for a credit against impact fees that may be imposed on future development. Florida's concurrency laws in effect through June 2009 require that developers have infrastructure in place before developing their parcel and due to these laws there may be credits still available to developers during that time period. There is no guarantee that the developer will incur impact fees in the future and benefit from an impact fee offset at that time. When the County accepts a donation of infrastructure from a developer, the maintenance of these assets shifts to the County relieving the developer of that responsibility. The County does not report the impact fee offsets as liabilities because impact fees are *fees* rather than taxes and impact fee offsets are viewed as reductions of future revenues, which are not yet due to or earned by the County. Impact fees are not due until requesting electrical power clearance for new construction. Infrastructure contributions are recorded by the County when received.

Notes to Financial Statements

NOTE 13 – FUND BALANCE CLASSIFICATIONS

Fund balance is restricted for the following purposes:

	General Fund	Capital Improvement Projects	2020 Bond Construction	Sheriff MSTU	CARES Act	Other Governmental Funds	Total
Capital projects	\$ -	\$ 49,959,166	\$ 129,249,191	\$ -	\$ -	\$ 11,388,027	\$ 190,596,384
Public safety	-	-	-	8,510,639	-	14,847,921	23,358,560
Transportation	-	-	-	-	-	3,929,228	3,929,228
Economic environment	-	-	-	-	-	5,742,893	5,742,893
Culture and recreation	-	-	-	-	-	1,521,869	1,521,869
Human services	-	-	-	-	135,522	12,670	148,192
Court related	-	-	-	-	-	9,484,665	9,484,665
Municipal services	-	-	-	-	-	1,645,285	1,645,285
Election grants	55,987	-	-	-	-	-	55,987
Total restricted fund balance	\$ 55,987	\$ 49,959,166	\$ 129,249,191	\$ 8,510,639	\$ 135,522	\$ 48,572,558	\$ 236,483,063

In the General Fund, fund balance of \$24,658,402 is assigned for subsequent year's expenditures of the Board of County Commissioners and \$7,587,316 is assigned for public safety-law enforcement.

NOTE 14 – SUBSEQUENT EVENTS

On January 13, 2021, the County purchased three commercial buildings to relocate the Clay County Health Department and to use for expansion for other departments in the future. The full purchase price was \$6,121,523. After renovations are completed, the Health Department is planning to relocate during calendar year 2021.

On December 27, 2020, the Consolidated Appropriation Act, 2021, enacted the Emergency Rental Assistance program to assist with rent and utility payments for households that are unable to pay as a result of COVID-19. Subsequent to September 30, 2020 the County received \$8,716,000 in funds through the US Treasury.

On March 11, 2021, the American Rescue Plan Act of 2021 was enacted to provide immediate and direct relief to families and workers impacted by the COVID-19 crisis and to emergency funding to state and local governments enabling them to continue to support the public health response. Subsequent to September 30, 2020 the County received \$21,293,566 in funds through the US Treasury.

NOTE 15 – FUTURE ACCOUNTING PRONOUNCEMENTS

The Governmental Accounting Standards Board has issued statements that will become effective in the future. The statements address:

- Fiduciary activities (Statement No. 84); and
- Majority equity interests (Statement No. 90).

The County is currently evaluating the effects that these statements will have on its 2021 financial statements.

Required Supplementary Information

Clay County, Florida

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund
Year ended September 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ 68,857,870	\$ 68,857,870	\$ 67,081,069	\$ (1,776,801)
Licenses and permits	11,574	11,574	11,178	(396)
Intergovernmental	21,312,957	25,889,949	21,923,245	(3,966,704)
Charges for services	10,880,991	11,040,984	11,556,706	515,722
Fines and forfeitures	3,500	3,500	58,098	54,598
Miscellaneous	1,447,390	1,551,005	2,259,892	708,887
Total revenues	102,514,282	107,354,882	102,890,188	(4,464,694)
Expenditures:				
Current:				
County commissioners	656,212	613,747	585,322	28,425
County manager	519,853	519,853	440,009	79,844
Public information officer	117,199	117,199	91,731	25,468
Human resources	498,509	521,522	409,767	111,755
Risk manager	3,749,010	3,749,860	3,557,074	192,786
MIS department	2,699,218	2,840,416	2,583,802	256,614
Health department	849,862	854,762	849,142	5,620
County auditor	172,196	227,753	223,936	3,817
County comptroller	1,711,581	1,592,388	1,481,465	110,923
Budget office	217,744	217,744	199,764	17,980
Purchasing	434,071	476,385	446,053	30,332
County attorney	893,177	997,758	819,877	177,881
Sheriff	59,631,582	58,207,952	51,973,670	6,234,282
Property appraiser	3,150,479	3,314,697	3,162,269	152,428
Tax collector	5,427,567	5,520,316	5,348,706	171,610
Board of tax adjustment	71,000	71,000	63,868	7,132
Clerk of court	2,342,510	2,586,415	2,213,578	372,837
Filing fee costs	5,000	5,000	2,402	2,598
Circuit court	2,000	2,000	-	2,000
Juvenile detention	553,035	553,035	538,152	14,883
County court	2,424,134	2,382,256	2,034,372	347,884
State attorney	3,300	3,300	750	2,550
Supervisor of elections	2,243,045	2,262,545	2,261,622	923
Building maintenance	4,773,466	4,899,466	3,657,061	1,242,405
Historical commission	7,500	7,500	2,501	4,999
Blight remediation	158,173	158,173	-	158,173
Veterans service officer	114,777	114,986	71,833	43,153
Historic courthouse	100,000	-	-	-
Aging true	661,784	661,784	509,893	151,891
Economic development	220,951	220,951	76,047	144,904
Keystone CRP	60,000	60,095	60,095	-
Medical examiner	850,000	850,000	709,375	140,625
Rescue services	17,117,316	17,334,135	15,621,046	1,713,089
Public safety administration	1,817,579	1,865,854	1,698,702	167,152
Emergency management	238,668	311,133	174,494	136,639
Emergency management grant	105,806	1,115,172	142,252	972,920
JTA services	828,538	828,538	180,566	647,972
Environmental cleanup	20,000	20,000	15,269	4,731
Aid to private organizations	290,612	290,612	290,612	-

Clay County, Florida

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund Year ended September 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original			
Hospital services	76,875	76,875	32,152	44,723
Public assistance services	2,884,424	2,893,424	2,774,997	118,427
Animal services	1,660,474	1,722,510	1,292,576	429,934
Parks and recreation	2,789,655	2,806,358	1,749,458	1,056,900
Libraries administration	2,041,108	2,155,755	1,256,700	899,055
Orange Park library	600,310	601,742	473,433	128,309
Green Cove Springs library	387,583	388,335	265,806	122,529
Keystone Heights library	261,575	262,287	222,429	39,858
Middleburg library	295,002	295,727	243,838	51,889
Library headquarters	603,783	624,781	484,662	140,119
Extension services/ agriculture	574,191	575,361	509,976	65,385
Soil and water conservation	2,000	2,000	702	1,298
Transit authority	83,000	83,000	73,876	9,124
Fleet/fuel management	2,675,229	2,683,729	2,088,978	594,751
Sweat program	218,000	482,453	247,130	235,323
Black Creek Hills MSBU	10,995	13,295	10,404	2,891
Disaster recovery	-	300,000	38,598	261,402
Paramedicine Grant	-	37,940	11,817	26,123
FEMA Knights Marina	-	437,927	437,927	-
CDBG home buyout	-	500,000	3,460	496,540
COVID-19 Response	-	890,711	582,426	308,285
Capital outlay	1,632,865	6,049,503	2,234,740	3,814,763
Contingencies	18,304,858	21,227,893	-	21,227,893
Total expenditures	150,839,381	161,487,908	117,533,162	43,954,746
Excess of revenues over (under) expenditures	(48,325,099)	(54,133,026)	(14,642,974)	39,490,052
Other financing sources (uses)				
Transfers in	21,415,964	21,358,200	32,273,848	10,915,648
Transfers out	-	(1,949,532)	(4,232,922)	(2,283,390)
Total other financing sources (uses)	21,415,964	19,408,668	28,040,926	8,632,258
Net change in fund balances	(26,909,135)	(34,724,358)	13,397,952	48,122,310
Fund balances – beginning of year	26,909,135	34,724,358	40,242,818	5,518,460
Change in prepaids	-	-	523	523
Change in inventory	-	-	114,835	114,835
Fund balances – end of year	\$ -	\$ -	\$ 53,756,128	\$ 53,756,128

Note to Budgetary Comparison Schedules:

The preparation, adoption and amendments of the budgets are governed by Florida Statutes and County policy. The County Manager can authorize budget transfers within, but not between, divisions provided that the total of that division's budgeted appropriation does not change. The division is the legal level of control. Budgets are prepared and adopted on a basis that does not differ materially from generally accepted accounting principles. Appropriations lapse at year-end.

Clay County, Florida

Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Sheriff MSTU
Year ended September 30, 2020

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ 23,191,988	\$ 23,191,988	\$ 22,330,321	\$ (861,667)
Intergovernment	-	381,055	22,172	(358,883)
Miscellaneous	50,000	50,000	148,488	98,488
Total revenues	23,241,988	23,623,043	22,500,981	(1,122,062)
Expenditures:				
Current:				
Public safety	3,018,418	3,737,060	2,595,884	1,141,176
Capital outlay	-	478,525	1,100	477,425
Contingencies	4,339,521	4,803,695	-	4,803,695
Total expenditures	7,357,939	9,019,280	2,596,984	6,422,296
Excess of revenues over expenditures	15,884,049	14,603,763	19,903,997	5,300,234
Other financing sources (uses)				
Transfers in	-	-	2,042,690	2,042,690
Transfers out	(19,803,714)	(19,159,195)	(19,153,580)	5,615
Total other financing sources (uses)	(19,803,714)	(19,159,195)	(17,110,890)	2,048,305
Net change in fund balances	(3,919,665)	(4,555,432)	2,793,107	7,348,539
Fund balances – beginning of year	3,919,665	4,555,432	5,717,532	1,162,100
Fund balances – end of year	\$ -	\$ -	\$ 8,510,639	\$ 8,510,639

Note to Budgetary Comparison Schedules:

The preparation, adoption and amendments of the budgets are governed by Florida Statutes and County policy. The County Manager can authorize budget transfers within, but not between, divisions provided that the total of that division's budgeted appropriation does not change. The division is the legal level of control. Budgets are prepared and adopted on a basis that does not differ materially from generally accepted accounting principles. Appropriations lapse at year-end.

Clay County, Florida

**Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – CARES Act
Year ended September 30, 2020**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Intergovernment	\$ -	\$ 17,216,003	\$ 19,975,167	\$ 2,759,164
Miscellaneous	-	-	653	653
Total revenues	-	17,216,003	19,975,820	2,759,817
Expenditures:				
Current:				
Human services	-	8,810,092	4,061,374	4,748,718
Capital outlay	-	15,754,354	1,015,588	14,738,766
Contingencies	-	7,651,557	-	7,651,557
Total expenditures	-	32,216,003	5,076,962	27,139,041
Excess of revenues over expenditures	-	(15,000,000)	14,898,858	29,898,858
Other financing sources (uses)				
Transfers in	-	15,500,000	500,000	(15,000,000)
Transfers out	-	(500,000)	(15,263,336)	(14,763,336)
Total other financing sources (uses)	-	15,000,000	(14,763,336)	(29,763,336)
Net change in fund balances	-	-	135,522	135,522
Fund balances – beginning of year	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ 135,522	\$ 135,522

Note to Budgetary Comparison Schedules:

The preparation, adoption and amendments of the budgets are governed by Florida Statutes and County policy. The County Manager can authorize budget transfers within, but not between, divisions provided that the total of that division's budgeted appropriation does not change. The division is the legal level of control. Budgets are prepared and adopted on a basis that does not differ materially from generally accepted accounting principles. Appropriations lapse at year-end.

Clay County, Florida

Schedules of Changes in the County's OPEB Liability and Related Ratios For the year ended September 30, 2020 Last 10 Fiscal Years

	2018	2019	2020
Service cost	\$ 1,382,673	\$ 1,331,224	\$ 1,299,843
Interest	953,847	1,054,005	1,146,800
Changes in benefit terms	-	-	-
Differences between expected and actual experience	-	-	1,764,652
Changes of assumptions	(1,546,433)	(1,218,542)	1,533,602
Benefit payments	(1,551,238)	(1,338,569)	(1,375,579)
Net change in total OPEB liability	\$ (761,151)	\$ (171,882)	\$ 4,369,318
Total OPEB liability - beginning	31,544,864	30,783,713	30,611,831
Total OPEB liability - ending	\$ 30,783,713	\$ 30,611,831	\$ 34,981,149

Notes to schedules:

- 1) GASB Statement No. 75 was implemented in 2018. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.
- 2) There were no change of benefit terms.
- 3) Changes in assumptions or other inputs reflect a change in the discount rate from 3.10% in 2017 to 3.50% in 2018 to 3.83% in 2019 and 2.75% in 2020.
- 4) This OPEB plan does not depend on salary, thus there is no salary information.

Schedules of Proportionate Share of Net Pension Liability
Last 10 Fiscal Years (1)

Florida Retirement System	2015	2016	2017	2018	2019	2020
Employer's proportion of the net pension liability (asset)	0.2726%	0.2992%	0.2984%	0.3006%	0.3049%	0.3115%
Employer's proportionate share of the net pension liability (asset)	\$ 35,215,863	\$ 75,540,039	\$ 88,271,508	\$ 90,557,131	\$ 105,016,062	\$ 135,004,421
Employer's covered payroll (2)	\$ 56,882,338	\$ 48,743,295	\$ 50,852,784	\$ 63,499,863	\$ 62,400,224	\$ 69,146,337
Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	61.91%	154.98%	173.58%	142.61%	168.29%	195.24%
Plan fiduciary net position as a percentage of the total pension liability	92.00%	84.88%	83.89%	84.26%	82.61%	78.85%

Health Insurance Subsidy Program	2015	2016	2017	2018	2019	2020
Employer's proportion of the net pension liability (asset)	0.1885%	0.1914%	0.1907%	0.1945%	0.1953%	0.1991%
Employer's proportionate share of the net pension liability (asset)	\$ 19,224,289	\$ 22,305,264	\$ 20,388,690	\$ 20,590,505	\$ 21,855,944	\$ 24,305,108
Employer's covered payroll (2)	\$ 56,882,338	\$ 48,743,295	\$ 50,852,784	\$ 63,499,863	\$ 62,400,224	\$ 69,146,337
Employer's proportionate share of the net pension liability (asset) as a percentage of its covered payroll	33.80%	45.76%	40.09%	32.43%	35.03%	35.15%
Plan fiduciary net position as a percentage of the total pension liability	0.50%	0.97%	1.64%	2.15%	2.63%	3.00%

Notes to schedules:

(1) The amounts presented for each fiscal year were determined as of the measurement date, which was June 30th of the current fiscal year.

(2) Covered payroll includes defined benefit activities, investment plan members, and members in DROP.

GASB Statement No. 68 was implemented in 2015. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

(Continued)

Clay County, Florida

Schedules of Proportionate Share of Net Pension Liability Last 10 Fiscal Years

Florida Retirement System	2015	2016	2017	2018	2019	2020
Contractually required contribution	\$ 6,827,284	\$ 7,295,678	\$ 6,908,382	\$ 8,724,779	\$ 8,601,126	\$ 9,122,037
Contributions in relation to the contractually required contribution	6,827,284	7,295,678	6,908,382	8,724,779	8,601,126	9,122,037
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employer's covered payroll (1)	\$ 57,363,328	\$ 48,366,205	\$ 50,488,806	\$ 63,447,660	\$ 63,409,727	\$ 69,220,622
Contributions as a percentage of covered payroll	11.90%	15.08%	13.68%	13.75%	13.56%	13.18%

Health Insurance Subsidy Program	2015	2016	2017	2018	2019	2020
Contractually required contribution	\$ 790,040	\$ 980,976	\$ 1,010,661	\$ 1,054,938	\$ 1,092,132	\$ 1,149,062
Contributions in relation to the contractually required contribution	790,040	980,976	1,010,661	1,054,938	1,092,132	1,149,062
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employer's covered payroll (1)	\$ 57,363,328	\$ 48,366,205	\$ 50,488,806	\$ 63,447,660	\$ 63,409,727	\$ 69,220,622
Contributions as a percentage of covered payroll	1.38%	2.03%	2.00%	1.66%	1.72%	1.66%

Notes to schedules:

(1) Covered payroll includes defined benefit plan activities, investment plan members, and members in DROP. GASB Statement No. 68 was implemented in 2015. Until a full 10-year trend is compiled, information for those years for which it is available will be presented.

(Concluded)

Clay County, Florida

Combining Balance Sheet – Board and Officers General Funds
September 30, 2020

	Board of County Commissioners	BCC Fine and Forfeiture	Sheriff	Clerk of Court	Property Appraiser	Tax Collector	Supervisor of Elections	Eliminations	Combined General Fund
Assets:									
Cash and equivalents	\$ 10,647,305	\$ 80,902	\$ 6,311,536	\$ 228,849	\$ 188,700	\$ 1,709,411	\$ 376,695	\$ -	\$ 19,543,398
Investments	25,484,015	4,028,817	-	-	-	-	-	-	29,512,832
Due from other funds	11,151,589	3,608,125	3,111,044	142,507	4,308	-	-	(5,355,751)	12,661,822
Due from other governments	1,304,570	16,998	-	5,145	-	-	-	-	1,326,713
Receivables	4,207,117	10,125	80,065	-	1,538	-	-	-	4,298,845
Prepaid	-	-	-	18,615	-	-	-	-	18,615
Inventory	129,296	-	402,477	-	-	-	-	-	531,773
Total assets	\$ 52,923,892	\$ 7,744,967	\$ 9,905,122	\$ 395,116	\$ 194,546	\$ 1,709,411	\$ 376,695	\$ (5,355,751)	\$ 67,893,998
Liabilities:									
Accounts payable	\$ 3,536,124	\$ 135,479	\$ 3,905,247	\$ 154,740	\$ 61,141	\$ -	\$ 147,741	\$ -	\$ 7,940,472
Due to other funds	279,130	22,172	5,594,942	239,372	131,191	1,695,293	105,850	(5,355,751)	2,712,199
Due to other governments	325,499	-	46,800	-	2,214	14,118	-	-	388,631
Unearned revenues	-	-	-	-	-	-	22,773	-	22,773
Total liabilities	4,140,753	157,651	9,546,989	394,112	194,546	1,709,411	276,364	(5,355,751)	11,064,075
Deferred inflow of resources:									
Unavailable revenue	3,073,795	-	-	-	-	-	-	-	3,073,795
Fund balances:									
Nonspendable:									
Prepays	-	-	-	18,615	-	-	-	-	18,615
Inventory	129,296	-	402,477	-	-	-	-	-	531,773
Restricted	-	-	(44,344)	-	-	-	100,331	-	55,987
Assigned	24,658,402	7,587,316	-	-	-	-	-	-	32,245,718
Unassigned	20,921,646	-	-	(17,611)	-	-	-	-	20,904,035
Total fund balances	45,709,344	7,587,316	358,133	1,004	-	-	100,331	-	53,756,128
Total liabilities, deferred inflow of resources and fund balances	\$ 52,923,892	\$ 7,744,967	\$ 9,905,122	\$ 395,116	\$ 194,546	\$ 1,709,411	\$ 376,695	\$ (5,355,751)	\$ 67,893,998

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Board of County Commissioners			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ 32,676,392	\$ 32,676,392	\$ 32,220,738	\$ (455,654)
Licenses and permits	11,574	11,574	11,178	(396)
Intergovernmental	21,247,957	25,736,093	21,473,291	(4,262,802)
Charges for services	6,880,000	6,902,500	6,404,171	(498,329)
Fines and forfeitures	3,500	3,500	5,200	1,700
Miscellaneous	1,407,390	1,509,205	1,966,000	456,795
Total revenues	62,226,813	66,839,264	62,080,578	(4,758,686)
Expenditures:				
Current:				
General government	22,163,390	22,597,366	19,648,773	2,948,593
Public safety	20,840,577	24,354,080	19,958,249	4,395,831
Physical environment	607,186	610,656	536,351	74,305
Transportation	2,758,229	2,766,729	2,162,854	603,875
Economic development	395,728	396,032	207,975	188,057
Human services	7,252,569	7,328,505	5,929,938	1,398,567
Culture and recreation	6,986,516	7,142,485	4,698,827	2,443,658
Court costs	228,300	492,753	250,282	242,471
Capital outlay	701,788	4,302,687	554,375	3,748,312
Contingencies	16,285,614	19,408,706	-	19,408,706
Total expenditures	78,219,897	89,399,999	53,947,624	35,452,375
Excess of revenues over (under) expenditures	(15,993,084)	(22,560,735)	8,132,954	30,693,689
Other financing sources (uses)				
Transfers in	240,000	-	11,337,737	11,337,737
Transfers out	(6,946,875)	(7,592,417)	(7,142,332)	450,085
Total other financing sources (uses)	(6,706,875)	(7,592,417)	4,195,405	11,787,822
Net change in fund balances	(22,699,959)	(30,153,152)	12,328,359	42,481,511
Fund balances – beginning of year	22,699,959	30,153,152	33,380,985	3,227,833
Change in prepaids	-	-	-	-
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ 45,709,344	\$ 45,709,344

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Sheriff			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for services	-	-	-	-
Fines and forfeitures	-	-	-	-
Miscellaneous	-	-	61,464	61,464
Total revenues	-	-	61,464	61,464
Expenditures:				
Current:				
General government	-	-	-	-
Public safety	52,714,776	51,909,226	46,997,565	4,911,661
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	-	-	-	-
Culture and recreation	-	-	-	-
Court costs	1,904,642	1,896,266	1,551,603	344,663
Capital outlay	755,704	1,569,630	1,437,972	131,658
Contingencies	-	-	-	-
Total expenditures	55,375,122	55,375,122	49,987,140	5,387,982
Excess of revenues over (under) expenditures	(55,375,122)	(55,375,122)	(49,925,676)	5,449,446
Other financing sources (uses)				
Transfers in	55,375,122	55,375,122	55,375,122	-
Transfers out	-	-	(5,493,790)	(5,493,790)
Total other financing sources (uses)	55,375,122	55,375,122	49,881,332	(5,493,790)
Net change in fund balances	-	-	(44,344)	(44,344)
Fund balances – beginning of year	-	-	287,642	287,642
Change in prepaids	-	-	-	-
Change in inventory	-	-	114,835	114,835
Fund balances – end of year	\$ -	\$ -	\$ 358,133	\$ 358,133

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Clerk of the Court			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Intergovernmental	50,000	40,900	34,960	(5,940)
Charges for services	1,186,400	1,298,400	1,288,750	(9,650)
Fines and forfeitures	-	-	-	-
Miscellaneous	-	1,800	1,739	(61)
Total revenues	1,236,400	1,341,100	1,325,449	(15,651)
Expenditures:				
Current:				
General government	1,502,650	1,616,950	1,604,900	12,050
Public safety	-	-	-	-
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	-	-	-	-
Culture and recreation	-	-	-	-
Court costs	519,492	485,990	482,769	3,221
Capital outlay	26,100	49,302	48,722	580
Contingencies	-	-	-	-
Total expenditures	2,048,242	2,152,242	2,136,391	15,851
Excess of revenues over (under) expenditures	(811,842)	(811,142)	(810,942)	200
Other financing sources (uses)				
Transfers in	861,842	876,842	882,999	6,157
Transfers out	(50,000)	(65,700)	(73,030)	(7,330)
Total other financing sources (uses)	811,842	811,142	809,969	(1,173)
Net change in fund balances	-	-	(973)	(973)
Fund balances – beginning of year	-	-	1,454	1,454
Change in prepaids	-	-	523	523
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ 1,004	\$ 1,004

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Property Appraiser			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for services	39,851	42,358	45,968	3,610
Fines and forfeitures	-	-	-	-
Miscellaneous	-	-	401	401
Total revenues	39,851	42,358	46,369	4,011
Expenditures:				
Current:				
General government	2,698,082	2,862,300	2,771,585	90,715
Public safety	-	-	-	-
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	-	-	-	-
Culture and recreation	-	-	-	-
Court costs	-	-	-	-
Capital outlay	-	5,525	5,473	52
Contingencies	-	-	-	-
Total expenditures	2,698,082	2,867,825	2,777,058	90,767
Excess of revenues over (under) expenditures	(2,658,231)	(2,825,467)	(2,730,689)	94,778
Other financing sources (uses)				
Transfers in	2,658,231	2,825,467	2,861,880	36,413
Transfers out	-	-	(131,191)	(131,191)
Total other financing sources (uses)	2,658,231	2,825,467	2,730,689	(94,778)
Net change in fund balances	-	-	-	-
Fund balances – beginning of year	-	-	-	-
Change in prepaids	-	-	-	-
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ -	\$ -

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Tax Collector			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for services	5,517,240	5,517,240	6,294,072	776,832
Fines and forfeitures	-	-	-	-
Miscellaneous	-	-	45,478	45,478
Total revenues	5,517,240	5,517,240	6,339,550	822,310
Expenditures:				
Current:				
General government	4,682,923	4,703,156	4,547,355	155,801
Public safety	-	-	-	-
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	-	-	-	-
Culture and recreation	-	-	-	-
Court costs	-	-	-	-
Capital outlay	89,273	113,359	113,357	2
Contingencies	-	-	-	-
Total expenditures	4,772,196	4,816,515	4,660,712	155,803
Excess of revenues over (under) expenditures	745,044	700,725	1,678,838	978,113
Other financing sources (uses)				
Transfers in	-	-	16,455	16,455
Transfers out	(745,044)	(700,725)	(1,695,293)	(994,568)
Total other financing sources (uses)	(745,044)	(700,725)	(1,678,838)	(978,113)
Net change in fund balances	-	-	-	-
Fund balances – beginning of year	-	-	-	-
Change in prepaids	-	-	-	-
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ -	\$ -

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Supervisor of Elections			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Intergovernmental	-	-	232,667	232,667
Charges for services	-	-	-	-
Fines and forfeitures	-	-	-	-
Miscellaneous	-	-	6,179	6,179
Total revenues	-	-	238,846	238,846
Expenditures:				
Current:				
General government	1,929,792	1,949,292	2,133,623	(184,331)
Public safety	-	-	-	-
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	-	-	-	-
Culture and recreation	-	-	-	-
Court costs	-	-	-	-
Capital outlay	5,000	1,500	73,741	(72,241)
Contingencies	-	-	-	-
Total expenditures	1,934,792	1,950,792	2,207,364	(256,572)
Excess of revenues over (under) expenditures	(1,934,792)	(1,950,792)	(1,968,518)	(17,726)
Other financing sources (uses)				
Transfers in	1,953,916	1,953,916	2,010,991	57,075
Transfers out	-	-	(105,850)	(105,850)
Total other financing sources (uses)	1,953,916	1,953,916	1,905,141	(48,775)
Net change in fund balances	19,124	3,124	(63,377)	(66,501)
Fund balances – beginning of year	(19,124)	(3,124)	163,708	166,832
Change in prepaids	-	-	-	-
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ 100,331	\$ 100,331

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	BCC Fine and Forfeiture			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ 36,181,478	\$ 36,181,478	\$ 34,860,331	\$ (1,321,147)
Licenses and permits	-	-	-	-
Intergovernmental	15,000	112,956	182,327	69,371
Charges for services	457,500	480,486	684,077	203,591
Fines and forfeitures	-	-	52,898	52,898
Miscellaneous	40,000	40,000	178,631	138,631
Total revenues	36,693,978	36,814,920	35,958,264	(856,656)
Expenditures:				
Current:				
General government	-	-	-	-
Public safety	6,916,306	6,298,226	4,976,105	1,322,121
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	500	500	-	500
Culture and recreation	-	-	-	-
Court costs	-	-	-	-
Capital outlay	55,000	7,500	1,100	6,400
Contingencies	2,019,244	1,819,187	-	1,819,187
Total expenditures	8,991,050	8,125,413	4,977,205	3,148,208
Excess of revenues over (under) expenditures	27,702,928	28,689,507	30,981,059	2,291,552
Other financing sources (uses)				
Transfers in	-	-	3,455,115	3,455,115
Transfers out	(31,931,228)	(33,263,837)	(33,257,887)	5,950
Total other financing sources (uses)	(31,931,228)	(33,263,837)	(29,802,772)	3,461,065
Net change in fund balances	(4,228,300)	(4,574,330)	1,178,287	5,752,617
Fund balances – beginning of year	4,228,300	4,574,330	6,409,029	1,834,699
Change in prepaids	-	-	-	-
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	7,587,316	\$ 7,587,316

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Eliminations			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues				
Taxes	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for services	3,200,000	3,200,000	3,160,332	39,668
Fines and forfeitures	-	-	-	-
Miscellaneous	-	-	-	-
Total revenues	3,200,000	3,200,000	3,160,332	39,668
Expenditures				
Current:				
General government	3,200,000	3,200,000	3,160,332	(39,668)
Public safety	-	-	-	-
Physical environment	-	-	-	-
Transportation	-	-	-	-
Economic development	-	-	-	-
Human services	-	-	-	-
Culture and recreation	-	-	-	-
Court costs	-	-	-	-
Capital Outlay	-	-	-	-
Contingencies	-	-	-	-
Total expenditures	3,200,000	3,200,000	3,160,332	(39,668)
Excess of revenues over (under) expenditures	-	-	-	-
Other financing sources (uses)				
Transfers in	39,673,147	39,673,147	43,666,451	3,993,304
Transfers out	(39,673,147)	(39,673,147)	(43,666,451)	(3,993,304)
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	-	-	-	-
Fund balances – beginning of year	-	-	-	-
Change in prepaids	-	-	-	-
Change in inventory	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ -	\$ -

(Continued)

Clay County, Florida

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – Board and Officers General Funds
Year ended September 30, 2020

	Combined General Fund			
	Budgeted Amounts		Actual Amounts	Variance with Final Budget
	Original	Final		
Revenues:				
Taxes	\$ 68,857,870	\$ 68,857,870	\$ 67,081,069	\$ (1,776,801)
Licenses and permits	11,574	11,574	11,178	(396)
Intergovernmental	21,312,957	25,889,949	21,923,245	(3,966,704)
Charges for services	10,880,991	11,040,984	11,556,706	515,722
Fines and forfeitures	3,500	3,500	58,098	54,598
Miscellaneous	1,447,390	1,551,005	2,259,892	708,887
Total revenues	102,514,282	107,354,882	102,890,188	(4,464,694)
Expenditures:				
Current:				
General government	29,776,837	30,529,064	27,545,904	2,983,160
Public safety	80,471,659	82,561,532	71,931,919	10,629,613
Physical environment	607,186	610,656	536,351	74,305
Transportation	2,758,229	2,766,729	2,162,854	603,875
Economic development	395,728	396,032	207,975	188,057
Human services	7,253,069	7,329,005	5,929,938	1,399,067
Culture and recreation	6,986,516	7,142,485	4,698,827	2,443,658
Court costs	2,652,434	2,875,009	2,284,654	590,355
Capital outlay	1,632,865	6,049,503	2,234,740	3,814,763
Contingencies	18,304,858	21,227,893	-	21,227,893
Total expenditures	150,839,381	161,487,908	117,533,162	43,954,746
Excess of revenues over (under) expenditures	(48,325,099)	(54,133,026)	(14,642,974)	39,490,052
Other financing sources (uses)				
Transfers in	21,415,964	21,358,200	32,273,848	10,915,648
Transfers out	-	(1,949,532)	(4,232,922)	(2,283,390)
Total other financing sources (uses)	21,415,964	19,408,668	28,040,926	8,632,258
Net change in fund balances	(26,909,135)	(34,724,358)	13,397,952	48,122,310
Fund balances – beginning of year	26,909,135	34,724,358	40,242,818	5,518,460
Change in prepaids	-	-	523	523
Change in inventory	-	-	114,835	114,835
Fund balances – end of year	\$ -	\$ -	\$ 53,756,128	\$ 53,756,128

(Concluded)

Supplemental Information

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	County Transportation Fund	Florida Boating Improvement	Hidden Waters MSBU	County Alcohol and Other Drug Abuse	Court Facility	Law Enforcement Trust
Assets:						
Cash and equivalents	\$ 1,885,273	\$ 518,916	\$ 5,995	\$ 1,420	\$ 2,476,088	\$ 59,267
Investments	1,700,839	690,933	-	-	4,229,194	236
Due from other funds	223,474	12,085	153	448	50,749	21,514
Due from other governments	653,744	3,890	-	-	-	-
Receivables	-	-	-	-	-	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 4,463,330	\$ 1,225,824	\$ 6,148	\$ 1,868	\$ 6,756,031	\$ 81,017
Liabilities:						
Accounts payable and accrued liabilities	\$ 531,664	\$ -	\$ -	\$ -	\$ 25,385	\$ -
Due to other funds	-	-	-	-	-	-
Due to other governments	3,257	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	534,921	-	-	-	25,385	-
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	3,928,409	1,225,824	6,148	1,868	6,730,646	81,017
Unassigned	-	-	-	-	-	-
Total fund balances	3,928,409	1,225,824	6,148	1,868	6,730,646	81,017
Total liabilities, deferred inflows, and fund balances	\$ 4,463,330	\$ 1,225,824	\$ 6,148	\$ 1,868	\$ 6,756,031	\$ 81,017

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	Law Library	Tourist Development Trust	Second Dollar Sheriff Education	Free Library Fund	Investigative Drug	Legal Aid Fees
Assets:						
Cash and equivalents	\$ 37,075	\$ 559,932	\$ 88,928	\$ 212,358	\$ 407	\$ 44,662
Investments	-	3,000,984	3	89,403	6,622	-
Due from other funds	4,012	94,206	17,308	-	4,506	4,012
Due from other governments	-	86,205	-	-	-	-
Receivables	-	19,881	-	934	-	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 41,087	\$ 3,761,208	\$ 106,239	\$ 302,695	\$ 11,535	\$ 48,674
Liabilities:						
Accounts payable and accrued liabilities	\$ 505	\$ 124,224	\$ -	\$ 7,277	\$ -	\$ 37,872
Due to other funds	40,582	-	-	-	-	-
Due to other governments	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	41,087	124,224	-	7,277	-	37,872
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	-	3,636,984	106,239	295,418	11,535	10,802
Unassigned	-	-	-	-	-	-
Total fund balances	-	3,636,984	106,239	295,418	11,535	10,802
Total liabilities, deferred inflows, and fund balances	\$ 41,087	\$ 3,761,208	\$ 106,239	\$ 302,695	\$ 11,535	\$ 48,674

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	SHIP	Florida Arts License Tag	2020 Bond Revenue	Probation Control	Oak Forest Road MSBU	Teen Court
Assets:						
Cash and equivalents	\$ 1,462,537	\$ 587	\$ 4,146	\$ 39,667	\$ 2,742	\$ 103,804
Investments	215,805	-	-	-	-	-
Due from other funds	-	-	-	16,600	368	77,855
Due from other governments	-	40	2,707,704	-	-	-
Receivables	-	-	-	-	-	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 1,678,342	\$ 627	\$ 2,711,850	\$ 56,267	\$ 3,110	\$ 181,659
Liabilities:						
Accounts payable and accrued liabilities	\$ 97,016	\$ -	\$ 4,146	\$ -	\$ -	\$ -
Due to other funds	-	-	2,707,704	-	-	-
Due to other governments	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	97,016	-	2,711,850	-	-	-
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	1,581,326	627	-	56,267	3,110	181,659
Unassigned	-	-	-	-	-	-
Total fund balances	1,581,326	627	-	56,267	3,110	181,659
Total liabilities, deferred inflows, and fund balances	\$ 1,678,342	\$ 627	\$ 2,711,850	\$ 56,267	\$ 3,110	\$ 181,659

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	CDBG Grant Fund	Student Driver Education	Municipal Service	Blue Jay MSBU	911 Wireless	State Court Local Requirements
Assets:						
Cash and equivalents	\$ 89,117	\$ 42,801	\$ 602,631	\$ 14,899	\$ 313,332	\$ 5,234
Investments	-	2,871	1,177,099	-	1,120,646	161,305
Due from other funds	-	4,786	20	484	9,426	91,241
Due from other governments	-	-	7,198	-	82,569	-
Receivables	-	-	19,276	-	-	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 89,117	\$ 50,458	\$ 1,806,224	\$ 15,383	\$ 1,525,973	\$ 257,780
Liabilities:						
Accounts payable and accrued liabilities	\$ -	\$ -	179,879	\$ -	167,863	\$ 34,982
Due to other funds	-	-	-	-	331,459	-
Due to other governments	-	-	-	-	-	-
Unearned revenue	-	-	5,701	-	-	-
Total liabilities	-	-	185,580	-	499,322	34,982
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	89,117	50,458	1,620,644	15,383	1,026,651	222,798
Unassigned	-	-	-	-	-	-
Total fund balances	89,117	50,458	1,620,644	15,383	1,026,651	222,798
Total liabilities, deferred inflows, and fund balances	\$ 89,117	\$ 50,458	\$ 1,806,224	\$ 15,383	\$ 1,525,973	\$ 257,780

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	Two Dollar Recording Fee	Crime Prevention Program	Juvenile Program	Building	Fire MSTU	Fire Inspection Fee Fund
Assets:						
Cash and equivalents	\$ 469,015	\$ 25,564	\$ 42,635	\$ 1,192,905	\$ 1,138,156	\$ 116,349
Investments	-	85,485	-	6,586,242	1,189,395	-
Due from other funds	46,408	11,576	4,012	-	2,847,521	-
Due from other governments	-	-	-	560	29,727	301
Receivables	-	-	-	-	-	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 515,423	\$ 122,625	\$ 46,647	\$ 7,779,707	\$ 5,204,799	\$ 116,650
Liabilities:						
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	\$ 149,924	\$ 259,280	\$ 5,504
Due to other funds	-	-	46,647	-	-	-
Due to othe governments	-	-	-	32,223	22,114	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	-	-	46,647	182,147	281,394	5,504
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	1,289
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	515,423	122,625	-	7,597,560	4,923,405	109,857
Unassigned	-	-	-	-	-	-
Total fund balances	515,423	122,625	-	7,597,560	4,923,405	109,857
Total liabilities, deferred inflows, and fund balances	\$ 515,423	\$ 122,625	\$ 46,647	\$ 7,779,707	\$ 5,204,799	\$ 116,650

(Continued)

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	Coronavirus Relief	Federal DOJ Forfeiture	Sheriff Federal Forfeiture- Law Enforcement Trust Fund	Sheriff Inmate Welfare Fund	Sheriff Grant Fund	2nd Dollar Sheriff Education Fund
Assets:						
Cash and equivalents	\$ 447,908	\$ 119,214	\$ 21,521	\$ 676,434	\$ 3,960	\$ 14,492
Investments	-	-	-	-	-	-
Due from other funds	-	-	-	6,817	-	-
Due from other governments	-	-	-	-	335	-
Receivables	-	-	-	96,750	18,407	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 447,908	\$ 119,214	\$ 21,521	\$ 780,001	\$ 22,702	\$ 14,492
Liabilities:						
Accounts payable and accrued liabilities	\$ 12,442	\$ -	\$ 4	\$ 125,158	\$ -	\$ 3
Due to other funds	-	-	21,514	11,753	22,702	14,489
Due to other governments	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	12,442	-	21,518	136,911	22,702	14,492
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	435,466	119,214	3	643,090	-	-
Unassigned	-	-	-	-	-	-
Total fund balances	435,466	119,214	3	643,090	-	-
Total liabilities, deferred inflows, and fund balances	\$ 447,908	\$ 119,214	\$ 21,521	\$ 780,001	\$ 22,702	\$ 14,492

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	Sheriff Drug Investigative Fund	Sheriff Crime Prevention Program Fund	Sheriff \$12.50 Motor Vehicle Surcharge Fund	Sheriff Capital Improvements	Clerk Fine and Forfeiture	Clerk Records Modernization
Assets:						
Cash and equivalents	\$ 4,506	\$ 5,149	\$ -	\$ 178,851	\$ 1,042,130	\$ 255,899
Investments	-	-	-	-	-	84,350
Due from other funds	-	-	-	-	2,939	-
Due from other governments	-	-	-	-	288,802	-
Receivables	-	-	-	-	-	-
Prepaid costs	-	-	-	-	13,222	-
Inventory	-	-	-	-	-	-
Total assets	\$ 4,506	\$ 5,149	\$ -	\$ 178,851	\$ 1,347,093	\$ 340,249
Liabilities:						
Accounts payable and accrued liabilities	\$ -	\$ 1	\$ -	\$ 36	\$ 39,748	\$ -
Due to other funds	4,506	5,148	-	178,815	409,516	2,697
Due to other governments	-	-	-	-	314,445	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	4,506	5,149	-	178,851	763,709	2,697
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	13,222	-
Inventory	-	-	-	-	-	-
Restricted	-	-	-	-	570,162	337,552
Unassigned	-	-	-	-	-	-
Total fund balances	-	-	-	-	583,384	337,552
Total liabilities, deferred inflows, and fund balances	\$ 4,506	\$ 5,149	\$ -	\$ 178,851	\$ 1,347,093	\$ 340,249

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Funds					
	Clerk Information Technology	Clerk BCC Technology	Clerk - CGD Supplementary Fee	Clerk Teen Court	Clerk Clay County Archives	\$12.50 Motor Vehicle Surcharge
Assets:						
Cash and equivalents	\$ 682,347	\$ 2,717	\$ 5,932	\$ 29,177	\$ 11,554	\$ 391,958
Investments	30,442	-	1,292	-	-	3,044
Due from other funds	171,040	2,955	-	-	-	14,239
Due from other governments	-	-	-	-	-	-
Receivables	-	-	-	-	-	-
Prepaid costs	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	\$ 883,829	\$ 5,672	\$ 7,224	\$ 29,177	\$ 11,554	\$ 409,241
Liabilities:						
Accounts payable and accrued liabilities	\$ 3,379	\$ 5,672	\$ -	\$ -	\$ -	\$ 2,618
Due to other funds	1,980	-	-	-	-	-
Due to other governments	-	-	-	-	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	5,359	5,672	-	-	-	2,618
Deferred inflow of resources:						
Unavailable revenue	-	-	-	-	-	-
Fund balances:						
Nonspendable:						
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Restricted	878,470	-	7,224	29,177	11,554	406,623
Unassigned	-	-	-	-	-	-
Total fund balances	878,470	-	7,224	29,177	11,554	406,623
Total liabilities, deferred inflows, and fund balances	\$ 883,829	\$ 5,672	\$ 7,224	\$ 29,177	\$ 11,554	\$ 409,241

(Continued)

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Special Revenue Fund		Debt Service Fund		Capital Projects Funds							
	Challenger Roadway MSTU		Surtax Revenue Bonds 2020		Impact Fee District 2	Impact Fee District 3	CIP Northeast Sector	CIP West Sector				
Assets:												
Cash and equivalents	\$	812	\$	-	\$	3	\$	404,145	\$	98,962		
Investments		-		-		5,508,498		3,223,185		324,811		
Due from other funds		1		-		-		-		-		
Due from other governments		6		-		-		-		-		
Receivables		-		-		-		-		-		
Prepaid costs		-		-		-		-		-		
Inventory		-		-		-		-		-		
Total assets	\$	819	\$	-	\$	5,508,501	\$	3,223,185	\$	728,956	\$	227,887
Liabilities:												
Accounts payable and accrued liabilities	\$	-	\$	-	\$	-	\$	-	\$	-		
Due to other funds		-		-		-		-		-		
Due to other governments		-		-		-		-		-		
Unearned revenue		-		-		-		-		-		
Total liabilities		-		-		-		-		-		
Deferred inflow of resources:												
Unavailable revenue		-		-		-		-		-		
Fund balances:												
Nonspendable:												
Prepays		-		-		-		-		-		
Inventory		-		-		-		-		-		
Restricted		819		-		5,508,501		3,223,185		728,956		227,887
Unassigned		-		-		-		-		-		
Total fund balances		819		-		5,508,501		3,223,185		728,956		227,887
Total liabilities, deferred inflows, and fund balances	\$	819	\$	-	\$	5,508,501	\$	3,223,185	\$	728,956	\$	227,887

(Continued)

Clay County, Florida

Combining Balance Sheet – Nonmajor Governmental Funds
September 30, 2020

	Capital Projects Funds			Total
	Branan Field APF	Sidewalk Fund	Lake Asbury APF	
Assets:				
Cash and equivalents	\$ 774,185	\$ 114,352	\$ 218,808	\$ 17,061,458
Investments	179,030	-	-	29,740,639
Due from other funds	-	-	-	3,740,755
Due from other governments	-	-	-	3,861,081
Receivables	-	6,500	-	161,748
Prepaid costs	-	-	-	13,222
Inventory	-	-	-	-
Total assets	\$ 953,215	\$ 120,852	\$ 218,808	\$ 54,578,903
Liabilities:				
Accounts payable and accrued liabilities	\$ -	\$ -	\$ -	1,814,582
Due to other funds	-	-	-	3,799,512
Due to other governments	-	-	-	372,039
Unearned revenue	-	-	-	5,701
Total liabilities	-	-	-	5,991,834
Deferred inflow of resources:				
Unavailable revenue	-	-	-	1,289
Fund balances:				
Nonspendable:				
Prepays	-	-	-	13,222
Inventory	-	-	-	-
Restricted	953,215	120,852	218,808	48,572,558
Unassigned	-	-	-	-
Total fund balances	953,215	120,852	218,808	48,585,780
Total liabilities, deferred inflows, and fund balances	\$ 953,215	\$ 120,852	\$ 218,808	\$ 54,578,903

(Concluded)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	County Transportation Fund	Florida Boating Improvement	Hidden Waters MSBU	County Alcohol and Other Drug Abuse	Court Facility	Law Enforcement Trust
Revenues:						
Taxes	\$ 4,629,638	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	63,139	16,400	-	-	-
Intergovernmental	3,490,053	126,375	-	-	-	-
Charges for services	-	-	-	4,320	669,065	-
Fines and forfeitures	-	-	-	-	-	-
Miscellaneous	127,121	18,769	29	283	52,225	476
Total revenues	8,246,812	208,283	16,429	4,603	721,290	476
Expenditures:						
Current:						
General government	-	-	-	-	-	-
Public safety	-	-	-	-	-	-
Physical environment	-	-	-	-	-	-
Transportation	8,024,580	-	16,382	-	-	-
Economic environment	-	-	-	-	-	-
Human services	285,600	-	-	350,000	-	-
Culture and recreation	-	172,200	-	-	-	-
Court related	-	-	-	-	74,131	-
Capital outlay	43,788	-	-	-	25,385	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	8,353,968	172,200	16,382	350,000	99,516	-
Excess of revenues over (under) expenditures	(107,156)	36,083	47	(345,397)	621,774	476
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	113,264	-	153	346,000	-	21,514
Transfers out	-	-	-	-	-	(120,000)
Total other financing sources (uses)	113,264	-	153	346,000	-	(98,486)
Net change in fund balances	6,108	36,083	200	603	621,774	(98,010)
Fund balances – beginning of year	3,922,301	1,189,741	5,948	1,265	6,108,872	179,027
Change in prepaids	-	-	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ 3,928,409	\$ 1,225,824	\$ 6,148	\$ 1,868	\$ 6,730,646	\$ 81,017

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	Law Library	Tourist Development Trust	Second Dollar Sheriff Education	Free Library Fund	Investigative Drug	Legal Aid Fees
Revenues:						
Taxes	\$ -	\$ 1,082,559	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	82,311	-	-
Charges for services	46,611	-	35,893	13,496	-	46,611
Fines and forfeitures	-	-	-	41,726	1,183	-
Miscellaneous	31	29,402	201	5,879	428	179
Total revenues	46,642	1,111,961	36,094	143,412	1,611	46,790
Expenditures:						
Current:						
General government	-	-	-	-	-	-
Public safety	-	-	-	-	-	-
Physical environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic environment	-	677,376	-	-	-	-
Human services	-	-	-	-	-	151,489
Culture and recreation	-	-	-	19,639	-	-
Court related	6,060	-	-	-	-	-
Capital outlay	-	56,728	-	-	-	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	6,060	734,104	-	19,639	-	151,489
Excess of revenues over (under) expenditures	40,582	377,857	36,094	123,773	1,611	(104,699)
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	-	10,635	14,489	-	4,506	103,676
Transfers out	(40,582)	-	(55,000)	-	(50,128)	-
Total other financing sources (uses)	(40,582)	10,635	(40,511)	-	(45,622)	103,676
Net change in fund balances	-	388,492	(4,417)	123,773	(44,011)	(1,023)
Fund balances – beginning of year	-	3,248,492	110,656	171,645	55,546	11,825
Change in prepaids	-	-	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ -	\$ 3,636,984	\$ 106,239	\$ 295,418	\$ 11,535	\$ 10,802

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	SHIP	Florida Arts License Tag	2020 Bond Revenue	Probation Control	Oak Forest Road MSBU	Teen Court
Revenues:						
Taxes	\$ -	\$ -	\$ 14,479,223	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	44,117	-
Intergovernmental	449,014	2,435	-	-	-	-
Charges for services	-	-	-	176,629	-	62,756
Fines and forfeitures	-	-	-	-	-	-
Miscellaneous	78,408	2	786	81	62	279
Total revenues	527,422	2,437	14,480,009	176,710	44,179	63,035
Expenditures:						
Current:						
General government	-	-	702,651	-	-	-
Public safety	-	-	-	-	-	-
Physical environment	-	-	-	-	-	-
Transportation	-	-	-	-	51,731	-
Economic environment	808,770	-	-	-	-	-
Human services	-	-	-	-	-	-
Culture and recreation	-	3,097	-	-	-	-
Court related	-	-	-	-	-	-
Capital outlay	-	-	-	-	-	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	808,770	3,097	702,651	-	51,731	-
Excess of revenues over (under) expenditures	(281,348)	(660)	13,777,358	176,710	(7,552)	63,035
Other financing sources (uses):						
Bond proceeds	-	-	129,711,032	-	-	-
Transfers in	-	-	-	-	368	250,517
Transfers out	-	-	(143,488,390)	(187,500)	-	(226,000)
Total other financing sources (uses)	-	-	(13,777,358)	(187,500)	368	24,517
Net change in fund balances	(281,348)	(660)	-	(10,790)	(7,184)	87,552
Fund balances beginning of year	1,862,674	1,287	-	67,057	10,294	94,107
Change in prepaids	-	-	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ 1,581,326	\$ 627	\$ -	\$ 56,267	\$ 3,110	\$ 181,659

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	CDBG	Student		Blue		State
	Grant	Driver	Municipal	Jay	911	Court
	Fund	Education	Service	MSBU	Wireless	Local
						Requirements
Revenues:						
Taxes	\$ -	\$ -	\$ 1,095,705	\$ -	\$ -	\$ -
Licenses and permits	-	-	24,644	56,346	-	-
Intergovernmental	13,382	-	87,081	-	1,030,261	-
Charges for services	-	62,970	504,354	-	-	46,611
Fines and forfeitures	-	-	59,401	-	-	-
Miscellaneous	148	188	63,931	87	10,800	3,022
Total revenues	13,530	63,158	1,835,116	56,433	1,041,061	49,633
Expenditures:						
Current:						
General government	-	-	818,986	-	-	-
Public safety	-	65,766	155,314	-	719,026	-
Physical environment	-	-	-	-	-	-
Transportation	-	-	670,442	60,965	-	-
Economic environment	-	-	-	-	-	-
Human services	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Court related	-	-	-	-	-	280,687
Capital outlay	-	-	10,995	-	136,378	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	-	65,766	1,655,737	60,965	855,404	280,687
Excess of revenues over (under) expenditures	13,530	(2,608)	179,379	(4,532)	185,657	(231,054)
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	-	-	87,625	484	9,426	87,229
Transfers out	-	-	-	-	(331,459)	-
Total other financing sources (uses)	-	-	87,625	484	(322,033)	87,229
Net change in fund balances	13,530	(2,608)	267,004	(4,048)	(136,376)	(143,825)
Fund balances – beginning of year	75,587	53,066	1,353,640	19,431	1,163,027	366,623
Change in prepaids	-	-	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ 89,117	\$ 50,458	\$ 1,620,644	\$ 15,383	\$ 1,026,651	\$ 222,798

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	Two Dollar Recording Fee	Crime Prevention Program	Juvenile Program	Building	Fire MSTU	Fire Inspection Fee Fund
Revenues:						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 5,262,124	\$ -
Licenses and permits	-	-	-	2,438,089	-	-
Intergovernmental	-	-	-	-	192,488	-
Charges for services	456,472	-	46,611	18,660	1,516	70,826
Fines and forfeitures	-	71,661	-	-	-	-
Miscellaneous	754	1,909	36	162,610	111,334	73
Total revenues	457,226	73,570	46,647	2,619,359	5,567,462	70,899
Expenditures:						
Current:						
General government	-	-	-	-	-	-
Public safety	-	-	-	1,864,748	5,209,288	52,053
Physical environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-
Human services	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Court related	-	-	-	-	-	-
Capital outlay	-	-	-	50,424	1,926	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	-	-	-	1,915,172	5,211,214	52,053
Excess of revenues over (under) expenditures	457,226	73,570	46,647	704,187	356,248	18,846
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	-	5,148	-	-	3,355,063	39,306
Transfers out	(373,786)	(155,000)	(46,647)	-	-	-
Total other financing sources (uses)	(373,786)	(149,852)	(46,647)	-	3,355,063	39,306
Net change in fund balances	83,440	(76,282)	-	704,187	3,711,311	58,152
Fund balances – beginning of year	431,983	198,907	-	6,893,373	1,212,094	51,705
Change in prepaids	-	-	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ 515,423	\$ 122,625	\$ -	\$ 7,597,560	\$ 4,923,405	\$ 109,857

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	Coronavirus Relief	Federal DOJ Forefeiture	Sheriff Federal Forfeiture- Law Enforcement Trust Fund	Sheriff Inmate Welfare Fund	Sheriff Grant Fund	2nd Dollar Sheriff Education Fund
Revenues:						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	572,502	-	-	-	78,762	-
Charges for services	-	-	-	578,598	-	-
Fines and forfeitures	-	-	110,426	-	-	-
Miscellaneous	8	-	415	6,533	109,534	33
Total revenues	572,510	-	110,841	585,131	188,296	33
Expenditures:						
Current:						
General government	-	-	-	-	-	-
Public safety	-	-	1,757	347,311	151,571	39,273
Physical environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic environment	137,044	-	-	-	-	-
Human services	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Court related	-	-	-	-	-	1,271
Capital outlay	-	-	96,992	165,250	124,002	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	137,044	-	98,749	512,561	275,573	40,544
Excess of revenues over (under) expenditures	435,466	-	12,092	72,570	(87,277)	(40,511)
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	-	119,214	120,000	-	91,292	55,000
Transfers out	-	-	(140,727)	-	(4,015)	(14,489)
Total other financing sources (uses)	-	119,214	(20,727)	-	87,277	40,511
Net change in fund balances	435,466	119,214	(8,635)	72,570	-	-
Fund balances – beginning of year	-	-	8,638	570,520	-	-
Change in prepaids	-	-	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ 435,466	\$ 119,214	\$ 3	\$ 643,090	\$ -	\$ -

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	Sheriff Drug Investigative	Sheriff Crime Prevention Program Fund	Sheriff \$12.50 Motor Vehicle Surcharge Fund	Sheriff Capital Improvements	Clerk Fine and Forfeiture	Clerk Records Modernization
Revenues:						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	1,175,142	-
Charges for services	-	-	-	-	2,831,819	139,545
Fines and forfeitures	-	-	-	-	794,409	-
Miscellaneous	-	124	-	4,531	1,737	2,923
Total revenues	-	124	-	4,531	4,803,107	142,468
Expenditures:						
Current:						
General government	-	-	-	-	-	24,601
Public safety	45,622	149,976	-	121,032	-	-
Physical environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-
Human services	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Court related	-	-	-	-	4,915,169	-
Capital outlay	-	-	-	1,629,614	-	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	45,622	149,976	-	1,750,646	4,915,169	24,601
Excess of revenues over (under) expenditures	(45,622)	(149,852)	-	(1,746,115)	(112,062)	117,867
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	50,128	155,000	-	1,924,930	2,939	-
Transfers out	(4,506)	(5,148)	-	(178,815)	-	-
Total other financing sources (uses)	45,622	149,852	-	1,746,115	2,939	-
Net change in fund balances	-	-	-	-	(109,123)	117,867
Fund balances – beginning of year	-	-	236	-	690,216	219,685
Change in prepaids	-	-	-	-	2,291	-
Change in inventory	-	-	(236)	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ -	\$ -	\$ 583,384	\$ 337,552

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Funds					
	Clerk Information Technology	Clerk BCC Technology	Clerk - CGD Supplementary Fee	Clerk Teen Court	Clay County Archives	\$12.50 Motor Vehicle Surcharge
Revenues:						
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for services	433,648	-	181	-	-	-
Fines and forfeitures	-	-	-	-	-	186,535
Miscellaneous	1,055	-	45	2,926	5,600	941
Total revenues	434,703	-	226	2,926	5,600	187,476
Expenditures:						
Current:						
General government	-	-	-	-	2,796	-
Public safety	-	-	-	-	-	59,773
Physical environment	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Economic environment	-	-	-	-	-	-
Human services	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-
Court related	152,414	346,586	-	4,414	-	-
Capital outlay	31,995	33,902	-	-	-	-
Debt service:						
Interest and fiscal charge	-	-	-	-	-	-
Total expenditures	184,409	380,488	-	4,414	2,796	59,773
Excess of revenues over (under) expenditures	250,294	(380,488)	226	(1,488)	2,804	127,703
Other financing sources (uses):						
Bond proceeds	-	-	-	-	-	-
Transfers in	18,763	387,220	-	-	-	-
Transfers out	-	-	-	-	-	-
Total other financing sources (uses)	18,763	387,220	-	-	-	-
Net change in fund balances	269,057	6,732	226	(1,488)	2,804	127,703
Fund balances – beginning of year	609,413	-	6,998	30,665	8,750	278,920
Change in prepaids	-	(6,732)	-	-	-	-
Change in inventory	-	-	-	-	-	-
Fund balances – end of year	\$ 878,470	\$ -	\$ 7,224	\$ 29,177	\$ 11,554	\$ 406,623

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Special Revenue Fund		Debt Service Fund		Capital Projects Funds			
	Challenger Roadway MSTU		Surtax Revenue Bonds 2020		Impact Fee District 2	Impact Fee District 3	CIP Northeast Sector	CIP West Sector
Revenues:								
Taxes	\$	728	\$	-	\$	-	\$	-
Licenses and permits		-		-	2,674,511	2,196,211	-	-
Intergovernmental		-		-	-	-	-	-
Charges for services		-		-	-	-	-	-
Fines and forfeitures		-		-	-	-	-	-
Miscellaneous		-		-	-	-	4,483	1,659
Total revenues		728		-	2,674,511	2,196,211	4,483	1,659
Expenditures:								
Current:								
General government		-		-	-	-	-	-
Public safety		-		-	-	-	-	-
Physical environment		-		-	-	-	-	-
Transportation		15		-	-	-	-	-
Economic environment		-		-	-	-	-	-
Human services		-		-	-	-	-	-
Culture and recreation		-		-	-	-	-	-
Court related		-		-	-	-	-	-
Capital outlay		-		-	-	-	-	-
Debt service:								
Interest and fiscal charge		-		2,575,868	-	-	-	-
Total expenditures		15		2,575,868	-	-	-	-
Excess of revenues over (under) expenditures		713		(2,575,868)	2,674,511	2,196,211	4,483	1,659
Other financing sources (uses):								
Bond proceeds		-		-	-	-	-	-
Transfers in		7		2,575,868	2,833,990	1,026,974	-	-
Transfers out		-		-	-	-	-	-
Total other financing sources (uses)		7		2,575,868	2,833,990	1,026,974	-	-
Net change in fund balances		720		-	5,508,501	3,223,185	4,483	1,659
Fund balances – beginning of year		99		-	-	-	724,473	226,228
Change in prepaids		-		-	-	-	-	-
Change in inventory		-		-	-	-	-	-
Fund balances – end of year	\$	819	\$	-	\$ 5,508,501	\$ 3,223,185	\$ 728,956	\$ 227,887

(Continued)

Clay County, Florida

Combining Statement of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Capital Projects Funds			Total
	Branan Field APF	Sidewalk Fund	Lake Asbury APF	
Revenues:				
Taxes	\$ -	\$ -	\$ -	\$ 26,549,977
Licenses and permits	10,140	6,500	80,187	7,610,284
Intergovernmental	-	-	-	7,299,806
Charges for services	-	-	-	6,247,192
Fines and forfeitures	-	-	-	1,265,341
Miscellaneous	3,523	222	271	816,096
Total revenues	13,663	6,722	80,458	49,788,696
Expenditures:				
Current:				
General government	-	-	-	1,549,034
Public safety	-	-	-	8,982,510
Physical environment	-	-	-	-
Transportation	-	-	-	8,824,115
Economic environment	-	-	-	1,623,190
Human services	-	-	-	787,089
Culture and recreation	-	-	-	194,936
Court related	-	-	-	5,780,732
Capital outlay	-	-	-	2,407,379
Debt service:				
Interest and fiscal charge	-	-	-	2,575,868
Total expenditures	-	-	-	32,724,853
Excess of revenues over (under) expenditures	13,663	6,722	80,458	17,063,843
Other financing sources (uses):				
Bond proceeds	-	-	-	129,711,032
Transfers in	-	-	-	13,810,728
Transfers out	-	-	-	(145,422,192)
Total other financing sources (uses)	-	-	-	(1,900,432)
Net change in fund balances	13,663	6,722	80,458	15,163,411
Fund balances – beginning of year	939,552	114,130	138,350	33,427,046
Change in prepaids	-	-	-	(4,441)
Change in inventory	-	-	-	(236)
Fund balances – end of year	\$ 953,215	\$ 120,852	\$ 218,808	\$ 48,585,780

(Concluded)

Clay County, Florida

Combining Statement of Fiduciary Net Position
 Agency Funds
 September 30, 2020

	Clerk of Courts	Sheriff	Tax Collector	Totals
Assets:				
Cash and equivalents	\$ 4,493,776	\$ 141,993	\$ 2,496,691	\$ 7,132,460
Receivables	1,876	-	84,925	86,801
Due from other funds	1,902	62,564	-	64,466
Total assets	4,497,554	204,557	2,581,616	7,283,727
Liabilities:				
Assets held for others	4,327,051	111,524	2,485,960	6,924,535
Due to other funds	-	6,817	-	6,817
Due to other governments	-	685	-	685
Due to other county agencies	170,503	85,531	95,656	351,690
Total liabilities	4,497,554	204,557	2,581,616	7,283,727
Net position	\$ -	\$ -	\$ -	\$ -

**Schedule of Expenditures of Federal Awards and State Financial Assistance
Year ended September 30, 2020**

Federal Agency	CFDA Number	Contract Number	Expenditures	Program Totals
State of Florida Department of Economic Opportunity				
Passed through the State of Florida Division of Emergency Management Community Development Block Grant- States' Program	14.228	CDBG-DR	\$ 3,460	\$ 3,460
U.S. Department of Justice				
Passed through the Office of Attorney General Victims of Crime Act	16.575	00026	78,762	78,762
Passed through Florida Department of Law Enforcement State Criminal Alien Assistance Program	16.606		21,458	
State Criminal Alien Assistance Program	16.606		27,141	48,599
Edward Byrne Memorial Justice Assistance Grant	16.738	2017-DJ-BX-0829	7,927	
Edward Byrne Memorial Justice Assistance Grant	16.738	2018-DJ-BX-0553	44,344	
Edward Byrne Memorial Justice Assistance Grant	16.738	2019-DJ-BX-0804	34,023	86,294
U.S. Department of Treasury				
Passed through the State of Florida Division of Emergency Management COVID-19: Coronavirus Relief Fund	21.019	Y2275	19,840,298	
Passed through the State of Florida Housing Finance Corporation COVID-19: Coronavirus Relief Fund	21.019		137,044	19,977,342
U.S. Department of Transportation				
Passed through Florida Department of Transportation Highway Planning and Construction Cluster: Highway Planning and Construction	20.205	G0U64	1,893	
Highway Planning and Construction	20.205	G1536	369	
Highway Planning and Construction	20.205	G1546	112	
Highway Planning and Construction	20.205	G1535	878	3,252
US Election Assistance Commission				
Passed through Florida Department of State, Div of Elections: Help America Vote Act	90.401	Federal Elections Activities 13-14	9,108	
Help America Vote Act	90.401	Federal Elections Activities 14-15	38,532	
Help America Vote Act	90.401	Federal Elections Activities 15-16	26,384	
Help America Vote Act	90.401	Federal Elections Activities 16-17	9,653	
Help America Vote Act	90.401	Federal Elections Activities 18-19	2,790	86,467
HAVA Election Security Grant	90.404	-	13,056	
COVID-19: HAVA Election Security Grant	90.404	-	219,611	232,667
Florida Department of Health				
Injury Prevention and Control Research and State and Community Based Programs	93.136	INU17CE925020-01-00	11,817	11,817
U.S. Department of Health and Human Services				
Passed through Florida Department of Revenue: Child Support Enforcement- IV-D Reimbursement	93.563	COC10	857,713	857,713
U.S. Department of Homeland Security				
Passed through Florida Department of Community Affairs Emergency Management Performance Grant	97.042	EMA-2019-EP-00001	73,147	73,147
Passed through Florida Division of Emergency Management: Disaster Grants -Public Assistance -Hurricane Irma	97.036	DR 4337	477,296	477,296
Staffing for Adequate Fire and Emergency Response	97.083	EMW-2016-FH-00285	1,360,916	1,360,916
Total Expenditures of Federal Awards			\$ 23,297,732	\$ 23,297,732

Note: The County did not make sub-awards of federal grants during the year ended September 30, 2020.

(Continued)

Clay County, Florida

Schedule of Expenditures of Federal Awards and State Financial Assistance Year ended September 30, 2020

State Agency	State CSFA Number	Contract Number	Expenditures	Project Totals
Executive Office of the Governor				
Passed through Department of Community Affairs				
Emergency Management Preparedness Base Grant	31.063	A0018	70,316	\$ 70,316
Passed through Division of Emergency Management				
Hurricane Shelter Retrofit Project -Thrasher Horne	31.068	18ST-3D-04-20-01-026	8,835	
Hurricane Shelter Retrofit Project	31.068	18SR-3D-04-20-01-027	63,100	71,935
Florida Department of Transportation				
Florida Job Growth	40.043	15 Ch. 2017-233, LOF	32,081	
State of Florida Department of Economic Opportunity				
Florida Job Growth	40.043	G0038	13,295	45,376
Florida Housing Finance Corporation				
State Housing Initiatives Partnership Program	40.901	-	808,769	808,769
Florida Department of Agriculture and Consumer Services				
Mosquito Control	42.003	26481	34,497	34,497
State Financial Assistance	42.047	-	15,432	15,432
Historic Courthouse Restoration	45.032	20.H.SC.900.168	21,223	
Historic Courthouse Roof Restoration	45.032	20.H.SC.100.117	7,480	28,703
Florida Department of State and Secretary of State				
State Aid to Libraries	45.030	20-ST-07	82,310	82,310
Florida Department of Health				
Emergency Medical Services	64.005	C8010	33,700	33,700
Florida Fish and Wildlife Conservation Commission				
Derelict Vessel Removal Program	77.005	18213	126,375	126,375
Florida Department of Juvenile Justice				
Delinquency Prevention	80.029	10484	247,130	247,130
Total Expenditures of State Financial Awards			\$ 1,564,543	\$ 1,564,543

Note: The County did not make sub-awards of state financial assistance during the year ended September 30, 2020.

(Concluded)

**Notes to Schedule of Expenditures of Federal Awards and
State Financial Assistance**

Notes to Schedule of Expenditures of Federal Awards and State Financial Assistance

1. General

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance (the "Schedule") presents the activity of all federal award programs and state financial assistance projects of Clay County, Florida (the County) for the year ended September 30, 2020. Federal awards and state financial assistance received directly from federal or state agencies, as well as those passed through other government agencies are included in the accompanying Schedule.

2. Basis of Presentation

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and Section 10.550 of the Rules of the Auditor General, as applicable, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

The Schedule includes the activities of all federal award programs and state financial assistance projects of the County except the component unit referred to in our Independent Auditors' Report as being audited by other auditors, and is presented using the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. Therefore some amounts presented in this schedule may differ from amounts presented in, or used in the presentation of the basic financial statements. Because the schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net position or cash flows of the County.

3. Subrecipients

The County did not provide federal or state awards to subrecipients.

4. Indirect Cost Rate

The County has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

5. Loan or Loan Guarantee Programs

The County does not participate in any loan or loan guarantee programs.

6. Federally Funded Insurance

The County does not receive any federally funded insurance.

7. Noncash Assistance

The County did not receive any noncash assistance.

**Additional Elements Required
by the Rules of the Auditor General**



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MANAGEMENT LETTER

The Honorable County Commissioners
Clay County, Florida

Report on the Financial Statements

We have audited the financial statements of Clay County, Florida (the "County") as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated June 25, 2021.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; Independent Auditors' Report on Compliance for Each Major Federal Program and State Project and Report on Internal Control over Compliance; Schedule of Findings and Questioned Costs; and Independent Accountants' Reports on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated June 25, 2021, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. Corrective actions have been taken to address audit findings and recommendations made in the preceding financial audit report.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the County has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the County did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the County. It is management's responsibility to monitor the County's financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same. The application of such procedures did not reveal evidence of "deteriorating financial condition" as that term is defined in Rule 10.554.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Special District Component Unit

As required by the Rules of the Auditor General, we determined that the special district component unit of the County provided the necessary information for proper recording within the audited financial statements of the County in accordance with Section 218.39(3)(b), Florida Statutes.

We did not audit the financial statements of the County's discretely presented component unit. That component unit was audited by other auditors, whose report should be considered in conjunction with this management letter.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

As required by the Rules of the Auditor General, we performed separate audits of each of the County's constitutional officers. The comments included in those separately-issued reports should be considered in conjunction with this management letter.

Purpose of this Letter

This management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, federal and other granting agencies, the board of County Commissioners, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Carri Riggs & Ingram, L.L.C.

Jacksonville, Florida
June 25, 2021



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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable County Commissioners
Clay County, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Clay County, Florida (the "County") as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated June 25, 2021. Our report includes a reference to other auditors who audited the financial statements of the Housing Finance Authority of Clay County, as described in our report on the County's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did not identify any

deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the County's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carri Riggs & Ingram, L.L.C.

Jacksonville, Florida
June 25, 2021



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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTIONS 365.172(10) AND 365.173(2)(d), FLORIDA STATUTES

The Honorable County Commissioners
Clay County, Florida

We have examined Clay County, Florida's (the County) compliance with the requirements of Section 365.172(10), Florida Statutes, *Authorized Expenditures of E911 Fee*, and Section 365.173(2)(d), Florida Statutes, *Distribution and Use of (E911) Funds*, during the year ended September 30, 2020. Management is responsible for the County's compliance with the specified requirements. Our responsibility is to express an opinion on the County's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
June 25, 2021



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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable County Commissioners
Clay County, Florida

We have examined Clay County, Florida's (the "County") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management is responsible for the County's compliance with the specified requirements. Our responsibility is to express an opinion on the County's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the County complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the County complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the County's compliance with specified requirements.

In our opinion, the County complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
June 25, 2021

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND CHAPTER 10.550, RULES OF THE AUDITOR GENERAL

The Honorable County Commissioners
Clay County, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited Clay County, Florida's (the County) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the Department of Financial Services' State Projects *Compliance Supplement* that could have direct and material effect on each of the County's major federal programs and state projects for the year ended September 30, 2020. The County's major federal programs and state projects are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal and state awards applicable to its federal programs and state projects.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and Chapter 10.550, Rules of the Auditor General. Those standards, the Uniform Guidance, and Chapter 10.550, Rules of the Auditor General, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of the County's compliance.

Opinion on each Major Federal Program and State Project

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state projects for the year ended September 30, 2020.

Report on Internal Control over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance and Chapter 10.550, Rules of the Auditor General, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and Chapter 10.550, Rules of the Auditor General. Accordingly, this report is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
June 25, 2021

Schedule of Findings and Questioned Costs

PART I – SUMMARY OF AUDITORS’ RESULTS

Financial Statements:

- 1. Type of auditors’ report issued Unmodified

- 2. Internal control over financial reporting:
 - a. Material weaknesses identified? No

 - b. Significant deficiencies identified not considered to be material weaknesses? None Noted

 - c. Noncompliance material to the financial statements noted? No

Federal and State Awards:

- 1. Type of auditors’ report issued on compliance for major programs/projects Unmodified

- 2. Internal control over major programs/projects:
 - a. Material weaknesses identified? No

 - b. Significant deficiencies identified not considered to be material weaknesses? None noted

- 3. Any audit findings disclosed that are required to be reported in accordance with 2CFR section 200.516(a) and Chapter 10.557, Rules of the Auditor General? None noted

- 4. Identification of major programs/projects:

Federal Programs

CFDA Number

Coronavirus Relief Fund

21.019

Title IV-D Child Support Enforcement

93.563

State Projects

CSFA Number

State Housing Initiatives Partnership Program

40.901

- 5. Dollar threshold used to distinguish between type A and type B federal programs: \$750,000

- 6. Dollar threshold used to distinguish between type A and type B state projects: \$469,393

- 7. Auditee qualified as a low-risk auditee for federal purposes? Yes

Schedule of Findings and Questioned Costs

SECTION II – FINANCIAL STATEMENT FINDINGS	-None-
SECTION III – FINDINGS AND QUESTIONED COSTS – FEDERAL PROGRAMS	-None-
SECTION IV – FINDINGS AND QUESTIONED COSTS – STATE PROJECTS	-None-

Clay County, Florida

Summary Schedule of Prior Audit Findings

There were no prior audit findings for the year ended September 30, 2019.

**Clay County, Florida
Clerk of the Circuit Court**

Audit Report

September 30, 2020



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September 30, 2020

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INDEPENDENT AUDITORS' REPORT

The Honorable Tara S. Green
Clerk of the Circuit Court
Clay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the Clay County, Florida Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2020, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position, where applicable, of each major fund, and the aggregate remaining fund information, only for that portion of each major fund, and the aggregate remaining fund information, of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Other Matters*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a required part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's financial statements. The supplementary information, as described in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards

generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated, May 24, 2021, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Caru, Riggs & Ingram, L.L.C.

Jacksonville, Florida

May 24, 2021

Clay County, Florida Clerk of the Circuit Court

**Balance Sheet – Governmental Funds
September 30, 2020**

	General Fund	Fine & Forfeiture Fund	Records Modernization Fund	Information Technology Fund	Other Governmental Funds	Total Govern- mental Funds
Assets						
Cash & cash equivalents	\$ 228,849	\$ 1,042,130	\$ 255,899	\$ 682,347	\$ 49,380	\$ 2,258,605
Investments	-	-	84,350	30,442	1,292	116,084
Due from other governments	5,145	288,802	-	-	-	293,947
Due from other county agencies	735	2,939	-	-	-	3,674
Due from other funds	141,772	-	-	171,040	2,955	315,767
Prepaid expenditures	18,615	13,222	-	-	-	31,837
Total assets	\$ 395,116	\$ 1,347,093	\$ 340,249	\$ 883,829	\$ 53,627	\$ 3,019,914
Liabilities and fund balances						
Liabilities:						
Accounts payable and accrued liabilities	\$ 154,739	\$ 39,748	\$ -	\$ 3,379	\$ 5,672	\$ 203,538
Due to other governments	-	314,445	-	-	-	314,445
Due to other county agencies	73,030	264,769	-	-	-	337,799
Due to other funds	166,343	144,747	2,697	1,980	-	315,767
Total liabilities	394,112	763,709	2,697	5,359	5,672	1,171,549
Fund balances:						
Nonspendable	18,615	13,222	-	-	-	31,837
Restricted	-	570,162	337,552	878,470	47,955	1,834,139
Unassigned	(17,611)	-	-	-	-	(17,611)
Total fund balances	1,004	583,384	337,552	878,470	47,955	1,848,365
Total liabilities and fund balances	\$ 395,116	\$ 1,347,093	\$ 340,249	\$ 883,829	\$ 53,627	\$ 3,019,914

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Clerk of the Circuit Court

**Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended September 30, 2020**

	General Fund	Fine & Forfeiture Fund	Records Modernization Fund	Information Technology Fund	Other Governmental Funds	Total Govern- mental Funds
Revenues						
Intergovernmental	\$ 34,960	\$ 1,175,142	\$ -	\$ -	\$ -	\$ 1,210,102
Charges for services	1,288,750	2,831,819	139,545	433,648	181	4,693,943
Fines and forfeitures	-	794,409	-	-	-	794,409
Miscellaneous revenue	1,739	1,737	2,923	1,055	8,571	16,025
Total revenues	1,325,449	4,803,107	142,468	434,703	8,752	6,714,479
Expenditures						
Current:						
General government:						
Personal services	1,072,756	-	-	-	-	1,072,756
Operating expenditures	532,144	-	24,601	-	2,796	559,541
Capital outlay	22,380	-	-	-	-	22,380
Court related:						
Personal services	451,030	4,215,612	-	-	132,715	4,799,357
Operating expenditures	31,739	143,387	-	152,414	218,285	545,825
Capital outlay	26,342	-	-	31,995	33,902	92,239
Total expenditures	2,136,391	4,358,999	24,601	184,409	387,698	7,092,098
Excess of revenues over (under) expenditures	(810,942)	444,108	117,867	250,294	(378,946)	(377,619)
Other financing source (uses)						
Appropriation from Board of County Commissioners						
Commissioners	882,999	2,939	-	18,763	387,220	1,291,921
Reversion to Board of County Commissioners						
Commissioners	(73,030)	-	-	-	-	(73,030)
Reversion to Clerks of Court Trust Fund						
	-	(556,170)	-	-	-	(556,170)
Total other financing sources (uses)	809,969	(553,231)	-	18,763	387,220	662,721
Net change in fund balances	(973)	(109,123)	117,867	269,057	8,274	285,102
Fund balances - beginning of year	1,454	690,216	219,685	609,413	46,413	1,567,181
Change in prepaid expenditures	523	2,291	-	-	(6,732)	(3,918)
Fund balances - end of year	\$ 1,004	\$ 583,384	\$ 337,552	\$ 878,470	\$ 47,955	\$ 1,848,365

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Clerk of the Circuit Court

Statement of Fiduciary Net Position
September 30, 2020

	Agency Funds
<hr/>	
Assets	
Cash	\$ 4,493,776
Receivables	1,876
Due from other Governments	1,902
<hr/>	
Total assets	4,497,554
<hr/>	
Liabilities	
Assets held for others	4,327,051
Assets held for county agencies	170,503
<hr/>	
Total liabilities	4,497,554
<hr/>	
Net position	\$ -
<hr/> <hr/>	

The accompanying notes form an integral part of this financial statement.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Clay County, Florida Clerk of the Circuit Court (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Clerk of the Circuit Court is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Clay County, Florida, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, management’s discussion and analysis, or the pension or the other post-employment benefit related required supplementary information. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements. In conformity with the rules, the accompanying financial statements are intended to present the financial position and changes in financial position, where applicable, of each major fund, and the aggregate remaining fund information, only for that portion of each major fund, and the aggregate remaining fund information, of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental funds:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Fine and Forfeiture Fund – This fund is used to account for appropriations from the State of Florida and court fees to fund court expenditures.

Records Modernization Fund – This fund is used to account for fees collected and associated expenditures related to equipment upgrades and modernization of all official records of the County.

Clay County, Florida Clerk of the Circuit Court

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Information Technology Fund – This fund is used to account for additional service charges collected by the Office to fund state-mandated court related technology needs of the Office.

The Office reports the following nonmajor governmental funds:

BCC Technology Fund – This fund is used to account for additional service charges collected by the Office and used by the Board of County Commissioners to fund state-mandated court technology improvements and upgrades.

CGD Supplementary Fee – To account for monies to upgrade the child support enforcement program. Financing is provided primarily through fees.

Teen Court – To account for donations received from the general public for the operation and administration of the Teen Court system.

Clay County Archives – To account for donations received from the general public to promote historical documents.

The Office also reports the following fiduciary funds:

Agency Funds – Agency Funds are used to account for resources held by the Office in a custodial capacity.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Cash and Cash Equivalents

All cash and cash equivalents of the Office are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Clay County, Florida Clerk of the Circuit Court

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Investments

The Office invests certain surplus funds in the Florida Local Government Investment Trust’s (“FLGIT”) short-term bond fund. The FLGIT is an external investment pool administered by the Florida Association of Court Clerks and Comptrollers, and is not registered with the SEC. The Trust is an open-ended professionally managed fund available only to public entities in Florida. The fair value of the position in the FLGIT is equal to the value of the pool shares. Such investments are reported at fair value.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Appropriations

Appropriations consist of funding provided by the Board of County Commissioners and are based on the approved, budgeted expenditures anticipated for the fiscal year. During the fiscal year ended September 30, 2020, the Board of County Commissioners provided additional appropriations in the amount of \$41,293 in addition to the originally determined appropriations amount. The additional appropriations were as a result of the COVID-19 pandemic and were funded by the Coronavirus Relief Fund monies provided to the Board of County Commissioners.

NOTE 2 – INVESTMENTS

As of September 30, 2020, the Office’s investment in FLGIT’s short-term bond fund consists of the following:

Fund	Fair Value	S&P Rating
Records modernization trust fund	\$ 84,350	AAAf
Information technology fund	30,442	AAAf
CGD supplementary fee fund	1,292	AAAf
<u>Total</u>	<u>\$ 116,084</u>	

The effective duration of FLGIT at September 30, 2020 was 1.93 years. Currently, the Office’s policy is to follow Section 218.415, Florida Statutes, with regard to the investment of public funds which addresses investment risks. The Office does not have a formal policy for credit or interest rate risk.

NOTE 3 – FAIR VALUE MEASUREMENT

As a governmental external investment pool, the Office’s investment in FLGIT’s short-term bond fund is not required to be categorized in GASB’s fair value hierarchy.

Clay County, Florida Clerk of the Circuit Court

Notes to Financial Statements

NOTE 4 – FUND BALANCE CLASSIFICATIONS

Balances of reported fund balance at September 30, 2020 are as follows:

	General Fund	Fine & Forfeiture Fund	Records Modern- ization Fund	Information Technology Fund	Other Governmental Funds	Total
Nonspendable-prepaid items	\$ 18,615	\$ 13,222	\$ -	\$ -	\$ -	\$ 31,837
Restricted for:						
Court operations	-	570,162	-	-	29,177	599,339
Court technology	-	-	-	878,470	-	878,470
Records modernization	-	-	337,552	-	-	337,552
Child support program	-	-	-	-	7,224	7,224
Archives	-	-	-	-	11,554	11,554
Unassigned	(17,611)	-	-	-	-	(17,611)
Total fund balances	\$ 1,004	\$ 583,384	\$ 337,552	\$ 878,470	\$ 47,955	\$ 1,848,365

NOTE 5 – RISK MANAGEMENT

For health insurance, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board’s financial statements as an Internal Service Fund, in accordance with requirements of GASB Statement 10.

For risks of loss related to workers’ compensation, general liability and errors or omissions, the Office participates with the Board of County Commissioners to purchase commercial insurance. For the past three years, there have been no insurance settlements in excess of insurance coverages.

Clay County, Florida Clerk of the Circuit Court

Notes to Financial Statements

NOTE 6 – OPERATING LEASE COMMITMENTS

The Office leases premises in Orange Park for office space. The lease is currently set to expire in 2026. The agreement calls for annual lease payments of \$46,280 through June 2021 with 3% annual increases effective July 1st of each year thereafter through June 2026. The future minimum lease payments as of September 30, 2020 are as follows:

<u>Fiscal Year Ended September 30,</u>	<u>Amount</u>
2021	46,627
2022	48,026
2023	49,467
2024	50,951
2025	52,479
Thereafter	40,239
<u>Total</u>	<u>\$ 287,789</u>

In addition to the rental payments above, the Office is also responsible for its share of the common area maintenance and real estate taxes estimated to be approximately \$8,400 annually. For the year ended September 30, 2020, the Office incurred approximately \$54,700 for these premises.

Required Supplementary Information

Clay County, Florida Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – General Fund For the year ended September 30, 2020

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ 50,000	\$ 40,900	\$ 34,960	\$ (5,940)
Charges for services	1,186,400	1,298,400	1,288,750	(9,650)
Miscellaneous revenue	-	1,800	1,739	(61)
Total revenues	1,236,400	1,341,100	1,325,449	(15,651)
Expenditures				
Current:				
General government:				
Personal services	1,025,150	1,078,450	1,072,756	5,694
Operating expenditures	477,500	538,500	532,144	6,356
Capital outlay	15,000	22,800	22,380	420
Court related:				
Personal services	449,073	452,725	451,030	1,695
Operating expenditures	70,419	33,265	31,739	1,526
Capital outlay	11,100	26,502	26,342	160
Total expenditures	2,048,242	2,152,242	2,136,391	15,851
Excess of revenues over (under) expenditures	(811,842)	(811,142)	(810,942)	200
Other financing sources (uses)				
Appropriation from Board of County Commissioners				
Commissioners	861,842	876,842	882,999	6,157
Reversion to Board of County Commissioners				
Commissioners	(50,000)	(65,700)	(73,030)	(7,330)
Total other financing sources (uses)	811,842	811,142	809,969	(1,173)
Net change in fund balances	-	-	(973)	(973)
Fund balances – beginning of year	-	-	1,454	1,454
Change in prepaid expenditures	-	-	523	523
Fund balances – end of year	\$ -	\$ -	\$ 1,004	\$ 1,004

Notes to Schedule:

The preparation, adoption, and amendments of the budgets is governed by Florida Statutes, and is prepared on a basis that does not differ materially from generally accepted accounting principles. The fund is the legal level of control.

Clay County, Florida Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – Fine and Forfeiture Fund For the year ended September 30, 2020

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ 595,343	\$ 1,245,685	\$ 1,175,142	\$ (70,543)
Charges for services	2,891,925	2,821,100	2,831,819	10,719
Fines and forfeitures	708,075	795,800	794,409	(1,391)
Miscellaneous revenues	-	1,800	1,737	(63)
Total revenues	4,195,343	4,864,385	4,803,107	(61,278)
Expenditures				
Court related:				
Personal services	4,228,005	4,287,111	4,215,612	71,499
Operating expenditures	160,355	146,760	143,387	3,373
Total expenditures	4,388,360	4,433,871	4,358,999	74,872
Excess of revenues over (under) expenditures	(193,017)	430,514	444,108	13,594
Other financing sources (uses)				
Appropriation from Board of County	-	-	2,939	2,939
Appropriation from Clerks of Court Trust Fund	193,017	-	-	-
Reversion to Clerks of Court Trust Fund	-	(430,514)	(556,170)	(125,656)
Total other financing sources (uses)	193,017	(430,514)	(553,231)	(122,717)
Net change in fund balances	-	-	(109,123)	(109,123)
Fund balances – beginning of year	-	-	690,216	690,216
Change in prepaid expenditures	-	-	2,291	2,291
Fund balances – end of year	\$ -	\$ -	\$ 583,384	\$ 583,384

Notes to Schedule:

Pursuant to Section 28.36, Florida Statutes, the budget is subject to the General Appropriations Act of the Florida Legislature and is prepared on a basis that does not differ materially from generally accepted accounting principles. The State of Florida releases from this appropriation on a monthly basis. The fund is the legal level of control.

Clay County, Florida Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – Records Modernization Fund, For the year ended September 30, 2020

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Charges for services	\$ 116,000	\$ 140,000	\$ 139,545	\$ (455)
Miscellaneous revenues	3,000	3,000	2,923	(77)
Total revenues	119,000	143,000	142,468	(532)
Expenditures				
Current:				
General government				
Operating expenditures	50,500	25,000	24,601	399
Total expenditures	50,500	25,000	24,601	399
Excess of revenues over (under) expenditures	68,500	118,000	117,867	(133)
Fund balances – beginning of year	219,685	219,685	219,685	-
Fund balances – end of year	\$ 288,185	\$ 337,685	\$ 337,552	\$ (133)

Notes to Schedule:

The preparation, adoption, and amendment of the budgets is governed by Florida Statutes, and is prepared on a basis that does not differ materially from generally accepted accounting principles. The fund is the legal level of control.

Clay County, Florida Clerk of the Circuit Court

Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual – Information Technology Fund For the year ended September 30, 2020

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ -	\$ 19,000	\$ -	\$ (19,000)
Charges for services	348,000	430,000	433,648	3,648
Miscellaneous revenues	1,200	1,200	1,055	(145)
Total revenues	349,200	450,200	434,703	(15,497)
Expenditures				
Current:				
Court related:				
Operating expenditures	164,500	164,500	152,414	12,086
Capital outlay	35,000	35,000	31,995	3,005
Total expenditures	199,500	199,500	184,409	15,091
Excess of revenues over (under) expenditures	149,700	250,700	250,294	(406)
Other financing sources (uses)				
Appropriation from Board of County Commissioners	-	-	18,763	18,763
Total other financing sources (uses)	-	-	18,763	18,763
Net change in fund balances	149,700	250,700	269,057	18,357
Fund balances – beginning of year	609,413	609,413	609,413	-
Fund balances – end of year	\$ 759,113	\$ 860,113	\$ 878,470	\$ 18,357

Notes to Schedule:

The preparation, adoption, and amendment of the budgets is governed by Florida Statutes, and is prepared on a basis that does not differ materially from generally accepted accounting principles. The fund is the legal level of control.

Supplementary Information

Clay County, Florida Clerk of the Circuit Court

Supplementary Information

NONMAJOR GOVERNMENTAL FUNDS

BCC Technology Fund – This fund is used to account for additional service charges collected by the Office and used by the Board of County Commissioners to fund state-mandated court technology improvement and upgrades.

CGD Supplementary Fee – To account for monies to upgrade the child support enforcement program. Financing is provided primarily through fees.

Teen Court – To account for donations received from the general public for the operation and administration of the Teen Court System.

Clay County Archives – To account for donations received from the general public to promote historical documents.

Clay County, Florida Clerk of the Circuit Court

**Combining Balance Sheet
Nonmajor Governmental Funds
September 30, 2020**

	BCC Technology Fund	CGD Supplementary Fee	Teen Court	Clay County Archives	Total
Assets					
Cash & cash equivalents	\$ 2,717	\$ 5,932	\$ 29,177	\$ 11,554	\$ 49,380
Investments	-	1,292	-	-	1,292
Due from other funds	2,955	-	-	-	2,955
Total assets	\$ 5,672	\$ 7,224	\$ 29,177	\$ 11,554	\$ 53,627
Liabilities and fund balances					
Liabilities:					
Accounts payable and accrued liabilities	\$ 5,672	\$ -	\$ -	\$ -	\$ 5,672
Total liabilities	5,672	-	-	-	5,672
Fund balances:					
Restricted	-	7,224	29,177	11,554	47,955
Total liabilities and fund balances	\$ 5,672	\$ 7,224	\$ 29,177	\$ 11,554	\$ 53,627

Clay County, Florida Clerk of the Circuit Court

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Nonmajor Governmental Funds
For the year ended September 30, 2020**

	BCC Technology Fund	CGD Supplementary Fee	Teen Court	Clay County Archives	Total
Revenues					
Charges for services	\$ -	\$ 181	\$ -	\$ -	\$ 181
Miscellaneous revenue	-	45	2,926	5,600	8,571
Total revenues	-	226	2,926	5,600	8,752
Expenditures					
General government:					
Operating expenditures	-	-	-	2,796	2,796
Court related:					
Personal services	132,715	-	-	-	132,715
Operating expenditures	213,871	-	4,414	-	218,285
Capital outlay	33,902	-	-	-	33,902
Total expenditures	380,488	-	4,414	2,796	387,698
Excess of revenues over (under) expenditures	(380,488)	226	(1,488)	2,804	(378,946)
Other financing source (uses)					
Appropriation from Board of County Commissioners					
	387,220	-	-	-	387,220
Total other financing sources (uses)	387,220	-	-	-	387,220
Net change in fund balances	6,732	226	(1,488)	2,804	8,274
Fund balances - beginning of year	-	6,998	30,665	8,750	46,413
Change in prepaid expenditures	(6,732)	-	-	-	(6,732)
Fund balances - end of year	\$ -	\$ 7,224	\$ 29,177	\$ 11,554	\$ 47,955

Clay County, Florida Clerk of the Circuit Court

Supplementary Information

FIDUCIARY FUNDS – AGENCY FUNDS

General Trust Fund – A central clearing account for all monies received, and the receipt and disbursement of fines and services charges.

Central Government Depository Fund – To account for the collection and disbursement of court-ordered alimony, child support payments and juvenile restitution.

Registry of Court Fund – To account for the collection and disbursement of deposits required by the Circuit and County Court legal actions.

Jury Witness Fund – To account for the receipt and disbursement of the Jury Witness Fund required by the Court.

Clay County, Florida Clerk of the Circuit Court

**Combining Statement of Fiduciary Net Position
Agency Funds
September 30, 2020**

	General Trust Fund	Central Government Depository (CGD) Fund	Registry of Court Fund	Jury Witness Fund	Total
Assets					
Cash	\$ 3,418,609	\$ 140	\$ 1,071,748	\$ 3,279	\$ 4,493,776
Receivables	451	1,425	-	-	1,876
Due from other Governments	1,902	-	-	-	1,902
Total assets	3,420,962	1,565	1,071,748	3,279	4,497,554
Liabilities					
Assets held for others	3,250,459	1,565	1,071,748	3,279	4,327,051
Assets held for county agencies	170,503	-	-	-	170,503
Total liabilities	3,420,962	1,565	1,071,748	3,279	4,497,554
Net position	\$ -	\$ -	\$ -	\$ -	-

**Additional Elements Required by the
Rules of the Auditor General**



MANAGEMENT LETTER

The Honorable Tara S. Green
Clerk of the Circuit Court
Clay County, Florida

Report on the Financial Statements

We have audited the financial statements of the office of the Clay County, Florida Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2020, and have issued our report thereon dated May 24, 2021.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Reports on examinations conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated May 24, 2021, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations in the prior year's annual financial audit report.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Clay County, Florida Clerk of the Circuit Court, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Carly Riggs & Ingram, L.L.C.

Jacksonville, Florida
May 24, 2021

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Tara S. Green
Clerk of the Circuit Court
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the Clay County, Florida Clerk of the Circuit Court (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements, and have issued our report thereon dated May 24, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weakness or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings as item 2020-001, that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Office's Response to Findings

The Office's response to the finding identified in our audit is described in its accompanying letter of response. The Office's response was not subject to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carri Riggs & Ingram, L.L.C.

Jacksonville, Florida
May 24, 2021

INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Tara S. Green
Clerk of the Circuit Court
Clay County, Florida

We have examined the Clay County, Florida Clerk of the Circuit Court's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
May 24, 2021



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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTIONS 28.35 AND 28.36, FLORIDA STATUTES

The Honorable Tara S. Green
Clerk of the Circuit Court
Clay County, Florida

We have examined the Clay County, Florida Clerk of the Circuit Court's (the "Office") compliance with the requirements of Section 28.35, Florida Statutes, *Florida Clerks of Court Operations Corporation*, and Section 28.36, Florida Statutes, *Budget Procedure*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, LLC

Jacksonville, Florida

May 24, 2021



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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 61.181, FLORIDA STATUTES

The Honorable Tara S. Green
Clerk of the Circuit Court
Clay County, Florida

We have examined the Clay County, Florida Clerk of the Circuit Court's (the "Office") compliance with the requirements of Section 61.181, Florida Statutes, *Depository for Alimony Transactions, Support, Maintenance, and Support Payments; Fees*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, LLC

Jacksonville, Florida
May 24, 2021

Clay County, Florida Clerk of Circuit Court
Schedule of Findings

2020-001 **Criteria:** Financial statements must be presented in accordance with generally accepted accounting principles.

Condition: As part of the audit process, it was necessary for us to propose a material adjustment to the Office’s financial statements. The Office did not properly record intergovernmental revenue related to Title IVD reimbursement.

Cause: Personnel did not properly record certain necessary adjustments in order to reflect appropriate balances.

Effect: Due to the incorrect entry being recorded the intergovernmental revenue was overstated by \$70,239.

Recommendation: The Office should consider and evaluate the costs and benefits of improving internal controls over the grant receipts process.



TARA S. GREEN

CLAY COUNTY CLERK OF COURT AND COMPTROLLER
(904) 269-6302 • WWW.CLAYCLERK.COM • INFO@CLAYCLERK.COM

May 24, 2021

Florida Auditor General
111 West Madison Street
Tallahassee, Florida 32399-1450

In accordance with Section 218.39, Florida Statutes, the following statements are submitted in response to the Clay County Clerk of the Circuit Court's Audit Report for the fiscal year ending September 30, 2020. The response is keyed to the numbering of the Schedule of Findings.

2020-001

Many prior year revenue adjustments were submitted and received related to the Title IV-D grant contract. When the receivable of these funds was recorded at the end of the year, the journal entry was recorded twice in error.

Due to the addition of a senior staff accountant in the Clerk Finance department, we have enhanced internal controls over journal entries and the cash receipts process. We have implemented periodic processes during the year to ensure the ongoing completeness and accuracy of data to limit year-end adjustments to receivable and liability accounts. All receipts received and journal entries made related to grant revenues are recorded by staff and then reviewed by the Controller or the senior staff accountant.

Sincerely,

Tara S. Green
Clay County Clerk of Court and Comptroller

**Clay County, Florida
Sheriff**

Audit Report

September 30, 2020



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RIGGS &
INGRAM

CPAs and Advisors

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September 30, 2020**

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INDEPENDENT AUDITORS' REPORT

The Honorable Michelle Cook
Sheriff
Clay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of each major fund and the aggregate remaining fund information of the office of the Clay County, Florida Sheriff (the "Office") as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Office as of September 30, 2020, and the respective changes in financial position, where applicable, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position, where applicable, of each major fund, and the aggregate remaining fund information, only for that portion of each major fund, and the aggregate remaining fund information, of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a required part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 26, 2021 on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Carri Riggs & Ingram, L.L.C.

Jacksonville, Florida
May 26, 2021

Clay County, Florida Sheriff

**Balance Sheet – Governmental Funds
September 30, 2020**

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets			
Cash and equivalents	\$ 6,311,536	\$ 904,913	\$ 7,216,449
Accounts receivable	80,065	115,157	195,222
Due from other governments	-	335	335
Due from other county agencies	3,099,291	-	3,099,291
Due from other funds	11,753	6,817	18,570
Inventory	402,477	-	402,477
Total assets	\$ 9,905,122	\$ 1,027,222	\$ 10,932,344
Liabilities and fund balances			
Liabilities:			
Accounts payable and accrued liabilities	\$ 3,905,247	\$ 125,202	\$ 4,030,449
Due to other funds	-	11,753	11,753
Due to other county agencies	5,594,942	247,174	5,842,116
Due to other governments	46,800	-	46,800
Total liabilities	9,546,989	384,129	9,931,118
Fund balances:			
Nonspendable - inventory	402,477	-	402,477
Restricted:			
Federal justice assistance grant	(44,344)	-	(44,344)
Special law enforcement	-	3	3
Benefit of inmates	-	643,090	643,090
Total fund balances	358,133	643,093	1,001,226
Total liabilities and fund balances	\$ 9,905,122	\$ 1,027,222	\$ 10,932,344

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Sheriff

**Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year ended September 30, 2020**

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues			
Intergovernmental	\$ -	\$ 78,762	\$ 78,762
Charges for services	-	578,598	578,598
Fines and forfeitures	-	110,426	110,426
Miscellaneous revenue	61,464	121,170	182,634
Total revenues	61,464	888,956	950,420
Expenditures			
Current:			
Public safety:			
Personal services	38,713,682	445,268	39,158,950
Operating expenditures	8,283,883	411,274	8,695,157
Capital outlay	1,431,992	2,015,858	3,447,850
Court-related:			
Personal services	1,299,091	-	1,299,091
Operating expenditures	252,512	1,271	253,783
Capital outlay	5,980	-	5,980
Total expenditures	49,987,140	2,873,671	52,860,811
Excess of revenues under expenditures	(49,925,676)	(1,984,715)	(51,910,391)
Other financing sources (uses)			
Appropriations from Board of County Commissioners	55,375,122	2,396,350	57,771,472
Reversion to Board of County Commissioners	(5,493,790)	(347,700)	(5,841,490)
Total other financing sources (uses)	49,881,332	2,048,650	51,929,982
Net change in fund balances	(44,344)	63,935	19,591
Fund balances - beginning of year	287,642	579,394	867,036
Change in inventory	114,835	(236)	114,599
Fund balances - end of year	\$ 358,133	\$ 643,093	\$ 1,001,226

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Sheriff

Statement of Fiduciary Net Position
September 30, 2020

	Agency Funds
<hr/>	
Assets	
Cash and equivalents	\$ 141,993
Amounts due from others	62,564
<hr/>	
Total assets	204,557
<hr/>	
Liabilities	
Assets held for others	111,524
Due to other funds	6,817
Due to other governments	685
Due to other county agencies	85,531
<hr/>	
Total liabilities	204,557
<hr/>	
Net position	\$ -
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The accompanying notes form an integral part of this financial statement.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Clay County, Florida Sheriff (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Sheriff is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Clay County, Florida, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, management’s discussion and analysis, or the pension or the other post-employment benefit related required supplementary information. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position, where applicable, of each major fund, and the aggregate remaining fund information, only for that portion of each major fund, and the aggregate remaining fund information, of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position, where applicable, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column.

The Office reports the following major governmental fund:

General Fund – the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

The Office also reports the following fiduciary fund:

Agency Funds – The Agency Funds are used to account for resources held in a custodial capacity.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." "Available" is defined as being collectible within the current period or soon enough thereafter (60 days) to be used to liquidate liabilities of the current period. Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Cash and Equivalent

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Inventory

Auto parts and supplies inventory is valued at average cost and other inventory is valued at cost (first-in, first-out). Inventory is accounted for using the “purchases” method.

Accounts receivable

Accounts receivable consist primarily of commissions earned from inmate commissary transactions and secondary employment fees. Management considers these fully collectible and no allowance for bad debts has been provided.

Appropriations

Appropriations consist of funding provided by the Board of County Commissioners and are based on the approved, budgeted expenditures anticipated for the fiscal year. During the fiscal year ended September 30, 2020, the Board of County Commissioners provided additional appropriations in the amount of \$3,054,947 in addition to the originally determined appropriations amount. The additional appropriations were as a result of the COVID-19 pandemic and were funded by the Coronavirus Relief Fund monies provided to the Board of County Commissioners.

Clay County, Florida Sheriff

Notes to Financial Statements

NOTE 2 – INVENTORY

Inventories consist of:

Auto parts and supplies	\$	47,535
Radio parts		49,580
Armory weapons and ammunition		305,362
<hr/>		
Total inventory	\$	402,477

NOTE 3 – INTERFUND BALANCES

The following interfund balances arose through the normal course of operations.

	Due from Other Funds	Due to Other Funds
General fund	\$ 11,753	\$ -
Inmate welfare fund	6,817	11,753
Agency funds	-	6,817
<hr/>		
Totals	\$ 18,570	\$ 18,570

NOTE 4 – RISK MANAGEMENT

The County carries commercial insurance for certain general risks which covers the Board of County Commissioners and all Constitutional Officers. There were no significant reductions in this insurance coverage during the current year. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

For health insurance and worker's compensation, the County has a self-insurance program which covers the Board of County Commissioners and all the Constitutional Officers and is reported through the use of an internal service fund, which is recorded in the County-wide financial statements. The Board provides this coverage with no charge to the Constitutional Officers. Please refer to the notes to the County-wide financial statements for further information on the County's self-insurance program.

The Office participates in the Florida Sheriffs' self-insurance fund, a public entity risk pool, for risk related to professional police liability and certain tangible personal property. Aggregate coverage is \$5,000,000. In addition, the Office insures its vehicles with a policy through the Florida Sheriff's Insurance Agency. The Office had no settlements that exceeded coverage and has not received additional assessments from the coverage in the previous three fiscal years.

Required Supplementary Information

Clay County, Florida Sheriff

Schedule of Revenues, Expenditures and Changes in Fund Balances
 Budget and Actual – General Fund
 For the Year ended September 30, 2020

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ -	\$ -	\$ -	\$ -
Miscellaneous revenue	-	-	61,464	61,464
Total revenues	-	-	61,464	61,464
Expenditures				
Current:				
Public safety:				
Personal services	43,632,994	42,997,541	38,713,682	4,283,859
Operating expenditures	9,081,782	8,911,685	8,283,883	627,802
Capital outlay	755,704	1,561,962	1,431,992	129,970
Court related:				
Personal services	1,633,042	1,617,334	1,299,091	318,243
Operating expenditures	271,600	278,932	252,512	26,420
Capital outlay	-	7,668	5,980	1,688
Total expenditures	55,375,122	55,375,122	49,987,140	5,387,982
Excess of revenues under expenditures	(55,375,122)	(55,375,122)	(49,925,676)	5,449,446
Other financing sources (uses)				
Appropriation from Board of County Commissioners	55,375,122	55,375,122	55,375,122	-
Reversion to Board of County Commissioners	-	-	(5,493,790)	(5,493,790)
Total other financing sources (uses)	55,375,122	55,375,122	49,881,332	(5,493,790)
Net change in fund balances	-	-	(44,344)	(44,344)
Fund balances - beginning of year	-	-	287,642	287,642
Change in inventory	-	-	114,835	114,835
Fund balances - end of year	\$ -	\$ -	\$ 358,133	\$ 358,133

Notes to schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Clay County Sheriff's Office – Fund Descriptions

Non-Major Governmental Funds

Inmate Welfare Fund – This fund is used to account for commissions received, deposits of money, refunds or rebates from inmate commissary, inmate phone services, and miscellaneous revenues at the Clay County jail. All money and property deposited in the Inmate Welfare fund is managed by the Sheriff and Inmate Welfare Committee for the overall benefit of the inmates.

Grant Fund – The fund is used to account from the revenues and expenditures associated with federal, state and local grants awarded to the Clay County Sheriff's Office.

2nd Dollar Sheriff Education Fund – This fund is used to account for the appropriations received from the Board of County Commissioners and the expenditures associated with criminal justice training and education as per Florida Statute 938.15.

Drug Investigative Fund – This fund is used to account for the appropriations received from the Board of County Commissioners and the expenditures associated with drug investigations and other law enforcement uses.

Federal Forfeiture-Law Enforcement Trust Fund – This fund is used to account for the proceeds of confiscated property that is legally restricted to specific activities.

Crime Prevention Program Fund – This fund is used to account for the appropriations received from the Board of County Commissioners and the expenditures associated with the agency's crime prevention programs and initiatives.

\$12.50 Motor Vehicle Surcharge Fund – This fund is used to account for the appropriations received from the Board of County Commissioners and the expenditures associated with repair and maintenance of the Clay County 800 MHz Public Safety Radio Communications System.

Capital Improvement Fund – This fund is used to account for the appropriations received from the Board of County Commissioners and the expenditures associated with major capital improvement projects in the area of public safety. This fund is mostly funded with infrastructure surtax, 2nd Local Option fuel tax, and interest earnings.

Clay County Sheriff's Office – Fund Descriptions

Fiduciary Funds – Agency Funds

Agency Funds – The Agency Funds are used to account for funds held in a custodial capacity which include the following:

Depositors Fund – This fund is used to account for the receipt and subsequent activities of monies temporarily held for others.

Seized Assets Fund – This fund is used to account for funds that have been seized by the agency under the provisions of the Florida Contraband Forfeiture Act and are pending award by the Court.

Inmate Fund – This fund is used to account for the receipt and subsequent activity of funds temporarily held for the inmates of the Clay County Jail.

Clay County, Florida Sheriff

**Schedule of Expenditures - General Fund
For the Year ended September 30, 2020**

	Court Costs	Law Enforcement	Corrections/ Detention	Total
Personal services:				
Executive salaries	\$ -	\$ 147,991	\$ -	\$ 147,991
Regular salaries and wages	975,854	18,621,288	6,097,474	25,694,616
Other salaries and wages	22	2,700,720	410,244	3,110,986
Overtime	11,017	832,598	162,177	1,005,792
Special pay	15,334	820,706	276,320	1,112,360
FICA taxes	72,218	1,694,956	507,951	2,275,125
Retirement contributions	221,458	4,698,399	1,522,510	6,442,367
Life and health benefits	3,188	140,436	33,000	176,624
Unemployment compensation	-	37,313	9,599	46,912
Total personal services	1,299,091	29,694,407	9,019,275	40,012,773
Operating expenditures:				
Professional services - inmate medical	-	-	1,310,533	1,310,533
Professional services - other	87	67,157	6,010	73,254
Contractual services - inmate food	-	-	571,165	571,165
Contractual services - licenses and support	24,583	962,923	203,265	1,190,771
Contractual services - other	187,782	216,026	113,432	517,240
Investigations	-	32,679	-	32,679
Travel and per diem	1,289	49,689	13,039	64,017
Communication services	5,779	524,531	47,177	577,487
Freight and postage	170	32,248	4,943	37,361
Utility services	-	1,048	-	1,048
Rentals and leases	-	63,632	3,786	67,418
Insurance	19,737	826,110	225,423	1,071,270
Repair and maintenance services	170	375,993	7,683	383,846
Printing and binding	-	5,642	-	5,642
Promotional activities - advertising	-	7,780	-	7,780
Other current charges and obligations	34	10,850	2,036	12,920
Office supplies and materials	267	115,721	15,302	131,290
Operating supplies and materials	9,136	1,665,157	517,609	2,191,902
Dues, memberships, subscriptions and books	662	24,851	4,471	29,984
Non-capital equipment	1,684	54,053	45,425	101,162
Training and education	1,132	139,604	16,890	157,626
Total operating expenditures	252,512	5,175,694	3,108,189	8,536,395
Capital outlay:				
Data processing equipment	-	321,319	8,419	329,738
Machinery and equipment	5,980	954,602	38,447	999,029
Office furniture	-	2,328	-	2,328
Vehicles	-	106,877	-	106,877
Total capital outlay	5,980	1,385,126	46,866	1,437,972
Total expenditures	\$ 1,557,583	\$ 36,255,227	\$ 12,174,330	\$ 49,987,140

Clay County, Florida Sheriff

Combining Balance Sheet
Nonmajor Governmental Funds
September 30, 2020

	Inmate Welfare Fund	Grant Fund	2nd Dollar Sheriff Education Fund	Drug Investigative Fund	Federal Forfeiture -Law Enforcement Trust Fund	Crime Prevention Program Fund	Motor Vehicle Surcharge Fund	Capital Improvement Fund	Total
Assets									
Cash and equivalents	\$ 676,434	\$ 3,960	\$ 14,492	\$ 4,506	\$ 21,521	\$ 5,149	\$ -	\$ 178,851	\$ 904,913
Accounts receivable	96,750	18,407	-	-	-	-	-	-	115,157
Due from other governments	-	335	-	-	-	-	-	-	335
Due from other funds	6,817	-	-	-	-	-	-	-	6,817
Total assets	\$ 780,001	\$ 22,702	\$ 14,492	\$ 4,506	\$ 21,521	\$ 5,149	\$ -	\$ 178,851	\$ 1,027,222
Liabilities and fund balances									
Liabilities									
Accounts payable and accrued liabilities	\$ 125,158	\$ -	\$ 3	\$ -	\$ 4	\$ 1	\$ -	\$ 36	\$ 125,202
Due to other funds	11,753	-	-	-	-	-	-	-	11,753
Due to other county agencies	-	22,702	14,489	4,506	21,514	5,148	-	178,815	247,174
Total liabilities	136,911	22,702	14,492	4,506	21,518	5,149	-	178,851	384,129
Fund balances									
Restricted:									
Special law enforcement	-	-	-	-	3	-	-	-	3
Benefit of inmates	643,090	-	-	-	-	-	-	-	643,090
Total fund balances	643,090	-	-	-	3	-	-	-	643,093
Total liabilities and fund balances	\$ 780,001	\$ 22,702	\$ 14,492	\$ 4,506	\$ 21,521	\$ 5,149	\$ -	\$ 178,851	\$ 1,027,222

Clay County, Florida Sheriff

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances
 Nonmajor Governmental Funds
 Year ended September 30, 2020

	Inmate Welfare Fund	Grant Fund	Dollar Education Fund	2nd Dollar Sheriff Education Fund	Drug Investigative Fund	Federal Forfeiture -Law Enforcement Trust Fund	Crime Prevention Program Fund	\$12.50 Motor Vehicle Surcharge Fund	Capital Improvement Fund	Total
Revenues										
Intergovernmental	\$ -	\$ 78,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,762
Charges for services	578,598	-	-	-	-	-	-	-	-	578,598
Fines and forfeitures	-	-	-	-	-	110,426	-	-	-	110,426
Miscellaneous revenue	6,533	109,534	33	33	-	415	124	-	4,531	121,170
Total revenues	585,131	188,296	33	33	-	110,841	124	-	4,531	888,956
Expenditures										
Public safety:										
Personal services	222,906	127,362	-	-	-	-	95,000	-	-	445,268
Operating expenditures	124,405	24,209	39,273	39,273	45,622	1,757	54,976	-	121,032	411,274
Capital outlay	165,250	124,002	-	-	-	96,992	-	-	1,629,614	2,015,858
Court-related:										
Operating expenditures	-	-	1,271	1,271	-	-	-	-	-	1,271
Total expenditures	512,561	275,573	40,544	40,544	45,622	98,749	149,976	-	1,750,646	2,873,671
Excess of revenues over (under) expenditures	72,570	(87,277)	(40,511)	(40,511)	(45,622)	12,092	(149,852)	-	(1,746,115)	(1,984,715)
Other financing sources (uses)										
Appropriation from Board of County Commissioners	-	91,292	55,000	55,000	50,128	120,000	155,000	-	1,924,930	2,396,350
Reversion to Board of County Commissioners	-	(4,015)	(14,489)	(14,489)	(4,506)	(140,727)	(5,148)	-	(178,815)	(347,700)
Total other financing sources (uses)	-	87,277	40,511	40,511	45,622	(20,727)	149,852	-	1,746,115	2,048,650
Net change in fund balances	72,570	-	-	-	-	(8,635)	-	-	-	63,935
Fund balances - beginning of year	570,520	-	-	-	-	8,638	-	236	-	579,394
Change in inventory	-	-	-	-	-	-	-	(236)	-	(236)
Fund balances - end of year	\$ 643,090	\$ -	\$ -	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ -	\$ 643,093

Clay County, Florida Sheriff

Combining Statement of Fiduciary Net Position

Agency Funds

September 30, 2020

	Depositors Fund	Seized Assets Fund	Inmate Fund	Total Agency Funds
Assets				
Cash and equivalents	\$ 73,733	\$ 14,300	\$ 53,960	\$ 141,993
Amounts due from others	60,578	-	1,986	62,564
Total assets	134,311	14,300	55,946	204,557
Liabilities				
Assets held for others	63,057	14,300	34,167	111,524
Due to other funds	-	-	6,817	6,817
Due to other governments	-	-	685	685
Due to other county agencies	71,254	-	14,277	85,531
Total liabilities	134,311	14,300	55,946	204,557
Net position	\$ -	\$ -	\$ -	\$ -

**Additional Elements Required by the
Rules of the Auditor General**

MANAGEMENT LETTER

The Honorable Michelle Cook
Sheriff
Clay County, Florida

Report on the Financial Statements

We have audited the financial statements of the office of the Clay County, Florida Sheriff (the "Office"), as of and for the year ended September 30, 2020, and have issued our report thereon dated May 26, 2021.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated May 26, 2021 should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations in the prior year's annual financial audit report.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Clay County Sheriff, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Carly Riggs & Ingram, L.L.C.

Jacksonville, FL
May 26, 2021

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Michelle Cook
Sheriff
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of each major fund and the aggregate remaining fund information of the office of the Clay County, Florida Sheriff (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements, and have issued our report thereon dated May 26, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Cam, Riggs & Ingram, L.L.C.

Jacksonville, Florida
May 26, 2021



Carr, Riggs & Ingram, LLC

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Jacksonville, FL 32256

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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Michelle Cook
Sheriff
Clay County, Florida

We have examined the office of the Clay County, Florida Sheriff's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
May 26, 2021

**Clay County, Florida
Tax Collector**

Audit Report

September 30, 2020



CRI CARR
RIGGS &
INGRAM

CPAs and Advisors

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September 30, 2020

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INDEPENDENT AUDITORS' REPORT

The Honorable Diane Hutchings
Tax Collector
Clay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the major fund and the aggregate remaining fund information of the Clay County, Florida Tax Collector (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund and the aggregate remaining fund information of the Office as of September 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the major fund, and the aggregate remaining fund information, only for that portion of the major fund, and the aggregate remaining fund information, of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to these matters.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, as listed in the table of contents, be presented to supplement financial statements. Such information, although not a required part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the basic financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office's financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 15, 2021, on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Carri Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021

Clay County, Florida Tax Collector

Balance Sheet – Governmental Funds
As of September 30, 2020

	General Fund
<hr/>	
Assets	
Equity in pooled cash and equivalents	\$ 1,709,411
<hr/>	
Liabilities and fund balance	
Liabilities	
Due to other county agencies	\$ 1,695,293
Due to other governments	14,118
<hr/>	
Total liabilities	1,709,411
Fund balance	-
<hr/>	
Total liabilities and fund balance	\$ 1,709,411
<hr/>	

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Tax Collector

**Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Year ended September 30, 2020**

		General Fund
<hr/>		
Revenues		
Charges for services	\$	6,294,072
Miscellaneous revenue		45,478
<hr/>		
Total revenues		6,339,550
<hr/>		
Expenditures		
General government services:		
Personnel services		3,618,028
Operating expenditures		929,327
Capital outlay		113,357
<hr/>		
Total expenditures		4,660,712
<hr/>		
Excess of revenues over expenditures		1,678,838
Other financing uses		
Appropriation from Board of County Commissioners		16,455
Reversion to Board of County Commissioners		(1,695,293)
<hr/>		
Net change in fund balance		-
Fund balance, beginning of year		-
<hr/>		
Fund balance, end of year	\$	-
<hr/> <hr/>		

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Tax Collector

Statement of Fiduciary Net Position
As of September 30, 2020

	Agency Funds
<hr/>	
Assets	
Equity in pooled cash and equivalents	\$ 2,496,691
Accounts receivable	84,925
<hr/>	
Total assets	2,581,616
<hr/>	
Liabilities	
Assets held for others	2,485,960
Due to other county agencies	95,656
<hr/>	
Total liabilities	2,581,616
<hr/>	
Net position	\$ -
<hr/> <hr/>	

The accompanying notes form an integral part of this financial statement.

Clay County, Florida Tax Collector

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Clay County Tax Collector (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Tax Collector is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Clay County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, management’s discussion and analysis, or the pension or the other post-employment benefit related required supplementary information. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the major fund, and the aggregate remaining fund information, only for that portion of the major fund, and the aggregate remaining fund information, of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position, for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column.

The Office reports the following major governmental fund:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

The Office also reports the following fiduciary funds:

Agency Funds – Agency Funds are used to account for assets held in a custodial capacity.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either: (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by: (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources". Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Clay County, Florida Tax Collector

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Agency fund assets and liabilities are accounted for on the accrual basis of accounting.

Equity in Pooled Cash and Equivalents

The Office maintains a cash and equivalents pool that is available for use by all funds. Each fund's portion of this pool is displayed on the balance sheet as "Equity in Pooled Cash and Equivalents." If a fund overdraws its account in the pool, a liability and corresponding receivable (i.e., due to/from other funds) are reported on the balance sheet. All pooled cash is placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Clay County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Appropriations

Appropriations consist of funding provided by the Board of County Commissioners and are based on the approved, budgeted expenditures anticipated for the fiscal year. During the fiscal year ended September 30, 2020, the Board of County Commissioners provided appropriations in the amount of \$16,455. The appropriations were as a result of the COVID-19 pandemic and were funded by the Coronavirus Relief Fund monies provided to the Board of County Commissioners.

Clay County, Florida Tax Collector

Notes to Financial Statements

NOTE 2 – OPERATING LEASE COMMITMENTS

The Office leases premises in Orange Park and Keystone Heights where its branches are located. Future minimum rental payments are as follows:

Year ended September 30,		
2021	\$	102,895
2022		105,904
2023		108,993
2024		112,159
2025		63,913
Total	\$	493,864

In addition to the rental payments above, the Office is also responsible for its share of the common area maintenance and real estate taxes. For the year ended September 30, 2020, the Office incurred approximately \$151,060 for these premises.

NOTE 3 – RISK MANAGEMENT

The County carries commercial insurance for certain risks, including general and auto liability, which covers the Board of County Commissioners and all Constitutional Officers. There were no significant reductions in this insurance coverage during the current year. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

For health insurance and worker's compensation, the County has a self-insurance program which covers the Board of County Commissioners and all the Constitutional Officers and is reported through the use of an internal service fund, which is recorded in the County-wide financial statements. The Board provides this coverage with no charge to the Tax Collector's Office. Please refer to the notes to the County-wide financial statements for further information on the County's self-insurance program.

NOTE 4 – LITIGATION AND CONTINGENT LIABILITIES

The Tax Collector is involved in various litigation arising from the ordinary course of business. In the opinion of management, after consultation with legal counsel, these matters will be resolved without a material adverse effect on the Tax Collector's financial position.

Required Supplementary Information

Clay County, Florida Tax Collector

**Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund
Year ended September 30, 2020**

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues				
Charges for services	\$ 5,517,240	\$ 5,517,240	\$ 6,294,072	\$ 776,832
Miscellaneous revenue	-	-	45,478	45,478
Total revenues	5,517,240	5,517,240	6,339,550	822,310
Expenditures				
Current:				
General government services:				
Personnel services	3,629,873	3,674,192	3,618,028	56,164
Operating expenditures	1,053,050	1,028,964	929,327	99,637
Capital outlay	89,273	113,359	113,357	2
Total expenditures	4,772,196	4,816,515	4,660,712	155,803
Excess of revenues over expenditures	745,044	700,725	1,678,838	978,113
Other financing uses				
Appropriation from Board of County Commissioners	-	-	16,455	16,455
Reversion to Board of County Commissioners	(745,044)	(700,725)	(1,695,293)	(994,568)
Net change in fund balances	-	-	-	-
Fund balances - beginning of year	-	-	-	-
Fund balances - end of year	\$ -	\$ -	\$ -	\$ -

Notes to schedule:

The budget is prepared on a basis that does not differ materially from U.S. generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

Supplementary Information

Clay County, Florida Tax Collector

Fiduciary Funds As of September 30, 2020

FIDUCIARY FUNDS

General Property Taxes – To account for the collection and disbursement of real and tangible property taxes.

Vehicle Tags – To account for the collection and disbursement of collections such as vehicle tag, title, sales tax and marine title fees on behalf of various State agencies.

Sport Licenses – To account for the collection and disbursement of collections for hunting and fishing licenses on behalf of various State agencies.

Clay County, Florida Tax Collector

**Combining Statement of Fiduciary Net Position
Agency Funds
As of September 30, 2020**

	General Property Taxes	Vehicle Tags	Sports Licenses	Total
Assets				
Equity in pooled cash and equivalents	\$ 2,346,135	\$ 150,105	\$ 451	\$ 2,496,691
Accounts receivable	83,571	1,354	-	84,925
Total assets	2,429,706	151,459	451	2,581,616
Liabilities				
Assets held for others	2,346,135	139,374	451	2,485,960
Due to other county agencies	83,571	12,085	-	95,656
Total liabilities	2,429,706	151,459	451	2,581,616
Net position	\$ -	\$ -	\$ -	\$ -

**Additional Elements Required by the
Rules of the Auditor General**

MANAGEMENT LETTER

The Honorable Diane Hutchings
Tax Collector
Clay County, Florida

We have audited the financial statements of the office of the Clay County, Florida Tax Collector (the "Office"), as of and for the year ended September 30, 2020, and have issued our report thereon dated April 15, 2021.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated April 15, 2021, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations in the prior year's annual financial audit report.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Clay County, Florida Tax Collector, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Diane Hutchings
Tax Collector
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the major fund and the aggregate remaining fund information of the office of the Clay County, Florida Tax Collector (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements, and have issued our report thereon dated April 15, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021



Carr, Riggs & Ingram, LLC
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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Diane Hutchings
Tax Collector
Clay County, Florida

We have examined the office of the Clay County, Florida Tax Collector's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021

**Clay County, Florida
Property Appraiser**

Audit Report

September 30, 2020



CRI CARR
RIGGS &
INGRAM

CPAs and Advisors

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September 30, 2020

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INDEPENDENT AUDITORS' REPORT

The Honorable Tracy S. Drake
Property Appraiser
Clay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the major fund of the Clay County, Florida Property Appraiser (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the major fund of the Office as of September 30, 2020, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the major fund, only for that portion of the major fund, of Clay County, Florida that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a required part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the basic financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 15, 2021 on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Carri Riggs & Ingram, L.L.C.

Jacksonville, Florida

April 15, 2021

Clay County, Florida Property Appraiser

Balance Sheet – Governmental Funds
As of September 30, 2020

	General Fund
Assets	
Cash and equivalents	\$ 188,700
Accounts receivable	1,538
Due from other county agencies	4,308
Total assets	\$ 194,546
Liabilities and fund balance	
Liabilities:	
Accounts payable and accrued liabilities	\$ 61,141
Due to other governments	2,214
Due to other county agencies	131,191
Total liabilities	194,546
Fund balance	-
Total liabilities and fund balance	\$ 194,546

The accompanying notes are an integral part of his financial statement.

Clay County, Florida Property Appraiser

**Statement of Revenues, Expenditures and Changes in Fund Balance
Governmental Funds
Year ended September 30, 2020**

	General Fund
Revenues	
Charges for services	\$ 45,968
Miscellaneous revenues	401
Total revenues	46,369
Expenditures	
Current:	
General government:	
Personal services	2,345,116
Operating expenditures	426,469
Capital outlay	5,473
Total expenditures	2,777,058
Excess of revenues under expenditures	(2,730,689)
Other financing sources (uses)	
Appropriation from Board of County Commissioners	2,861,880
Reversion to Board of County Commissioners	(131,191)
Total other financing sources (uses)	2,730,689
Net change in fund balance	-
Fund balance - beginning of year	-
Fund balance - end of year	\$ -

The accompanying notes are an integral part of this financial statement.

Clay County, Florida Property Appraiser

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Clay County, Florida Property Appraiser (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Property Appraiser is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Clay County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, management’s discussion and analysis or the pension or the other post-employment benefit related required supplementary information. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the major fund only for that portion of the major fund of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office does not report any nonmajor funds.

The Office reports the following major governmental fund:

General Fund – The General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Clay County, Florida Property Appraiser

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Clay County Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Cash and Equivalents

All cash and equivalents are placed in a bank that qualifies as a public depository pursuant to the provisions of the Florida Security for Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Appropriations

Appropriations consist of funding provided by the Board of County Commissioners and are based on the approved, budgeted expenditures anticipated for the fiscal year. During the fiscal year ended September 30, 2020, the Board of County Commissioners provided additional appropriations in the amount of \$11,748 in addition to the originally determined appropriations amount. The additional appropriations were as a result of the COVID-19 pandemic and were funded by the Coronavirus Relief Fund monies provided to the Board of County Commissioners.

Clay County, Florida Property Appraiser

Notes to Financial Statements

NOTE 2 – CONTINGENCIES AND COMMITMENTS

The Office is, during the course of normal operations, involved in various claims regarding the assessments of real and tangible personal property. It is the opinion of management that any uninsured claims would not be material in relation to the Office's financial condition.

NOTE 3 – RISK MANAGEMENT

For health insurance, the Office participates in the risk management program established by the Board of County Commissioners to cover claims against the Board and Constitutional Officers. The risk management program is accounted for in the Board's financial statements as an Internal Service Fund, in accordance with requirements of GASB Statement 10.

For risks of loss related to workers' compensation, general liability and errors or omissions, the Office participates with the Board of County Commissioners to purchase commercial insurance. For the past three years, there have been no insurance settlements in excess of insurance coverages.

Required Supplementary Information

Clay County, Florida Property Appraiser

**Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund
Year ended September 30, 2020**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Charges for services	\$ 39,851	\$ 42,358	\$ 45,968	\$ 3,610
Miscellaneous revenues	-	-	401	401
Total revenues	39,851	42,358	46,369	4,011
Expenditures				
Current:				
General government:				
Personal services	2,235,738	2,405,481	2,345,116	60,365
Operating expenditures	462,344	456,819	426,469	30,350
Capital outlay	-	5,525	5,473	52
Total expenditures	2,698,082	2,867,825	2,777,058	90,767
Excess of revenues under expenditures	(2,658,231)	(2,825,467)	(2,730,689)	94,778
Other financing sources (uses)				
Appropriation from Board of County Commissioners				
Commissioners	2,658,231	2,825,467	2,861,880	36,413
Reversion to Board of County Commissioners				
Commissioners	-	-	(131,191)	(131,191)
Total other financing sources (uses)	2,658,231	2,825,467	2,730,689	(94,778)
Net change in fund balances	-	-	-	-
Fund balances – beginning of year	-	-	-	-
Fund balances – end of year	\$ -	\$ -	\$ -	\$ -

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

**Additional Elements Required by the
Rules of the Auditor General**

MANAGEMENT LETTER

The Honorable Tracy S. Drake
Property Appraiser
Clay County, Florida

We have audited the financial statements of the office of the Clay County, Florida Property Appraiser (the "Office"), as of and for the year ended September 30, 2020, and have issued our report thereon dated April 15, 2021.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated April 15, 2021, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations in the prior year's annual financial audit report.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Clay County, Florida Property Appraiser, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Car, Riggs & Ingram, L.L.C.

Jacksonville, Florida

April 15, 2021



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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

The Honorable Tracy S. Drake
Property Appraiser
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the office of the Clay County, Florida Property Appraiser (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements, and have issued our report thereon dated April 15, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Caru, Riggs & Ingram, L.L.C.

Jacksonville, Florida

April 15, 2021



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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

The Honorable Tracy S. Drake
Property Appraiser
Clay County, Florida

We have examined Clay County, Florida Property Appraiser's (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, LLC

Jacksonville, Florida
April 15, 2021

**Clay County, Florida
Supervisor of Elections**

Audit Report

September 30, 2020



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CPAs and Advisors

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September 30, 2020

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INDEPENDENT AUDITORS' REPORT

The Honorable Chris H. Chambless
Supervisor of Elections
Clay County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the major fund of the Clay County, Florida Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the major fund of the Office as of September 30, 2020, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the financial statements referred to above were prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the major fund, only for that portion of the major fund, of Clay County, Florida that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to these matters.

Other Matters***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a required part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 15, 2021 on our consideration of the Office's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Office's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office's internal control over financial reporting and compliance.

Caru, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021

Clay County, Florida Supervisor of Elections

Balance Sheet – Governmental Funds
September 30, 2020

	General Fund
<hr/>	
Assets	
Cash	\$ 275,864
Restricted cash	100,831
<hr/>	
Total assets	\$ 376,695
<hr/>	
Liabilities and fund balance	
Liabilities:	
Accounts payable and accrued liabilities	\$ 147,741
Due to other county agencies	105,850
Unearned revenue	22,773
<hr/>	
Total liabilities	276,364
Fund balance:	
Restricted - state elections grants	100,331
<hr/>	
Total liabilities and fund balance	\$ 376,695
<hr/>	

The accompanying notes are an integral part of this financial statement.

Clay County, Florida Supervisor of Elections

Statement of Revenues, Expenditures and Changes in Fund Balance Governmental Funds Year ended September 30, 2020

	General Fund
Revenues	
Intergovernmental	\$ 232,667
Miscellaneous revenues	6,179
Total revenues	238,846
Expenditures	
Current:	
General government:	
Personal services	1,128,789
Operating expenditures	1,004,834
Capital outlay	73,741
Total expenditures	2,207,364
Excess of revenues under expenditures	(1,968,518)
Other financing sources (uses)	
Appropriation from board of county commissioners	2,010,991
Reversion to board of county commissioners	(105,850)
Total other financing sources (uses)	1,905,141
Net change in fund balance	(63,377)
Fund balance - beginning of year	163,708
Fund balance - end of year	\$ 100,331

The accompanying notes are an integral part of this financial statement.

Clay County, Florida Supervisor of Elections

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the office of the Clay County, Florida Supervisor of Elections (the “Office”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Supervisor of Elections is an elected constitutional officer, whose office is established by Article VIII of the Constitution of the State of Florida and is governed by various provisions of state law.

The Office is an integral part of Clay County, which is the primary government for financial reporting purposes.

Basis of Presentation

The Office’s financial statements have been prepared solely for the purpose of complying with the Rules of the Auditor General of the State of Florida (the “Rules”). These financial statements are the fund financial statements required by generally accepted accounting principles. However, these fund statements do not constitute a complete presentation because, in conformity with the Rules, the Office has not presented reconciliations to the government-wide financial statements, the government-wide financial statements, management’s discussion and analysis, or the pension or the other post-employment benefit related required supplementary information. Also, certain notes to the financial statements may supplement rather than duplicate the notes included in the County’s countywide financial statements. In conformity with the Rules, the accompanying financial statements are intended to present the financial position and changes in financial position of the major fund only for that portion of the major fund of Clay County, Florida, that is attributable to the Office. They do not purport to, and do not, present fairly the financial position of Clay County, Florida, as of September 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Fund Accounting

Accounts are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Government resources are allocated to, and accounted for in, individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The focus of fund financial statements is on major funds, each displayed in a separate column. All nonmajor funds are aggregated and displayed in a single column. The Office does not report any nonmajor funds.

The Office reports the following major governmental fund:

General Fund - the General Fund is the primary operating fund. It is used to account for and report all financial resources not accounted for and reported in another fund.

Fund Balance

The Office follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the Office is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

Clay County, Florida Supervisor of Elections

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

The fund balance classifications specified in GASB Statement No. 54 are as follows:

Nonspendable Fund Balance – Nonspendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted Fund Balance – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the Office's highest level of decision-making authority, which is a policy of the Office. Committed amounts cannot be used for any other purpose unless the Office removes those constraints by taking the same type of action.

Assigned Fund Balance – Assigned fund balances are amounts that are constrained by the Office's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the constitutional officer or (b) a body or official to which the constitutional officer has delegated the authority to assign amounts to be used for specific purposes.

Unassigned Fund Balance – Unassigned fund balance is the residual classification for the General Fund.

The Office's policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

Measurement Focus/Basis of Accounting

All governmental funds are accounted for on a current financial resources measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balance (net current assets) is considered a measure of "available spendable resources." Their operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets and, accordingly, are said to present a summary of sources and uses of "available spendable resources" during a period.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is related fund liability is incurred. However, principal and interest on long-term debt are recognized when due.

Clay County, Florida Supervisor of Elections

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capital Assets and Long-Term Liabilities

Capital assets used by the Office are recorded and accounted for by the Clay County, Florida Board of County Commissioners.

Because of their spending measurement focus, expenditure recognition for governmental fund types is limited to exclude amounts represented by noncurrent liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities. They are instead reported as liabilities in the financial statements of the County.

Cash

All cash is placed in banks that qualify as public depositories pursuant to the provisions of the Florida Security For Public Deposits Act. Every qualified public depository is required by this law to deposit with the Chief Financial Officer eligible collateral equal to, or in excess of, an amount to be determined by the Chief Financial Officer. The Chief Financial Officer is required to ensure that all funds are entirely insured or collateralized throughout the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates. Actual results could differ from those estimates.

Appropriations

Appropriations consist of funding provided by the Board of County Commissioners and are based on the approved, budgeted expenditures anticipated for the fiscal year. During the fiscal year ended September 30, 2020, the Board of County Commissioners provided additional appropriations in the amount of \$57,075 in addition to the originally determined appropriations amount. The additional appropriations were as a result of the COVID-19 pandemic and were funded by the Coronavirus Relief Fund monies provided to the Board of County Commissioners.

NOTE 2 – RISK MANAGEMENT

The County carries commercial insurance for certain risks, including general and auto liability, which covers the Board of County Commissioners and all Constitutional Officers. There were no significant reductions in this insurance coverage during the current year. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

For health insurance and worker's compensation, the County has a self-insurance program which covers the Board of County Commissioners and all the Constitutional Officers and is reported through the use of an internal service fund, which is recorded in the County-wide financial statements. The Board provides this coverage with no charge to the Constitutional Officers. Please refer to the notes to the County-wide financial statements for further information on the County's self-insurance program.

Required Supplementary Information

Clay County, Florida Supervisor of Elections

**Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual – General Fund
Year ended September 30, 2020**

	Budgeted Amounts		Actual	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental	\$ -	\$ -	\$ 232,667	\$ 232,667
Miscellaneous	-	-	6,179	6,179
Total revenues	-	-	238,846	238,846
Expenditures				
Current:				
General government:				
Personal services	1,180,010	1,196,010	1,128,789	67,221
Operating expenditures	749,782	753,282	1,004,834	(251,552)
Capital outlay	5,000	1,500	73,741	(72,241)
Total expenditures	1,934,792	1,950,792	2,207,364	(256,572)
Excess of revenues over (under) expenditures	(1,934,792)	(1,950,792)	(1,968,518)	(17,726)
Other financing source (uses)				
Appropriation from board of county commissioners	1,953,916	1,953,916	2,010,991	57,075
Reversion to board of county commissioners	-	-	(105,850)	(105,850)
Total other financing sources (uses)	1,953,916	1,953,916	1,905,141	(48,775)
Net change in fund balances	19,124	3,124	(63,377)	(66,501)
Fund balances - beginning of year	(19,124)	(3,124)	163,708	166,832
Fund balances - end of year	\$ -	\$ -	\$ 100,331	\$ 100,331

Notes to Schedule:

The budget is prepared on a basis that does not differ materially from generally accepted accounting principles. Its preparation, adoption, and amendment is governed by Florida Statutes. The fund is the legal level of control.

**Additional Elements Required by the
Rules of the Auditor General**



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MANAGEMENT LETTER

The Honorable Chris H. Chambless
Supervisor of Elections
Clay County, Florida

Report on the Financial Statements

We have audited the financial statements of the office of the Clay County, Florida Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2020, and have issued our report thereon dated April 15, 2021.

Auditors' Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Other Reporting Requirements

We have issued our Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Accountants' Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports and schedule, which are dated April 15, 2021 should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations in the prior year's annual financial audit report.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, the Clay County, Florida Supervisor of Elections, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

Caru, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021



Carr, Riggs & Ingram, LLC
7411 Fullerton Street
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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Chris H. Chambless
Supervisor of Elections
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the general fund of the Clay County, Florida Supervisor of Elections (the "Office"), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Office's financial statements, and have issued our report thereon dated April 15, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Office's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Office's internal control. Accordingly, we do not express an opinion on the effectiveness of the Office's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weakness or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings as item 2020-001, that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Office's Response to Findings

The Office's response to the finding identified in our audit is described in its accompanying letter of response. The Office's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021



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INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

To the Honorable Chris H. Chambless
Supervisor of Elections
Clay County, Florida

We have examined the office of the Clay County, Florida Supervisor of Elections' (the "Office") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2020. Management is responsible for the Office's compliance with the specified requirements. Our responsibility is to express an opinion on the Office's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Office complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Office complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Office's compliance with specified requirements.

In our opinion, the Office complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2020.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

Carr, Riggs & Ingram, L.L.C.

Jacksonville, Florida
April 15, 2021

Clay County, Florida Supervisor of Elections

Schedule of Findings

2020-001 **Criteria:** Financial statements must be presented in accordance with generally accepted accounting principles.

Condition: As part of the audit process, it was necessary for us to propose material adjustments to the Office's financial statements. The Office did not properly classify grant and capital outlay expenditures. Intergovernmental revenue was improperly netted with expenditures and a portion of appropriations was incorrectly recorded. The Office's calculation of excess fees for reversion was not correct.

Cause: Accounting personnel did not properly record certain necessary adjustments in order to properly state the balances.

Effect: Our proposed adjustments were accepted by management, enabling the financial statements to be fairly presented in conformity with general accepted accounting principles.

Recommendation: The Office should consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.



Chris H. Chambless
Supervisor of Elections
Clay County, Florida

April 15, 2021

The Honorable Dennis Baxley, Chair
Joint Legislative Auditing Committee
111 West Madison St, Rm 876
Tallahassee, FL 32399-1400

Dear Sir:

The financial statement audit of the Clay County Supervisor of Elections Office for the fiscal year ending September 30, 2020 has been completed by Carr, Riggs, and Ingram, LLC.

Their audit disclosed a material weakness in internal control identified as item 2020-001 in the Schedule of Findings.

The Office will evaluate our procedures in regard to the preparation of financial statements and reporting and make adjustments, taking into account limited resources, to conform to GAAP.

Sincerely,

Chris H. Chambless
Supervisor of Elections